

The Police Department is responsible for law enforcement services in the community. The Department is committed to maintaining a safe and healthy environment for all Woodland residents, businesses and guests, which is free from violence, property damage or loss and injuries resulting from criminal acts.

DEPARTMENT GOALS

- 1. Maintain public safety in Woodland through proactive enforcement and crime prevention in partnership with the citizens of Woodland.
- 2. Provide high quality law enforcement services to the entire community.
- 3. Maintain open communications with all segments of the community.
- 4. Promote a professional law enforcement agency that embraces community oriented policing concepts in service to our community.

MISSION STATEMENT

To work in partnership with the community, to protect life and property, solve neighborhood problems and enhance the quality of life in our community.

SERVICE DESCRIPTION

The overall responsibility for effective and efficient operation of police services within the community of Woodland is tasked by Administration. The Chief of Police, with the assistance of his senior commanders; engagement in participative management; gaining guidance from the City Administrator, council and citizens; sets the department on a strategic focus. The direct functional responsibility for Business Management, Records Managements, Office of Public Responsibility and legislative coordination fall under Administration.

DIVISION GOALS/OBJECTIVES

Goal

Maintain and foster open communications with the community and within the police department.

Objectives

- Continue efforts to inform department personnel, city council and community members informed of department programs and progress
- Maintain organizational structure that encourages open communication

Goal

Continue to implement the department's Strategic Plan, and update the plan as necessary reflect community needs.

Objectives

- Fill vacant regular sworn and non-sworn positions within 90 days.
- Implement training plan with an emphasis on career advancement.
- Increase participation in Neighborhood Watch programs by 20%.
- 4. Increase volunteer hours contributed by 20%.
- 5. Develop coordination with city volunteer program.

<u>Goal</u>

Seek funding opportunities to augment current Police Department operations.

Objectives

- 1. Identify possible sources for funding.
- 2. Make applications under appropriate programs to acquire funding for department needs.

Division 51; Administration - The Administration Division of the Police Department provides leadership and general direction for the law enforcement efforts of city government through the Chief of Police. The Administration Division is responsible for providing department planning and coordination, financial management, media relations, coordination of internal affairs matters, personnel management, and any other administrative needs.

Division 52; Operations - The Patrol Division has primary responsibility to respond to emergency calls for service. Personnel in this division are also responsible for traffic and parking enforcement, and strategic operations. Patrol Division personnel

respond to, and conduct, preliminary criminal investigations and the necessary follow-up investigations for most incidents. Patrol personnel work directly with members of the community to identify and resolve community problems.

DIVISION GOALS/OBJECTIVES

Goal

Prevent crime and apprehend those who commit crime. **Objectives**

- 1. In partnership with the community use all available resources to identify areas of concern
- Engage in directed patrol activities to reduce the threat of crime and address other community concerns.
- Provide the opportunity and structure to encourage patrol personnel to engage in Problem Oriented Policing activities.

Goal

Increase bilingual resources available to the patrol personnel.

Objectives

- 1. Conduct in-house Spanish training program
- Identify and evaluate external language training opportunities

Goal

Enhance traffic safety and convenience in the city. **Objectives**

- Develop and maintain a citywide traffic plan, in coordination with the community and other City Departments, to reduce fatal and injury collisions.
- Develop and implement a comprehensive downtown parking plan in coordination with the community and other City Departments.

Division 53; Support Services & Prevention - Support Services and Prevention Division personnel accomplish accurate and timely report and information processing for local, county, and state systems as required, including property/evidence and warrants; maintain department facilities; coordinate training for all department employees; liaison with Yolo County Communications Emergency Services (YCESSA), which provides dispatch services and coordinates the regional records management (RMS) and mobile data system (MDS); coordinate the Drug Awareness Resistance Education (DARE) program; coordinate volunteer services; coordinate crime prevention activities; perform crime intelligence and

analysis; perform youth counseling and diversion activities; and issue and monitor alarms through the Alarm Program.

DIVISION GOALS/OBJECTIVES

Goal

Timely entry and return of data through records management system (RMS).

Objectives

- Complete data entry into local records system and stay current within 14 days.
- Continue to develop records procedures to allow ready analysis and distribution of information to officers in order to assist in achieving Community Oriented Policing/Problem Oriented Policing objectives.

Goal

Maintain efficiency of property/evidence room operations.

Objectives

Purge property/evidence in compliance with law and department standards.

Division 54; Special Operations - The Special Operations Division is responsible for coordinating major investigations and special enforcement activities; narcotics enforcement, though the Yolo County Narcotics Enforcement Team (YONET); and supervision of the School Resource Officer (SRO) program.

DIVISION GOALS/OBJECTIVES

Goal

Thoroughly investigate and resolve complex cases Objectives

- 1. Clear Part I crimes at a rate equal to, or higher, than the average of similar jurisdictions
- Hold regular case status meetings to appropriately allocate resources
- Maintain open lines of communications within our organization, and with the remainder of city government.
- 4. Maintain current resources to support the Gang Violence Suppression Unit (GVSU)
- Continue to develop opportunities and collaborative efforts to increase the presences of YONET in the City of Woodland.
- Implement a community outreach program through the GVSU and Detectives to enhance the lines of communication between the Investigations Division and the community.
- Enhance the investigative abilities of our staff through training in various disciplines.

Division 56; Police Special Revenue - Responsible for collecting and managing special revenue accounts.

DIVISION GOALS/OBJECTIVES

Goal

Continue to effectively manage and utilize available funding from sources other than the City's general fund and comply with all guidelines for obtaining and expending these funds.

Objectives

- Create and regularly distribute report to reflect status of special revenue account funds and projects.
- Utilize special revenue account funds to offset program needs not covered by general or grant funds.

Division 57; Police Grants - Responsible for grant development and management.

DIVISION GOALS/OBJECTIVES

Goal

Maximize opportunities for and use of grant programs to supplement police revenues.

Objectives

- 1. Keep current on grant opportunities available to the Police Department.
- 2. Apply for grants, which would enhance public safety in the Woodland community.
- 3. Comply with all grant requirements in a timely manner.

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Department 50 includes Funds 101 (General Fund) and 353 (Proposition 172) to reflect the Department's total cost in the City Operating Budget. The Department also includes part of the Parking Fund 270, which is an Enterprise Fund, Trust Fund 352 for the State COPS program funds, Trust Fund 357 for Asset Forfeitures, Trust Fund 350 for the COPS MORE grant from the US Department of Justice, Trust Fund 349 for the Local Law Enforcement Block Grants, also from the US Department of Justice, and Development Fund 550 which includes the costs associated with Police Capital Projects.

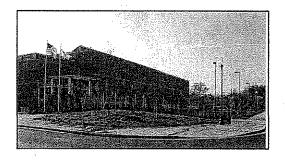
POLICE Expenses by Major Category

Category				
	FY 06 Actual	FY 07 Budget	FY 08 Budget	
Labor & Fringes	\$9,444,645	\$9,966,523	\$10,432,864	
Machinery and Equipment	\$81,253	\$178,371	\$69,915	
Materials & Supplies	\$1,435,561	\$1,717,134	\$1,706,468	
Miscellaneous	\$252,029	\$191,036	\$175,636	
Overhead	\$541,113	\$442,344	\$565,617	
Professional & Other Services	\$1,640,809	\$1,776,235	\$1,864,848	
Utilities	\$211,417	\$301,116	\$302,176	
	\$13,606,828	\$14,572,759	\$15,117,524	

Staffing by Department	FY 06 Authorized Positions	FY 07 Authorized Positions	FY 08 Proposed	
Administration	5	5	5	
Operations	48	53	53	
Support Services	22	22	22	
Special Operations	14	14	14	
Special Revenue	3	2	2	
Grants	2	1	1	
Department Total	94	97	97	

POLICE DEPARTMENT BY DIVISION

		Division	Summary			
FY 08 Budget	FY 07 Budget	FY 06 Actual				
\$889,157	\$861,809	\$814,095	51	Division		
\$7,647,562	\$7,063,625	\$7,199,402	52	Division		
\$4,169,287	\$4,107,106	\$3,292,938	53	Division		
\$2,176,615	\$2,095,752	\$1,805,906	54	Division		
\$(\$0	. \$0	55	Division		
\$234,902	\$242,825	\$235,504	56	Division		
\$0	\$201,642	\$258,984	57	Division		
\$15,117,524	\$14,572,759	\$13,606,828	a de la companya de l El companya de la co			



POLICE PROGRAMS

Budget Unit	Budget Unit Title	FY 06 Actual	FY 07 Budget	FY 08 Budget
101517510	POLICE ADMIN SERVICES	\$799,767	\$846,163	\$875,769
101517522	CHAPLINACY DONATION PRGM	\$352	\$2,608	\$2,611
101517551	DARE PROGRAM	\$12,604	\$7,823	\$8,056
101517553	CRIME PREVENTION DONATION	\$1,371	\$5,215	\$2,721
101527520	PATROL	\$6,250,419	\$6,113,819	\$6,523,944
101527521	TRAFFIC	\$398,173	\$499,766	\$638,724
101527524	PARKING OPERATING EXPS	\$225,999	\$277,246	\$296,196
101527541	STRATEGIC OPERATIONS	\$98,814	\$172,854	\$188,698
101537511	POLICE POST TRAINING PRG	\$54,977	\$40,000	\$43,200
101537512	POLICE DEPARTMENT RECORDS	\$876,649	\$961,868	\$880,302
101537513	POLICE DEPT FACILITIES	\$372,707	\$374,098	\$400,912
101537514	POLICE DEPT TRAINING	\$110,620	\$131,480	\$142,089
101537515	POLICE DPT COMMUNICATIONS	\$1,094,947	\$1,644,995	\$1,770,327
101537516	RECORDS MGMT SYS SUPPORT	\$171,913	\$344,950	\$287,654
101537517	POLICE VOLUNTEER PROGS	-\$112	\$0	\$0
101537518	DIVERSION	\$107,883	\$106,743	\$110,103
101537519	DARE	\$148,607	\$118,600	\$138,088
101537532	CRIME ANALYSIS	\$147,446	\$148,577	\$164,988
)1537552	CRIME PREVENTION	\$165,512	\$179,601	\$188,228
101537554	GRAFFITI CLEANUP PROGRAM	\$0	\$15,000	\$0
101537557	ALARM PROGRAM	\$41,789	\$41,192	\$43,395
101547530	INVESTIGATIONS	\$1,788,103	\$2,073,555	\$2,156,615
101547531	POLICE EXTRADITIONS	\$17,803	\$22,197	\$20,000
101567562	VEHICLE THEFT DETERRENT	\$6,727	\$7,745	\$1,226
101567591	C.L.E.E.P STATE GRANT	\$4,975	\$5,337	\$0
101567592	CLETP GRANT 01/02	\$319	\$0	\$0
101567593	CLEEP STATE GRANT 02/03	\$177	\$2,589	\$0
101577582	GANG SUPPRESSION GRANT	\$72,160	\$0	\$0
101577589	OTS DUI GRANT	\$108,147	\$59,812	\$0
101577594	COPS METH GRANT	\$62,203	\$43,107	\$0
101577596	COPS 2006 METH GRANT	\$0	\$98,723	\$0
270527524	PARKING OPERATING EXPS	\$225,999	-\$60	\$0
349577586	LLEBG 03/04	\$398	\$0	\$0
349577587	04/05 LLEBG	\$16,075	\$0	\$0
352567571	STATE COPS 04/05	\$72,907	\$81,855	\$87,483
353567561	POLICE PROP 172	\$94,378	\$120,235	\$146,193
357567560	ASSET FORFEITURE	\$56,021	\$25,064	\$0

POLICE PROGRAMS

Budget Unit	Bu	dget Unit Title	FY 06 Ac	tual FY 07 Budget	FY 08 Budget
			\$13,600	5,828 \$14,572,759	\$15,117,524