



# City of Woodland

City Clerk

300 First Street

Woodland, California 95695

FAX

(530) 661-5806  
(530) 661-5813

## APPLICATION BOARD / COMMISSION / ADVISORY COMMITTEE

Board/Commission/Committee applying for: \_\_\_\_\_

\_\_\_\_\_ NEW APPOINTMENT

\_\_\_\_\_ RE-APPOINTMENT

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_

Work/Cell Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

***This information is a public record and applications are available to the public upon request***

I reside within the City limits of the City of Woodland. \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you currently serving on a City Board or Commission? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please state which: \_\_\_\_\_

I have economic interests that may result in a conflict of interest. \_\_\_\_\_ Yes \_\_\_\_\_ No

*(Selected members of Boards and Commissions are required to file annual FPPC Form 700.)*

Why are you interested in serving on a City Board/Commission/Committee: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If you are not selected for appointment to your preferred Board, Commission or Advisory Committee, would you consider another appointment? \_\_\_\_\_ Yes \_\_\_\_\_ No

Second Choice: \_\_\_\_\_

## **General Information pertaining to Boards/Commissions/Committees:**

### **BOARDS:**

**Board of Building Appeals** – The Board consists of five members who are qualified by experience and training to pass upon matters pertaining to building construction. Terms are for four years. The Board hears appeals from an order or determination by the building official relating to the application of the City's building standards and may also recommend to the council such new legislation as is consistent therewith.

**Library Board of Trustees\*** - The Board consists of five members. The terms are for three years. The Board, pursuant to the provisions of the State Education Code, is responsible for making and enforcing "all rules, regulations and bylaws necessary for the administration, government, and protection of the libraries under its management, and all property belonging thereto". The Board also hires, evaluates, and sets compensation for the Library Board Director. Board members are active in advocating for library support at both the local and state levels.

**Personnel Board** - The Board consists of five members. The terms are four years. The Board hears appeals submitted by City employees in classified service relative to disciplinary action, dismissal, demotion, interpretation or alleged violation of the personnel system. The Board also reviews and recommends personnel policies and programs to the City Council.

### **COMMISSIONS:**

**Commission on Aging** – The Commission consists of five members who shall reflect the ethnic make-up of the senior citizens of the City. Terms are for four years. The Commission advises and makes recommendations to the City Council on all matters pertaining to senior citizens of the City.

**Historical Preservation Commission\*** - The Commission consists of five members with demonstrated interest, experience or related professional qualifications in historic preservation. Terms are for four years. The Commission updates and maintains a comprehensive inventory of historic resources; advises and recommends to the City Council designation of historical landmarks and districts, methods to fund the protection of historical landmarks and districts, and develops information and programs to increase awareness, preservation and use of historical landmarks and districts.

**Manufactured Homes Fair Practices Commission\*** - This Commission was formed as a result of a citizen's initiative with the purpose of monitoring the rents in the Mobile Home Parks throughout the City. The primary purpose is to meet annually to determine if increases are allowed in the rental of space at the Parks, determine the magnitude of those increases and to address associated concerns. The members are appointed by each Council Member with two alternates appointed by the Mayor. The terms are four years.

**Parks and Recreation Commission** - This Commission consists of five members. The terms are four years. The Commission provides a forum for community discussion of current and future city-wide child care, youth, teen and adult recreation and community services programs as well as parks and recreation facility needs; advises the City Council on all matters related to parks and recreation facilities, child care information services, youth, teen and adult recreation and community services programs; advocate for the continued growth, availability and quality of the city parks, recreation and community services programs, services and facilities; recommend to the council ways to improve the appearance of the city by planting and maintaining trees; conducts hearings and acts upon matters related to trees on public property; report to the council once a year on work accomplished in the past year and to outline work to be done in the coming year.

**Planning Commission\*** - The Commission consists of seven members who are not officials of the City. Terms are four years. The Commission conducts hearings, comes to decisions and makes recommendations to the City Council on matters related to planning and land use. The Commission also assists in developing, implementing, and maintaining the City's Community Design Standards, General Plan, Specific Plans, and Zoning Ordinance.

#### **ADVISORY COMMITTEES:**

**Flood Control Advisory Committee** – The FCAC was established by Council in May 2015 to assist in the development and implementation of a locally-preferred flood control project and serve as an additional forum for public input, education and outreach. Their charge was as follows: Provide comment, feedback and recommendations to the City Council on issues related to development and implementation of a comprehensive flood solution, including selection of a locally-preferred project and a recommended finance plan; serve as a forum for public input and feedback on issues related to development and implementation of a comprehensive flood solution; and promote community-wide education and awareness of flood control issues.

**Sustainability Advisory Committee** – A community advisory committee to assist the City Council and staff with the evaluation of sustainability policy, proram design and implementation and to help the City achieve state mandated conservation goals and the goals of the City's Climate Action Plan and provide recommendations to the City Council regarding sustainability policy.

**Water Utility Advisory Committee** – The WUAC was originally formed in 2009 with the purpose of increasing public participation in the functions of City government; acting as a forum for public input and feedback on issues related to current and planned water system improvements; advising the City on potential challenges and opportunities related to future water rate increases; promoting community-wide education and awareness of water system issues and projects. In 2014, Council expanded their purpose by adding the following: Water quality, supply, infrastructure and financing; Explore opportunities for community-scale water conservation, including recycled water Wastewater quality compliance, infrastructure and financing, and Storm drainage operations, compliance and financing.

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#### **General Qualifications for Appointment for Service**

- *Each appointee to a Board, Commission or Committee shall be, and shall remain, a resident of the City, except for special Board/Ad-hoc group members at the discretion of the City Council.*
- *Each appointee shall be at least 18 years of age, unless otherwise provided by Ordinance.*
- *Each appointee shall not have a conflict of interest, and no City employee shall be appointed to any Board, Commission or Committee that affects his/her area of employment.*
- *No appointee shall serve on more than one Board, Commission or Committee at one time.*
- *No appointee shall be absent for four unexcused absences during any one continuous 12-month period without automatically forfeiting his/her appointment to such Board.*
- *Each appointee understands that he/she serves at the will of the City Council.*
- *Each appointee shall conscientiously review the policies developed by the City Council, and shall endeavor in good faith to follow both the letter and the spirit of those policies that pertain to his/her Board, Commission or Committee.*

<p><b>*Conflict of Interest:</b> Members of bodies noted with (*) are required to annually file Fair Political Practices Commission (FPPC) Statement of Economic Interest Form 700 disclosing investments, interests in real property, honoraria, and gifts.</p>
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Employment experience: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Educational background and other training: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Organization and community activity experience: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other background information that you believe adds to your qualifications to serve on this Board, Commission or Advisory Committee: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*(You may include a resume or supplemental information to support your application.)*

Please provide two personal or professional references:

Name	Address	Phone No.
_____		
_____		

Signature of Applicant _____	Date _____
_____	

**City Use:** Received \_\_\_\_\_ Eligibility \_\_\_\_\_ Dispostion \_\_\_\_\_

**Notes:** \_\_\_\_\_  
\_\_\_\_\_