Woodland City Council Meeting City Hall, Council Chambers 300 First Street Woodland, California

June 20, 2006

MINUTES

JOINT CITY COUNCIL/REDEVELOPMENT AGENCY BOARD SPECIAL/CLOSED SESSION

JUNE 20, 2006

6:00 P.M.

CLOSED SESSION

The Council/Agency held a conference with Real Property Negotiators pursuant to Section 54956.8, for the Sutter Street property. The Agency Negotiator was Richard Kirkwood. The Negotiating Parties, the City of Woodland and Sacramento Valley Organizing Community. Under Negotiation were price and terms of payment. Present at this session were Council/Agency Chairperson Flory, Vice-Mayor/Chairperson Davies, Members Monroe and Pimentel, City Manager/Executive Director Kirkwood, Assistant City Manager/Assistant Director Marler, Acting Redevelopment Agency Manager Shallit, Community Development Director Munowitch, and City Attorney Siprelle. Council/Agency Member Marble was absent.

As 6:25, Council held a conference with Labor Negotiators pursuant to Section 54957.6. The Agency Designated Representative was Phillip Marler. The employee organizations, Confidential, Fire, Fire Mid-Management, General Services, Management, Mid-Management, Police, Police Mid-Management, Police Supervisors and an unrepresented employee, the City Manager. Present at this session were Council Members Flory, Davies, Monroe and Pimentel, and Assistant City Manager Marler. Council Member Marble was absent.

REGULAR MEETING

7:00 P.M.

CALL TO ORDER

At 7:10 p.m., Mayor Flory called the regular meeting of the Council to order.



CLOSED SESSION ANNOUNCEMENT

Mayor Flory announced that the Council/Redevelopment Agency had met in Closed Session regarding real property negotiations and had provided direction to Staff. Council also discussed negotiations and had provided direction to Staff.

PLEDGE OF ALLEGIANCE

Mayor Flory invited all in attendance to join in the Pledge of Allegiance to the Flag led by Council Member Monroe.

ROLL CALL

COUNCIL MEMBERS PRESENT: Council Members Davies, Monroe, Pimentel, Flory

COUNCIL MEMBER ABSENT: Council Member Marble

STAFF MEMBERS PRESENT: Rick Kirkwood, Phil Marler, Ann Siprelle, Sue

Vannucci, Dan Gentry, Gary Wegener, Barry Munowitch, Joan Drayton, Paul Miller, Carey Sullivan, Cynthia Shallit, Jerry Gedatus, Cathy Lee,

Doug Baxter

PUBLIC COMMENT

Kevin Gaines, the new Governmental Affairs Manager with the County of Yolo introduced himself. He indicated his role is to help structure State and Federal issues affecting the County. He will also assist with relationships between the County, the Cities and the Rumsey Band of Wintun Indians.

Grace Cruz said she is still trying to resolve the Los Caporales issues. She works with Alcohol, Drug Abuse, Mental Health and Youth at Risk programs and Los Caporales has been very supportive of those programs.

Margarita Bermudez works with Mental Health and supports the efforts of Los Caporales. She urged the City Attorney to assist in resolution of the issues as soon as possible.

Angelica Bukleras has participated in Los Caporales and has been very involved in their events. There was a meeting with Dan Rice and another with Council Member



Pimentel at Jesse Ortiz' home. The Request for Proposals continued and the City should aware the contract to Los Caporales.

Maria Hernandez received a Los Caporales scholarship and will be attending college because of their support.

Jesseca Gutierrez was involved with Los Caporales and they have helped her change her ways for the better.

Nerio Flores is impressed with Los Caporales and with the work they do. He supports them.

Mayor Flory indicated the Council and staff are still working to resolve some areas of concern. City Manager Kirkwood indicated this item is tentatively scheduled for the July 11, 2006 meeting.

COUNCIL/STAFF COMMENTS

Council Member Monroe thanked the members of Los Caporales for doing a good job, but they have not been very good at letting others know about the good they are doing.

Council Member Pimentel said the Council will be moving forward with the Contract but there are details that need to be worked out. He translated the comment into Spanish as well.

Council Member Pimentel requested and Council concurred that discussion on the formation of a Youth Commission be added to a future Agenda.

Mayor Flory asked that when the Ordinance on the election is drafted, certification of the election in relation to the swearing in date be altered. The City Attorney and City Clerk will work on draft language combining all Council requests into the language.

PRESENTATIONS

YOLO LITERACY COUNCIL

Randy Nordmark of the Yolo Literacy Council said that last year the YLC presented a check for \$3,000 to the City to assist in defraying the costs of the



program. This year the check will be in the amount of \$14,000 due to the rejuvenation of the YLC efforts. The highlights of the 2005 year were identified for the record and are on file. Council Member Pimentel accepted the check on behalf of the City.

FOURTH OF JULY EVENTS AND DONORS

Parks, Recreation and Community Services Director Gentry presented a visual to recognize the sponsors and donors of this year's Fourth of July events. This year the City Manager and Department Directors will be cooking for the public all day. Vice Mayor Davies and Council Member Monroe gave the Major Donors in attendance plaques for their contributions to make this event successful.

PROCLAMATION-PARKS AND RECREATION MONTH

On a motion by Council Member Monroe, seconded by Council Member Pimentel and carried by the Members present, Council proclaimed the Month of July 2006 as Parks and Recreation Month. Jack Slaven of the Parks, Recreation, Community Services and Urban Forestry Commission received the Proclamation.

REPORTS OF THE CITY MANAGER

CERTIFICATION OF ELECTION RESULTS

City Clerk Vannucci said the results have just arrived but there are other elements that need to be finalized before the Council can receive the official results and accept them. This item will return to the Council at the next meeting.

RESOLUTION 4750-CALL FOR ELECTION IN NOVEMBER 2006 TO ANNEX AREAS OF YOLO COUNTY INTO THE SACRAMENTO MUNICIPAL UTILITY DISTRICT

Assistant City Manager Marler outlined the various steps to date to call for the annexation of the City into the Sacramento Municipal Utility District and to place the item on the ballot. Approval will be a binding vote to annex Eastern Yolo County into SMUD. There are five terms and conditions to create the surcharge to pay for the cost of acquisition of the Pacific Gas and Electric



assets and the costs of annexation. Assistant City Manager Marler went through the five terms and conditions as outlined in the Staff Report.

On a motion by Council Member Monroe, seconded by Council Member Pimentel and carried by the Members present, Council adopted Resolution 4750, a "Resolution of the City Council of the City of Woodland Ordering a Special Election Concerning Annexation into the Sacramento Municipal Utility District, and Requesting That the Yolo County Board of Supervisors Consolidate the Special Election and Allow the County Clerk to Provide Services Related to the Conduct of the Election".

At 7:56 Council Member Monroe left the Chambers and returned at 7:57.

CONSENT CALENDAR

On a motion by Council Member Pimentel, seconded by Council Member Monroe and carried by the Members present, Council approved the Consent Calendar items with the exception of the following three items which were removed for discussion:

CITY USER FEE ANNUAL UPDATE

ADMINISTRATIVE COSTS-COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

CONTRACT FOR SERVICE-RESURFACING OF TENNIS COURTS

Items approved:

TREASURER'S REPORT FOR APRIL 2006

Council reviewed and accepted the April Treasurer's Investment Report as submitted.

MONTHLY STATUS REPORT-COMMUNITY DEVELOPMENT

Council received the Monthly Status Report for May 2006 from Community Development.



<u>CONTRACT EXTENSION-WOODLAND ACCESS VISUAL ENTERPRISES FOR</u> CAMERA OPERATIONS

Council approved a Contract extension between the City of Woodland and Woodland Access Visual Enterprises to provide camera operations during selected City Council, Commission and Committee meetings.

CONFLICT OF INTEREST CODE

Council directed the City Clerk to review the City's Conflict of Interest Code and report to Council should changes to the adopted Code be necessary.

ORDINANCE-CHANGE NAME OF PARKS, RECREATION, COMMUNITY SERVICES & URBAN FORESTRY COMMISSION

Council introduced and read by title only an Ordinance of the City of Woodland amending Part E of Chapter 2, Article 7 of the Woodland Municipal Code to rename the Parks, Recreation, Community Services and Urban Forestry Commission to the Parks and Recreation Commission.

RESOLUTION 4751-GOALS & POLICIES-MELLO-ROOS COMMUNITY FACILITIES DISTRICT FINANCINGS

Adopted a Resolution, "A Resolution of the City of Woodland Amending Local Goals and Policies for the Use of the Mellow-Roos Community Facilities Act of 1982", approving amendments to the City's Goals and Policies for Mello-Roos Community Facilities District financings.

ORDINANCE-CLARIFY GRAFFITI ABATEMENT PROCEDURES

Council introduced an Ordinance of the City of Woodland amending Sections 14B-2-3, 14B-2-5, 14B-2-6, 14B-3-2, and 14B-3-3 clarifying graffiti abatement procedures.



FIRE STATION 1 RELOCATION, PROJECT 02-27

Council approved the amended Project Programming Summary Sheet for Fire Station 1 Relocation Project 02-27 deleting the Fund 505 (Measure H) funds.

FEDERAL AID ROADS, PROJECT 05-01

Council approved the revised Project Programming Summary Sheet for Project 05-01, Federal Aid Roads.

<u>VISITOR ATTRACTION DISTRICT ASSESSMENT REPORT; RESOLUTION OF</u> INTENTION 4752-LEVY OF ASSESSMENT FOR IMPROVEMENTS AND ACTIVITIES

Council approved the Visitor Attraction District Assessment Report for Fiscal Year 2006-2007; adopted Resolution of Intention 4752, "A Resolution of Intention of the City Council of the City of Woodland to Levy an Assessment for Improvements and Activities for Fiscal Year 2006-2007 within the Woodland Visitor Attraction District"; scheduled a Public Hearing to consider any written or oral protests to the levy of the assessment for July 11, 2006.

JOB DESCRIPTIONS-PUBLIC WORKS OPERATIONS AND MAINTENANCE BRANCH CLASSIFICATIONS

Council approved revisions to the job descriptions for Chief Plant Operator; Deputy Director of Public Works, Operations and Maintenance; Environmental Resource Analyst; Environmental Services Manager; Fleet and Facilities Manager; Infrastructure Operations and Maintenance Superintendent; Infrastructure Operations and Maintenance Manager; Laboratory Analyst; Conservation Coordinator; Electrical/ Electronics Instrumentation Technician; Electrical Supervisor; Electrician's Assistant; Environmental Compliance Inspector I/II; Environmental Compliance Specialist; Equipment Services Clerk; Equipment Service Worker; Facility Maintenance Worker I/II; Facility Maintenance Worker III; Heavy Equipment Mechanic; Laboratory Technician I/II; Light Equipment Mechanic; Maintenance Supervisor; Maintenance Worker I/II; Maintenance Worker III; Senior Equipment Mechanic; Senior Maintenance Worker; Senior Tree Trimmer; Signs and Marking Technician; Tree Trimmer I/II; Utilities Maintenance Supervisor; Utilities Maintenance Worker I/II and Utilities Maintenance Worker III.



RESOLUTION 4753-PROCEEDINGS FOR ANNUAL LEVY AND COLLECTION OF ASSESSMENT; RESOLUTION 4754-ENGINEER'S REPORT; RESOLUTION 4755-INTENTION TO CONDUCT A PUBLIC HEARING AND SET PUBLIC HEARING FOR JULY 11, 2006 FOR SPRING LAKE LIGHTING AND LANDSCAPING DISTRICT

Council adopted Resolution 4753, "A Resolution of the City Council of the City of Woodland Initiating Proceedings for the City of Woodland Spring Lake Landscaping and Lighting District and the Levy and Collection of Assessments for Fiscal Year 2006-07 Pursuant to the Provisions of the Landscaping and Lighting Act of 1972", Resolution 4754, "A Resolution of the City Council of the City of Woodland Preliminarily Approving the City of Woodland Spring Lake Landscaping and Lighting District Engineer's Report, and the Levy and Collection of Assessments for Fiscal Year 2006-07"; Resolution 4755, "A Resolution of the City Council of the City of Woodland, Declaring its Intention to Conduct a Public Hearing on the Matter of Assessments to Order the Levy of Assessments for the City of Woodland Spring Lake Landscaping and Lighting District, Fiscal Year 2006-07 Pursuant to the Provisions of the Landscaping and Lighting Act of 1972" and set such hearing for July 11, 2006.

AGREEMENT-CITY OF WOODLAND AND YOLO COUNTY COMMUNICATIONS EMERGENCY SERVICES AGENCY-TRAINING

Council authorized the City Manager to execute an Amendment to the Agreement between the City of Woodland and Yolo County Communications Emergency Services Agency (YCCESA) for the Fire Department to provide training services to YCCESA through December 31, 2006.

NEW JOB DESCRIPTIONS-POLICE RECORDS SPECIALIST AND SENIOR POLICE RECORDS SPECIALIST; REVISIONS TO COMMUNITY SERVICES OFFICER JOB DESCRIPTIONS

Council approved the new job descriptions for the Police Records Specialist and Senior Police Records Specialist; approved revisions in the job description for Community Services Officer.

REPORTS OF THE CITY MANAGER (continued)



ANNUAL WATER QUALITY REPORT

Cathy Lee, Associate Civil Engineer presented the 2005 Annual Water Quality Report. The primary standards for health and safety are enforceable minimum contaminant levels. The secondary standards are the taste, odor and Notification levels are advisory and include new and emerging contaminants. The City will meet all of the required standards, except waste issues with Total Dissolved Solids/Electrical Conductivity. Boron and nitrate levels continue to be of concern. The sources of nitrate include runoff and leaching from fertilizer use, leaching from septic tanks and sewage and erosion of natural deposits. Nitrates are found in some degree in all wells and are monitored quarterly. The boron notification level is at 1,000 parts per billion We have 1,700 to 2,200 ppb. The concern is that boron can be detrimental to plants. It is naturally present in the aguifer and may affect downstream agriculture that is of beneficial use in the Tule Canal. The aluminum and fluoride levels are a waste water discharge issue and may affect downstream aquatic life. These two contaminants were in the cease and desist order. Other water quality concerns are the total dissolved solids, electrical conductivity and specific conductance. Future options for our water are the Sacramento River which has low electrical conductivity, low nitrate and boron levels. The current groundwater sources meet the drinking water standards but do not meet the discharge requirements. The new water source option would bring better water quality, consumer satisfaction and ease the waste water discharge concerns.

Council Member Pimentel asked for further information on the surface water acquisition. Engineer Lee said we are currently undergoing a joint surface water study with the University of California at Davis, the City of Davis and the Yolo County Flood Control District. They are going into the environmental review process and then they will go to the State Water Quality Control Board to see if they are receptive to the proposal. The design stage is next and it will take ten to fifteen years to become final.

Vice Mayor Davies urged everyone to look at the last page of the report about the water metering requirements before the City. The requirement to meter is fast approaching.

Public Works Director Wegener said the surface water project is a major project. It will be the less expensive alternative but will still be very costly.

CONSENT CALENDAR ITEMS REMOVED FOR DISCUSSION



CITY USER FEE ANNUAL UPDATE

Vice Mayor Davies said there is a 7% increase proposed and this item should be heard as a Report to he City Manager, not on the Consent Calendar.

On a motion by Council Member Pimentel, seconded by Council Member Monroe and carried, Council accepted the report on the Comprehensive Use Fee, which included the previously adopted provision for an annual Consumer Price Index adjustment. Vice Mayor Davies voted to the negative.

ADMINISTRATIVE COSTS-COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Council Member Pimentel said it was decided to reduce the percentage of the funds for the Community Development Block Grant administrative costs to 15% and the report does not so indicate. Acting Redevelopment Manager Shallit said it costs substantially more than 20% of the funds to administer the program and those funds will need to come from the General Fund. Council Member Pimentel asked if it really costs \$214,773 to administer the program. Manager Shallit said they looked conservatively at all of the time it takes to administer the program and the costs are justified. Council Member Pimentel said the City should hire someone at \$100,000 to take care of this project. Manager Shallit said there are more than one staff member involved in the program administration. Community Development Director Munowitch said there is a long list of Federal and State reports that are mandated and take varied levels of expertise to complete. Vice Mayor Davies aid there are other costs involved as well. Council Member Pimentel said the 5% was to come back for reallocation.

City Manager Kirkwood said that because the report had to be in the by a deadline, the discussion had to return but cannot be changed at this time. Director Munowitch said the hiring of a part-time person would not provide the expertise needed to property complete the mandated and very complex reports. Manager Shallit said all of the reports must follow the State Housing and Urban Development strict requirements and the process is only used by this project. Council Member Pimentel said Council had also discussed having a person administer of all of the Cities in the County. He declined to accept the report.

Council Member Monroe said the employees working on this project are all permanent and at the top of the salary schedule. City Manager Kirkwood said Council had asked for a Staff Report that gave a complete breakdown of the all of the expenditures which had been provided. The costs to administer the program will not change, but the funding source would have to come from other



funds in the City. Director Munowitch said the City now spends \$95,498 from the General Fund to cover the excess cost to administer. City Manager Kirkwood said the City can augment the project to cover those funds that will go to the Council's desired programs but those supplanted funds will need to be taken from the General Fund. The costs to run the program are excessive and a drain on the City funding. Vice Mayor Davies said those funds are not just for salaries but include indirect costs as well. City Manager Kirkwood will have a conversation with other Cities receiving CDBG funds to ascertain if they are receptive to sharing a staff member. Mayor Flory asked if Council did not accept the report what would be the consequences. City Manager Kirkwood said Staff will provide further information.

CONTRACT FOR SERVICE-RESURFACING OF TENNIS COURTS

This item was removed from the Agenda for further information.

MINUTES

On a motion by Council Member Pimentel, seconded by Council Member Monroe and carried, Council approved the minutes of the regular Council meeting of May 2, 2006, the special Study Session of May 9, 2006 and the regular meeting of May 16, 2006. Vice Mayor Davies abstained.

<u>COMMUNICATIONS – WRITTEN</u>

Council received a letter of appreciation from the Caledonian Club of Sacramento, Inc. for support of Scottish American Days held in Woodland.

Council received notification from Pacific Gas and Electric of an application for an Energy Resource Recovery Account Charge. Council Member Pimentel said P. G. & E. is applying for another increase to their rates.

COMMITTEE REPORTS

Council received the minutes of the Water Resource Association meeting of January 9, 2006.



Council received the minutes of the Parks, Recreation, Community Services and Urban Forestry Commission meeting of March 27, 2006.

Council received the minutes of the Commission on Aging meeting of April 25, 2006.

Council received the minutes of the Library Board of Trustees meeting of May 1, 2006.

ADJOURNMENT

Mayor Flory adjourned the regular meeting of the Council at 8:22 p.m.

Respectfully submitted,

Sue Vannucci, CMC, City Clerk