Woodland City Council Meeting City Hall, Council Chambers 300 First Street Woodland, California

# CITY COUNCIL SPECIAL/CLOSED SESSION

**JULY 11, 2006** 

6:30 P.M.

# **CLOSED SESSION**

At 6:30 p.m. Council held a conference with Labor Negotiators pursuant to Section 54957.6. The Agency Designated Representative was Phillip Marler and the Employee Organization discussed was the Woodland Professional Police Officers' Association. Present at this session were Mayor Flory, Vice Mayor Davies, Council Members Marble, Monroe and Pimentel (arrived at 6:35), City Manager Kirkwood, Assistant City Manager Marler and City Attorney Siprelle.

The scheduled conference with Real Property Negotiators pursuant to Section 54956.8 for the Beamer Street property was cancelled.

### **REGULAR MEETING**

### **MINUTES**

7:00 P.M.

# CALL TO ORDER

At 7:12 p.m., Mayor Flory called the regular meeting of the Council to order.

### CLOSED SESSION ANNOUNCEMENT

Mayor Flory announced that Council had met in closed session to discuss Labor Negotiations and direction had been provided to the Agency Designated Representative.



# PLEDGE OF ALLEGIANCE

Mayor Flory invited all in attendance to join in the Pledge of Allegiance, led by Council Member Marble.

# **ROLL CALL**

COUNCIL MEMBERS PRESENT: Skip Davies, William Marble, Jeff Monroe, Art

Pimentel, David Flory

COUNCIL MEMBER ABSENT: None

STAFF MEMBERS PRESENT: Rick Kirkwood, Phil Marler, Ann Siprelle, Sue

Vannucci, Greg Meyer, Joan Drayton, Barry Munowitch, Dan Gentry, Paul Miller, Carey Sullivan, Cynthia Shallit, Susan Price, Christine

Engel, Doug Baxter, Mark Cocke

# PUBLIC COMMENT

Art Williams asked that Council place an item on a future Agenda to discuss the closing of Country Oaks Racquet Club. Council concurred to place this item on the July 18, 2006 Agenda. City Manager Kirkwood asked what information Council would wish staff to provide on the item as this is a private property issue. Mayor Flory requested information on the possible impact on the current facilities should the Club close. City Manager Kirkwood said the information available would be primarily an oral presentation. Council Member Pimentel said Council had mentioned a letter urging the new owners not to close the facility and City Manager Kirkwood agreed they had mentioned the possibility of a letter but had not concurred to write that letter and forward. Council Member Davies said the group should speak to the Recreation Commission and then Council should receive a report from them on the impact. Council concurred the Commission should provide the information.

Mr. Williams also requested and Council concurred to pull the following item from the Consent Calendar for public discussion:

APPROVE CONTRACT FOR SERVICES WITH FERANDELL TENNIS COURTS, INC. FOR TENNIS COURT RESURFACING



# COUNCIL/STAFF COMMENTS

Council Member Davies indicated he had attended a meeting regarding the flooding on the Napa River and the water issues related in that area. The City needs to encourage the environmentalists, recreation and flood people to work together. The City should take some leadership in this process.

Council Member Davies said Mayor Flory had requested a meeting on goals and taking proactive measures for the City. He urged scheduling that meeting soon.

Council Member Pimentel requested Council look into provision of funds for a turn signal on Pioneer and Gum because the City's request for State funding did not materialize. Staff should find the money and move forward on this as soon as possible. Deputy Public Works Director Greg Meyer will discuss with Senior Civil Engineer/Traffic Division, Brent Meyer and will provide a report as soon as possible.

Mayor Flory would like to set a meeting with Council and the City Manager to discuss things of interest and concern over the next few years, such as issues or programs they would like to see in the City. City Manager Kirkwood said the next full retreat is scheduled for October or November.

City Attorney Siprelle said for the benefit of the audience she would like to report on the status of the Los Caporales lease that was going to be scheduled for action on the July 18 Council meeting agenda. That item has been postponed and will not be on the July 18<sup>th</sup> agenda. During the last several days some significant legal process issues have been raised in connection with the lease negotiations that have made it necessary to defer action on the matter until these legal issues have been research and concluded, which she is told will take some weeks to complete. If the research and analysis has a satisfactory conclusion, it is likely the matter can be placed on the agenda after the August recess. The issues that have been raised are legal in nature and confidential, and are not disclosable. City Manager Kirkwood said this would likely return in September.

## **PRESENTATIONS**

## CHILDREN'S LIBRARIAN

Bud Goding of the Library Board of Trustees introduced Patricia Lakie, the Children's Librarian. He read and presented a Certificate of Appreciation for her contributions to the children's section of the Library and for the increase in the services by 37% to the circulation alone. Ms. Lakie thanked the Library Board for supporting her efforts.



# ANNUAL REPORT-PARKS, RECREATION, COMMUNITY SERVICES AND URBAN FORESTRY COMMISSION

Parks, Recreation and Community Services Director Gentry introduced Tanya McKay of the Commission who outlined the extensive accomplishments during the 2005-06 year and the proposals for 2006-07. The Commission is very active in the development of the Community and Senior Center project and various park projects throughout the City.

# AWARD-OFFICER HEATH PARSONS-MOTHERS' AGAINST DRUNK DRIVING

Police Chief Sullivan advised Council of the efforts of Officer Heath Parsons of the Woodland Police Department in apprehending 177 people driving under the influence since February of 2005. His efforts have been recognized by receipt of the Jay Reynold's Award for Excellence in Law Enforcement, Mother's Against Drunk Driving which he did not receive initially at the presentation in May due to a family emergency. The Council has been asked to allow this presentation before them at this time. Council thanked and congratulated Officer Parsons for his efforts in the safety of our citizens.

# PROCLAMATION OF APPRECIATION-RETIRING COMMUNITY SERVICES OFFICER PAM WIRTH

On a motion by Council Member Monroe, seconded by Council Member Marble and carried unanimously, Council adopted a Proclamation of Appreciation honoring Pam Wirth, Community Services Officer upon her retirement after 19 years of service to the City.

### **PUBLIC HEARINGS**

RESOLUTION 4756-ENGINEER'S REPORT; RESOLUTION 4757-ORDERING ASSESSMENT FOR FISCAL YEAR 2006-07 FOR SPRING LAKE LIGHTING AND LANDSCAPING DISTRICT

Finance Director Drayton indicated there have been no comments received from the public on this issue.

At 7:44 p.m. Mayor Flory opened the Public Hearing. With no comments heard, Mayor Flory closed the Public Hearing at 7:44 p.m.



On a motion by Council Member Pimentel, seconded by Council Member Monroe and carried unanimously, Council adopted Resolution 4756, a "Resolution of the City Council of the City of Woodland, California, Amending and/or Approving the Fiscal Year 2006-2007 Engineer's Report Regarding the Spring Lake Landscaping and Lighting District"; adopted Resolution 4757, a "Resolution of the City Council of the City of Woodland, California, Ordering the Levy and Collection of Annual Assessments Regarding the Spring Lake Landscaping and Lighting District for Fiscal Year 2006-2007".

# RESOLUTION 4758-CONFIRMING ASSESSMENT REPORT AND REAUTHORIZING ASSESSMENT FOR THE WOODLAND VISITOR ATTRACTION DISTRICT

Acting Redevelopment Manager Shallit said the City needs to renew the assessment on an annual basis and a public hearing is required. Yvette Mulholland of the Yolo County Visitor's Bureau distributed a packet of materials highlighting the events held, the activities of interest in the County and other draws to visitors. Council Member Marble said the City is assisting the Bureau with funding of \$25,000 per year and asked if there will be measurable results to justify the funding. Ms. Mulholland said there is an increase in the tax base to the City and more activities to attract visitors. There should be significant data available in the report that will come before Council in October.

At 7:49 Mayor Flory opened the Public Hearing.

Meg Stallard, member of the Yolo County Visitors' Board, said the Board appreciates the City support and Ms. Mulholland's efforts to promote the City.

At 7:50 Mayor Flory closed the Public Hearing.

On a motion by Council Member Pimentel, seconded by Council Member Monroe and carried unanimously, Council adopted Resolution 4758, "A Resolution of the City Council of the City of Woodland Confirming the Assessment Report and Approving the Levy of an Assessment for the Visitor Attraction District for Fiscal Year 2006-2007 Pursuant to the Parking and Business Improvement Area Law of 1989".

## REPORTS OF THE CITY MANAGER



# CITY COUNCIL MEMBERS COMMITTEE APPOINTMENTS

City Clerk Vannucci outlined the process for Council Members to be appointed to the various Committees on which they serve to represent the City. This is a process where Council Members express their areas of interest and appointment is achieved by concurrence of the entire Council. Mayor Flory provided a recommended listing of those areas he feels each Council Member should serve based upon his knowledge of their interests and previous conversations with them. He feels some of the Committee should become Ad Hoc rather than Standing Committees.

On a motion by Council Member Monroe, seconded by Mayor Flory and carried unanimously, Council eliminated the Urban Limit Line Committee from the roster.

On a motion by Council Member Pimentel, seconded by Council Member Monroe and carried unanimously, Council accepted the recommendations of Mayor Flory for appointment to the various Council memberships as presented.

## VOTING DELEGATE AND ALTERNATE TO 2006 LEAGUE CONFERENCE

On a motion by Council Member Monroe, seconded by Council Member Pimentel and carried unanimously, Council appointed Mayor Flory as the Voting Delegate and Vice Mayor Davies as the Alternate to the 2006 League of California Cities Conference. City Manager Kirkwood advised the Council that Police Chief Sullivan and Finance Director Drayton will also be attending the Conference.

## PROPOSED AMENDMENTS TO CITY POLITICAL REPORTING REQUIREMENTS

Mayor Flory said that there were concerns expressed by the City Clerk and other Council Members, as well as, himself regarding the political sections of the Code that had surfaced during the last election. Council Member Marble asked if the City Code is substantially different from the State requirements. City Manager Kirkwood said Council had taken action to provide more timely reporting requirements for the receipt of campaign contributions. City Clerk Vannucci said other Cities do have additional reporting requirements as allowed by law. This item will return to the with more specific delineation of the concerns expressed by Mayor Flory, other Council Members and staff. Council Member Monroe supports increasing the fines but not criminalizing the failure to pay. He does agree with the suggestion to have a mandatory orientation for



Council Candidates, Treasurers and Committees. Vice Mayor Davies feels there should be more strength to the failure to pay and would like to have a set six weeks prior to the election before campaign signs go up and a clear definite time when they need to be removed following the election. City Clerk Vannucci said there is currently no means to enforce the failure to pay late fees when Committees do not timely file their contributions. City Attorney Siprelle indicated there may be a means to enforce payment of fines under the Section 14A-7 as a Code Enforcement item and could go through Small Claims Court to collect unpaid fines. Council Member Marble would like to eliminate the City WEB reporting requirements and Council Member Pimentel does not feel it is beneficial.

### ORDINANCE-CONSTRUCTION DEBRIS RECYCLING AND DIVERSION

Environmental Resources Analyst Engel said A. B. 939, the California Solid Waste Management Act, requires local governments to divert 50% of the debris from construction and demolition away from the landfill. In 2004 the City was successful in a 45% diversion and requested an extension from the California Integrated Waste Management Board (CIWMB). The City replaced the residential green cubes with mixed recycling carts in October of 2003. Commercial establishments have increased their recycling efforts from 76 participants to 230 and all public schools are recycling and provide increased education and outreach. The construction debris provides approximately 22% of the waste stream. Large developments such as the Spring Lake Plan area generate a large amount of waste and have no current requirement to recycle in place.

The process of implementing the proposed Ordinance began with a draft in December of 2005. Public Notices were provided and a public workshop was held in April of 2006. The draft Ordinance was presented to the Spring Lake Planning Group in April of 2006 as well. Meetings were held with Community Development and Finance on plan implementation and the Ordinance was revised. Over 60 individuals were notified of the Council meeting on the item. Only one question was received and that was to ascertain if the Ordinance would apply if the Building Permit had already been secured. The substance of the Ordinance is to divert via reuse or recycling at minimum 50% of the construction or demolition debris from the landfill. Examples of materials to be diverted include wood, wall board, concrete, asphalt, paint, cardboard, metal and wood shingles. The developer/builder could self-haul the materials to the recycling sites or containers could be provided. Projects qualifying for the program would be all Spring Lake projects, demolition equal to or greater than 1,000 square



feet, construction of new commercial, industrial, or institutional buildings equal to or greater than 1,000 square feet, construction of new residential dwellings in a subdivision that includes three or more lots under construction, construction of new multi-family dwellings where four or more units are under construction and the addition or alteration of an existing residence equal to or greater than 1,000 square feet.

The Compliance Process includes a Waste Reduction or Recycling Plan, deposit and administrative fee of \$275, quarterly reports which would provide weight slips or count of material salvaged or reused, receipts from the vendors receiving the materials showing actual weight and volume and any additional relevant information to determine good faith efforts to comply.

A deposit of \$1,000 would be required for a single plan. Multiple plan deposits include three plans meeting 50% and then no additional deposit. A non-compliance deposit of 3% of the total project value, not-to-exceed \$10,000 would also be in place. With full compliance, a full refund of the deposit would take place. With a good faith effort, ½ of the deposit would be returned. For non-compliance, the deposit would be forfeited and a deposit of 3% of the total value of the project for the next five consecutive projects would be required. The forfeited deposits would be utilized for implementation of the City Recycling Program.

There is an appeal process with the proposed Ordinance. Written appeals with the appropriate fee would be filed with the City Clerk within 10 days and must state the reason why the decision should be appealed to the Solid Waste Committee. The Ordinance would become effective on September 18, 2006.

Vice Mayor Davies asked if there is any data from the Landfill or the Biomass that this Ordinance would aid in achieving the 50% requirement. He also asked if the City could grant credit for what is sent there, and if so how would that be done. He has concerns about holding a deposit without paying the developer any interest. Analyst Engel said initially there was discussion about placing a lien on the property but there is no nexus. Those that do comply have all of the deposit returned. If they do not comply, it will cost the City substantially more to obtain the \$275 from them with court costs and staff time. Once the project is complete and there is a lack of compliance, that lack of recycling goes against the City. Some of the developers had mentioned a cap of \$3,000. If they have previously not complied they could have a larger deposit required.



Council Member Pimentel said the City needs to move forward with the recycling and this is a good way to meet our goals. The City also needs to include apartment complexes to recycle. Analyst Engel said Waste Management is doing an extensive outreach with the commercial businesses and apartments. One issue with the apartment complexes is the space limitations.

On a motion by Council Member Monroe, seconded by Council Member Marble and carried unanimously, Council introduced and read by title only an Ordinance to add Chapter 23C, Article XIII to the Code regarding construction and demolition debris recycling and diversion.

## CONSENT CALENDAR

At the request of Vice Mayor Davies and with concurrence from the Council, the following item was removed from the Consent Calendar for discussion:

JOINT USE AGREEMENT-WOODLAND JOINT UNIFIED SCHOOL DISTRICT AND WOODLAND COMMUNITY COLLEGE-FOOTBALL/SOCCER FIELD AT PIONEER HIGH SCHOOL

At the request of Mayor Flory and with concurrence from the Council, the following item was removed from the Consent Calendar for discussion:

CONTRACT FOR SERVICES-FERANDELL TENNIS COURTS, INC.-TENNIS COURT RESURFACING

City Manager Kirkwood advised that the following item was removed from the Agenda at this time:

REVISIONS-POSITION DESCRIPTIONS-REDEVELOPMENT AGENCY MANAGER AND INFRASTRUCTURE OPERATIONS AND MAINTENANCE SUPERINTENDENT; NEW POSITION DESCRIPTION-ECONOMIC DEVELOPMENT MANAGER

On a motion by Council Member Pimentel, seconded by Council Member Monroe and carried unanimously, Council adopted the following Consent Calendar items as presented:



# MONTHLY STATUS REPORT - FIRE DEPARTMENT

Council received the Monthly Status Report for April 2006 from the Fire Department.

# MONTHLY STATUS REPORT - FIRE DEPARTMENT

Council received the Monthly Status Report for May 2006 from the Fire Department.

## MONTHLY STATUS REPORT - PARKS, RECREATION AND COMMUNITY SERVICES

Council received the Monthly Status Report for June 2006 from Parks, Recreation and Community Services.

# MONTHLY STATUS AND CAPITAL BUDGET EXECUTION REPORTS - PUBLIC WORKS

Council received the Monthly Status and Capital Budget Execution Reports for June 2006 from Public Works.

# CHANGE NAME-PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT TO PARKS AND RECREATION DEPARTMENT

Council approved amending the title of the Parks, Recreation, and Community Services Department to the Parks and Recreation Department, effective immediately.

# YOLO COUNTY OFFICE OF EDUCATION REGIONAL OCCUPATION PROGRAM FIRE SCIENCE ACADEMY-MEMORANDUM OF UNDERSTANDING

Council authorized the Fire Chief to enter into a Memorandum of Understanding between the Yolo County Office of Education for provision of Fire Science training as part of its Yolo Regional Occupational Program.



### AGREEMENT-YUBA COMMUNITY COLLEGE DISTRICT-FIREFIGHTER I ACADEMY

Council authorized the City Manager to enter into an Agreement with the Yuba Community College District to facilitate a Firefighter I Academy at the City Fire Training Center.

# RESOLUTION 4259-AGREEMENTS WITH THE BOARD OF EQUALIZATION TO ADMINISTER LOCAL TRANSACTION AND USE TAX (MEASURE E ONE-HALF CENT SALES TAX)

Council adopted Resolution 4759, "A Resolution of the City Council of the City of Woodland Authorizing the City Manager to Execute Agreements with the State Board of Equalization for Implementation of a Local Transactions and Use Tax".

# PROJECT 06-15-BEAMER STREET UNDER-CROSSING ROAD REHABILITATION

Council approved the Project Programming Summary Sheet for Project 06-15, Beamer Street Under-Crossing Road Rehabilitation and added the project to the Capital Budget.

#### RESOLUTION 4760-ANNUAL TRANSPORTATION DEVELOPMENT ACT CLAIM

Council adopted Resolution 4760, "A Resolution of the City Council of the City of Woodland, California, Authorizing Filing the Annual Transportation Development Act Claim with the Sacramento Area Council of Governments for Fiscal Year 2006-2007".

# FINAL MAP AND SUBDIVISION IMPROVEMENT AGREEMENT FOR SUBDIVISION 4577, HUTCHINSON VALLEY

Council approved the Final Map and Subdivision Improvement Agreement for Subdivision 4577, Hutchison Valley.



# RESOLUTION 4761-WOODLAND PROFESSIONAL POLICE OFFICERS' ASSOCIATION MEMORANDUM OF UNDERSTANDING-

Council adopted Resolution 4761, "A Resolution of the City Council of the City of Woodland Approving Certain Terms and Conditions for Police Employees", and implementing the associated Memorandum of Understanding.

# PROJECT 02-36-EAST REGIONAL STORM POND AND PROJECT 06-12 EAST REGIONAL STORM POND PHASE I

Council approved the new Project Programming Summary Sheet for Project 06-12, East Regional Storm Pond and the revised Project Programming Summary Sheet for Project 02-36, East Regional Storm Pond, Phase I.

# PROJECT 06-06-MEASURE E ROAD MAINTENANCE PLANNING & MANAGEMENT

Council approved the Project Programming Summary Sheet for Project 06-06, Measure E Road Maintenance Planning and Management and added the project to the Capital Budget.

# AGREEMENT-YOUTH BASKETBALL OFFICIALS' SERVICES-SACRAMENTO METROPOLITAN OFFICIALS' ASSOCIATION

Council authorized the Director of Parks and Recreation to enter into an Agreement for the provision of Youth Basketball Officiating Services with the Sacramento Metropolitan Officials' Association.

## PROJECT 06-14-2007 ROAD REHABILITATION

Council approved the Project Programming Summary Sheet for Project 06-14, the 2007 Road Rehabilitation Project and added the project to the Capital Budget.

## ORDINANCE-CLARIFY GRAFFITI SUMMARY ABATEMENT PROCEDURES

Council introduced and read by title only an Ordinance to amend Section 14B-2-2 to clarify the graffiti summary abatement procedures.



# CONSENT ITEMS REMOVED FOR DISCUSSION

JOINT USE AGREEMENT-WOODLAND JOINT UNIFIED SCHOOL DISTRICT AND WOODLAND COMMUNITY COLLEGE-FOOTBALL/SOCCER FIELD AT PIONEER HIGH SCHOOL

Parks and Recreation Director Gentry said this was to be pulled and moved to the July 18, 2006 meeting as some modifications are needed. There will be a meeting with the Superintendent of the Woodland Joint Unified School District (WJUSD). Vice Mayor Davies said there were some concerns about the usage and maintenance by the WJUSD. Council Member Pimentel also had some concerns about having some agreement by the WJUSD Board of Trustees so that the facilities are directly accessible to the entire community and streamlining the process of use. City Manager Kirkwood said these concerns could be discussed a the District/City 3 X 2 but the discussion may not be completed by the July 18<sup>th</sup> meeting.

Superintendent of Schools Jacki Cottingim wants to have full access for all and is excited to move ahead with this project. Council Member Pimentel said the Board of Trustees was working on a policy to improve accessibility. Superintendent Cottingim said they are going into the policy measures and facilities are coming up. There had been some discussion from two Board Members on the accessibility. As part of the Joint Use Agreement there was emphasis on the accessibility. Vice Mayor Davies said Tafoya Elementary School has had some problems with the parking lot not being open for the Cal Ripkin events. The general public use seems to be a problem and it should be easier to gain access to these facilities. Superintendent Cottingim said she should be advised of specific incidences so that she can address the problems directly. City Manager Kirkwood is not sure if all the details could be worked out in time and the will work on a good faith agreement to move ahead for the Fall season. Superintendent Cottingim said there is a possibility there will be some delay. Director Gentry said the timing is tight and it may not be ready by the Fall season. Council needs to take action, as does the District Board and the College prior to moving forward with the plan. There is no money even for the design portion of the project at this time.

Council Member Pimentel suggested that staff work out the concerns of the Council and bring the item to the 3 X 2 so that we can move forward as quickly as possible. Superintendent Cottingim said there is a Special Board meeting on July 27<sup>th</sup> and this item will be on the Agenda. City Manager Kirkwood said Council could hold a Special Meeting or defer the decision to the 3 X 2. Mayor Flory suggested the item go to the 3 X 2 and should a Special Council meeting be needed, to call for one in August.



The item was held following discussion above.

At 9:01, Council Member Pimentel left the Council Chambers.

# CONTRACT FOR SERVICES-FERANDELL TENNIS COURTS, INC.-TENNIS COURT RESURFACING

Director Gentry said this item was pulled from the last meeting and those concerns that had been stated were addressed. The superior products to be used, good warranties and reduced cost are a plus in the Contract. This item was included in the budget last year and is not due to the rumored closing of Country Oaks.

At 9:03, Council Member Pimentel returned to the Council Chambers.

Vice Mayor Davies said he, Director Gentry and Park Planner Perkes traveled to Yuba City to look at the system and were impressed. The City also needs to be proactive in keeping skateboarders and others off the courts and Director Gentry said Parks and Recreation maintaining them regularly. Departments across the State received less funds due to a lack of availability. The courts should be resurfaced every three years. Council Member Marble asked if there are any courts planned for the new Community and Senior Center and Director Gentry said that at this time there are none planned. There has been some discussion to set aside some area and the development fees that would be realized should Country Oaks close and houses be built on that site could be utilized to construct courts. Council Member Marble asked about the status of the WJUSD courts and a joint use. Superintendent Cottingim said there is a possibility of a joint use but the Woodland High School courts are in very poor condition. The District would be interested in holding discussions on maintenance and improvements jointly with the City. The sharing of cost would be preferable.

Art Williams said the City court situation and condition was of concern and he is happy there will be some resurfacing. The City courts are not adequate and the fences are too close to the courts. He would like to the courts base to be expanded and a four-plex complex should be constructed. There is also concern about the center straps. He would like to have others kept off the courts as they damage the surface. Vice Mayor Davies had mentioned a plan to possibly expand the courts at City Park and the cost prohibition. The possibility at the Community and Senior Center is appealing.



On a motion by Council Member Marble, seconded by Vice Mayor Davies and carried unanimously, Council authorized the Director of Parks and Recreation to execute a Contract for Services for Tennis Court Resurfacing with Ferandell Tennis Courts, Inc., in the amount of \$59,009, to provide tennis court resurfacing services for the following: 2 courts at Crawford Park, 2 courts at Woodside Park, 4 courts at City Park and 2 courts at Beamer Park.

# REVISIONS-POSITION DESCRIPTIONS-REDEVELOPMENT AGENCY MANAGER AND INFRASTRUCTURE OPERATIONS AND MAINTENANCE SUPERINTENDENT; NEW POSITION DESCRIPTION-ECONOMIC DEVELOPMENT MANAGER

This item removed from discussion at this meeting.

At 9:15 Council Member Monroe left the Council Chambers.

# REPORTS OF THE CITY MANAGER (continued)

## FINAL ELECTION RESULTS OF JUNE 6, 2006

City Attorney Siprelle said the Council was aware of the outcome of the election but due to the institution of an Urban Limit Line that affects the General Plan, Council should direct staff to immediately implement the language.

At 9:17, Council Member Monroe returned to the Council Chambers.

On a motion by Council Member Pimentel, seconded by Vice Mayor Davies and carried unanimously, Council declared the vote on Measures A and E as approved by the electorate on June 6, 2006, received information with regard to Advisory Measures B, C and D and directed staff to implement the language of Measures A and E.

## YOUTH COMMISSION

Police Chief Sullivan said Council had requested information regarding past attempts to create a Youth Commission and indicated written materials had been provided for Council review. Council Member Marble asked what other communities had done to create a successful program. Chief Sullivan said he had not done a formal survey but has some experience in the process and it has



been fairly successful. A formal survey was requested. Council Member Marble asked if Chief Sullivan felt there had been any drawbacks to the programs in which he had been involved. Chief Sullivan said the boundaries must be well established so that the Commission stays on target. Depending upon the latitude it can become controversial or present a burden to staff time involvement. Council Member Monroe asked about a cost to the City and Chief Sullivan said that would depend upon the parameters Council set, the hours of the meetings, the Agenda, staff work needed. Director Gentry said the Council would direct the parameters of the Commission. He outlined a program that he had been involved with and the activities associated with the Commission. Council would provide policy recommendations and the anticipated outcomes. Council Member Pimentel said youth should become involved in the City government and action needs to be taken to get them into that arena. The youth should be asked what they believe they want to provide and what they need for youth programs.

Vice Mayor Davies said there must be someone who is very vested in supporting the program and the City needs to begin with the Youth Center. If that is successful and involvement high, then a Commission could be formed. Council Member Marble said maybe the 3 X 2 with the school district could be expanded to include a youth member such as the Student Body Presidents at the two high schools. Council Member Pimentel said the City has tried many options in the past that have not been successful. The City needs to have some type of organization and have dedicated staff so that success would be assured.

On a motion by Council Member Monroe, seconded by Vice Mayor Davies and carried unanimously, Council moved to establish the leadership for a Youth Commission, create a Youth Advisory Commission at the Community and Senior Center Youth Center. Should that be successful, move toward a Youth Council. Parks and Recreation Director Gentry to request the Youth Coordinator in the Department to work with the program and provide the leadership. Director Gentry will bring the proposal back in writing for Council review.

# COMMUNITY DEVELOPMENT BLOCK GRANT ADMINISTRATIVE EXPENSES

Assistant City Manager Marler summarized the past discussions on the cost to administer the Community Development Block Grant and outlined the possible alternatives and options Council may wish to consider. Staff is recommending that Council take action on the option that has the least impact on the General Fund.



Council Member Pimentel asked if a Joint Powers Authority would be able to be allocate the funds. Director Munowitch said if a JPA were formed, the power for CDBG fund allocation would be taken away from the Council. Council Member Marble asked if the annual administrative cost is a figure given by the staff. Finance Director Drayton said the calculations were made after extensive research by staff and they are correct. Council Member Marble asked for clarification on the \$214,000 cost and Director Drayton indicated it does not include indirect costs.

Assistant City Manager Marler said should the City determine to utilize a Consultant to administer the program, the costs would still exceed 20%. Council Member Marble said it appears that utilization of a Consultant would still be less costly than utilizing existing staff. However, existing staff would still be receiving their normal salaries. Council Member Pimentel prefers Option 2, while Council Member Marble does not like Options 3 or 4 and would like staff to reduce the time and work involved in the program. Vice Mayor Davies suggested looking at staff options and have less costly staff perform the required duties of the program.

On a motion by Council Member Pimentel, seconded by Council Member Monroe, and carried unanimously, Council adopted Option #2, directing that the next Community Development Block Grant program year be constrained to a 15% ceiling on administrative expense allocation, which allows for some preplanning but will likely still require some General Fund subsidy. Also included in the motion was the recommendation to look at less costly staff to perform the administration of the program.

# IN-LIEU STORM WATER QUALITY TREATMENT PROGRAM POLICY AND FEE STRUCTURE

Associate Civil Engineer Mark Cocke said the National Pollution Discharge Elimination System (NPDES) permit requirements mandate the City adopt storm water quality treatment for post-construction projects to control urban runoff from new and redeveloped areas. The projects subject to this requirement include: commercial/industrial development greater than one acre, automotive repair shops and retail gasoline outlets, restaurants, parking lots greater than 5,000 square feet or 25 spaces, and home subdivisions of greater than 10 units. Developers must identify how they will mitigate the requirements with site design, site-specific controls and treatment controls. The proposed program would provide the development community with a less expensive alternative to meet the NPDES requirements by offering treatment credits.



On a motion by Council Member Pimentel, seconded by Council Member Monroe and carried unanimously, Council approved an In-Lieu Storm Water Quality Treatment Program Policy and fee structure for post-construction storm water quality treatment.

## LETTER TO BOARD OF SUPERVISORS REGARDING HUFF'S BEND LEVEE REPAIR

Mayor Flory indicated he and Council Member Monroe had met with the County 2 X 2 to discuss this item. Some Members of the Board of Supervisors, Supervisors Sieferman and Chamberlain asked about what the City would do. Discussion included indications the City would help wherever possible and the two representatives should go to the Board as a whole and come back with a product. The article then came out in the paper that the City refused to take part in the solution, which is entirely incorrect. Council Member Pimentel said the County does not like the City stance on the flood protection, but the letter may not be the best method to convey our disappointment in the erroneous information provided by the Board of Supervisors. The City should be sending a clear message to the Board of our commitment to the solution. Mayor Flory would like the Board to know the City position and it should be clearly stated in the record. He had contacted Supervisor McGowan about the statements in the article and has not received a response. Council Member Pimentel suggested the letter be approved and that Mayor Flory attend the Board of Supervisor's meeting to make direct comment on the City's position. The letter should also be hand delivered to the 2 X 2 meeting.

On a motion by Council Member Pimentel, seconded by Council Member Monroe and carried unanimously, Council approved the direct contact by Mayor Flory at the next Board of Supervisor's meeting and the next 2 X 2 meeting to clarify the matter, and that the letter also be slightly altered and delivered by hand at that time as well.

## **MINUTES**

On a motion by Council Member Pimentel, seconded by Council Member Monroe and carried, Council approved the minutes of the Special Study Session of May 23, 2006, the Adjourned Regular meeting May 30, 2006 and the Reorganization meeting of June 13, 2006. Vice Mayor Davies and Council Member Marble abstained as they were not yet sworn in at these meetings.



# <u>COMMUNICATIONS – WRITTEN</u>

Council received a notice of a person-to-person transfer of an Alcoholic Beverage Control License for Albertsons, LLC., located at 34 W. Court Street.

Council received a notice of a person-to-person transfer of an Alcoholic Beverage Control License for Jose Lillos, located at 306 Sixth Street.

Council received a letter from Senator Michael Machado regarding funding for Proposition 42 in the 2006-07 Fiscal Year.

Council received a letter from Assembly Member Lois Wolk regarding a Flood Protection Bond on November 2006 ballot.

Council received a letter from American Legion, Yolo Post No. 77 regarding assistance from the City of Woodland, primarily Park Superintendent George Ahlgren, with the Memorial Day Services at the City Cemetery.

# **COMMITTEE REPORTS**

Council received the minutes of the Yolo County Communications Emergency Services Agency meetings of April 5 and May 3, 2006.

Council received the minutes of the Library Board of Trustees meeting of May 15, 2006.

# **ORDINANCES**

ORDINANCE 1467-CHANGE NAME OF PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION AND URBAN FORESTRY COMMISSION TO PARKS AND RECREATION COMMISSION

On a motion by Council Member Pimentel, seconded by Council Member Monroe and carried by the following roll call vote, Council adopted Ordinance 1467, "An Ordinance of the City of Woodland Amending Part E of Chapter 2, Article 7 Relating to the Parks and Recreation Commission". On roll call the vote was a follows:

AYES: Council Members Davies, Marble, Monroe, Pimentel, Flory

NOES: None ABSENT: None ABSTAIN: None



# ORDINANCE 1468-AMEND SECTIONS 14B-2-3, 14B-2-5 14B-2-6, 14B-3-2 AND 14B-3-3 CLARIFYING GRAFFITI ABATEMENT PROCEDURES

On a motion by Council Member Marble, seconded by Council Member Pimentel and carried by the following roll call vote, Council adopted Ordinance 1468, "An Ordinance of the City of Woodland Amending Sections 14B-2-3, 14B-2-5, 14B-2-6, 14B-3-2, and 14B-3-3 Clarifying Graffiti Abatement Procedures". On roll call the vote was as follows:

AYES: Council Members Davies, Marble, Monroe, Pimentel, Flory

NOES: None ABSENT: None ABSTAIN: None

## **ADJOURNMENT**

At 10:10, Mayor Flory adjourned the Regular meeting of the City Council.

Respectfully submitted,	
Sue Vannucci, CMC, City Clerk	