Woodland City Council Minutes Council Chambers 300 First Street Woodland, California

March 5, 2002

CITY COUNCIL REGULAR SESSION

CALL TO ORDER

Mayor Borchard called the regular meeting of the Council to order at 7:05 p.m.

PLEDGE OF ALLEGIANCE

Mayor Borchard invited all in attendance to join the Council in the Pledge Allegiance.

ROLL CALL

COUNCIL MEMBERS PRESENT: Martie Dote, David Flory, Jeff Monroe, Neal

Peart, Steve Borchard

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Rick Kirkwood, Phil Marler, Ann Siprelle, Steve

Harris, Karl Diekman, Henry Agonia, Dave Ingman, Nancy Adams, Tami Burnham, Sue Vannucci, Greg Moutino, Wendy Ross, Mike

Horgan, Ed Quinn, Dan Bellini

OTHERS PRESENT: Contract Planner Heidi Tschudin

Mayor Borchard expressed the condolences of the Council to the family of Neil Roberts, Navy SEAL and Woodland native, who was killed in operation Anaconda in Afghanistan.

City Attorney Siprelle announced there was to be a revised Agenda to hold a Special/Closed Session as per Section 54956.9 of the Brown Act. Mayor Borchard adjourned the Regular meeting at 7:08 p.m. to meet in Closed Session.



CITY COUNCIL SPECIAL/CLOSED SESSION

The Woodland City Council met in special session at 7:08 p.m. in the second floor conference room of City Hall in order to convene a closed session. Council Members present were Mayor Borchard, Vice Mayor Flory and Council Members Dote, Monroe and Peart. Also present were City Manager Rick Kirkwood, Assistant City Manager Phil Marler and City Attorney Ann Siprelle. The purpose of this Closed Session was to hold a conference with Legal Counsel regarding anticipated litigation, significant exposure to litigation pursuant to Subdivision (b) of Section 54956.9, one case.

CITY COUNCIL REGULAR SESSION

Mayor Borchard reconvened the Regular Session of the Council at 7:35 p.m.

Mayor Borchard announced that Council had met in Closed Session for the purpose of holding a Conference with Legal Counsel regarding anticipated litigation, significant exposure to litigation and existing litigation and gave guidance to Counsel. He also removed the following item from the Agenda to be continued to the March 26, 2002 meeting.

ADOPT SPRING LAKE SPECIFIC PLAN BUILDING ALLOCATION ORDINANCE

City Manager Kirkwood advised the Council that the following item would be removed from the Agenda for consideration at the April 2, 2002 meeting.

AUTHORIZE DISPOSITION OF CITY PROPERTY AT 1211 CALIFORNIA STREET

COUNCIL MINUTES

REGULAR COUNCIL MEETING OF DECEMBER 4, 2001

On a motion by Council Member Dote, seconded by Council Member Peart and carried by unanimous vote, the Council approved the minutes of the Regular Council meeting of December 4, 2001 as presented.



REGULAR COUNCIL MEETING OF DECEMBER 18, 2001

On a motion by Council Member Dote, seconded by Council Member Peart and carried by unanimous vote, the Council approved the minutes of the Regular Council meeting of December 18, 2001 as presented.

COMMUNICATIONS - WRITTEN

None.

COMMITTEE REPORTS

Council received a report from Public Works Director Gary Wegener transmitting the minutes of the Traffic Safety Commission meeting of February 4, 2002.

Council received a report from Library Services Director Marie Bryan transmitting the minutes of the Library Board of Trustees meeting of February 4, 2002.

Council received a report from Director Wegener transmitting the minutes of the Tree Commission meeting of February 11, 2002.

Council received a report from Parks, Recreation and Community Services Director Henry Agonia transmitting the minutes of the Commission on Aging meeting of February 12, 2002.

Council received a report from Community Development Director Steve Harris transmitting the minutes of the Community Development Block Grant Committee meeting of February 20, 2002.

Council received a report from Director Harris transmitting the Summary of Planning Commission actions of the February 21, 2002 meeting as follows:

- a. conditionally approved Tentative Map 4555 dividing property at 1310 West Street into three parcels.
- b. approved Nueva Vista Subdivision Project (old Sutter Street Yard) with the following action:
 - 1. Negative Declaration and directed filing of Notice of Determination.



- 2. Mitigation Monitoring Plan.
- 3. consistent with General Plan and Zoning.
- 4. minor modifications to East Street Corridor Specific Plan for this property as follows:
 - accepted proposed A and B Street cross-sections and right-ofway as modified.
 - ◆ accepted proposed setbacks for detached zero lot line garages on lots 3, 4, 8, 9, 11, 13, 15, 17, 19, 22, 24 and modified rear and side setbacks for lots 25, 26, 27, and 28.
- 5. approved Tentative Map 4532 to merge and re-subdivide APNs 005-060-25, 30, 37, 39, 40, and 44 into 36 single family lots, one open space and public street right-of-way.
- 6. approved Zoning Administrator Permit for single-family use in East Area Corridor Specific Plan Area C subject to identified conditions of approval.
- 7. Directed that Design Review return to Planning Commission.
- c. Conditionally approved review of Casa Lupe Restaurant's building elevation design, landscaping and site plans for restaurant at Trade Court and Freeway Drive.
- d. Approved design review of Centex Home Steeplechase Subdivisions, Tentative Map 4060 at Pioneer and I-5.
- e. Approved 65402 Finding for abandonment of City property on Bourn Drive.

PUBLIC COMMENT

None.



COUNCIL STATEMENTS AND REQUESTS

Council Member Monroe read letters of commendation for Police Corporal Tom Echols and Police Officer David Harriman. He asked for a status on the Senior/ Community Center project. Parks, Recreation and Community Services Director Henry Agonia said the existing Center is 8,000 square feet. The new building will have that same area with an additional total building area available for use by seniors at 30,000. There had been discussions of 40,000 sq. feet which was from the 1988 Parks Master Plan. They have looked at plans of existing facilities and the uses they have included. The Commissions still want to look at an indoor pool and a large facility for teens and child care. It is not an architectural plan at this point. The kinds of activities have been identified as needed for the facility and the design of the facility to meet those needs will be addressed next. This Center will be three times larger than the present facility. To provide a facility larger than 30,000 sq. feet additional funds would be required. Three sites are in the final stages of consideration, with one recommended as the most feasible. Council Member Peart asked if there would be separations between the senior portion and the rest of the facility. Director Agonia said there would be separations for the various activities but it is not considered to be a separate facility for each group.

Council Member Peart said the Sacramento-Yolo Mosquito and Vector Control District Board will be providing a press release on the upcoming mosquito season and methods to help alleviate breeding sources in your immediate area.

PUBLIC COMMENT (continued)

Mayor Borchard reopened the Public Comment period. Colette Stewart of the Commission on Aging said the Draft Plan of the Senior/Community Center indicated the facility size would be 40,000 sq. feet, which has since been dropped to 26,000 sq. feet. The core area is 2,600, with the meals area at 1,400 sq. feet. Currently the seniors have 1,000+ sq. feet and it is jammed. The seniors feels the core area at 4,100 sq. feet total is too small. This is a Draft Plan and is conceptual but they think the numbers need to be changed.

PRESENTATIONS

REDEVELOPMENT CITIZENS' ADVISORY COMMITTEE

Member of the Redevelopment Citizens' Advisory Committee, Andrea Zeller, presented a comprehensive report on the activities and goals of the Committee. Some of the items the Committee have addressed are: (1) historical signs, (2) beautification of East Street, (3) Hotel Woodland, (4)



removal of billboards, (5) façade improvements, such as at Ludy's, (6) the Blue Shield building, (7) recruitment of Pacific Coast Producers, and (8) funding of the Dana/Woodland Hotel. The most recent important "project" was the employment of the new Redevelopment Manager, Wendy Ross. Upcoming projects important to the City and the Redevelopment Area are: (1) the downtown efforts, especially the Downtown Specific Plan, (2) gateway revitalization, (3) the David Snow affordable home project, (4) Armfield Transit Center, (5) California Northern Railroad Development, (6) marketing of properties in the downtown, (7) identifying replacement uses and, (8) the Capitol Hotel project on the corner of Main and First Street. Council Member Peart said there are two openings on the Redevelopment Citizens' Advisory Committee at the present, one in the commercial/industrial area and one residential. He encouraged citizens to apply for these openings. He also asked the Committee to look at items which had surfaced in the past and not been addressed.

WOMEN'S HISTORY MONTH PROCLAMATION

On a motion by Council Member Peart, seconded by Council Member Dote and carried by unanimous vote, Council proclaimed the Month of March 2002 as Women's History Month. Council Member Dote read the Proclamation with the theme of "Women Sustaining the American Spirit" and presented it to Supervisor Lynell Pollock. Supervisor Pollock outlined the activities during this Month, specifically that of the luncheon on March 28, 2002.

CONSENT CALENDAR

Council Member Dote requested the following items be removed from the Consent Calendar:

YOLO COUNTY TRANSPORTATION DISTRICT LETTER TO SACOG ON DRAFT METROPOLITAN TRANSPORTATION PLAN AND AUTHORIZE MAYOR TO SIGN UPON ADOPTION

INFORMATION ON REQUIREMENT TO NOTIFY RESIDENTS OF INCREASED LEVELS OF BORON IN CITY DRINKING WATER

Vice Mayor Flory requested the following item be removed from the Consent Calendar:



CONSTRUCTION CONTRACT FOR ASHLEY AVENUE AND MAIN STREET DRAINAGE IMPROVEMENTS

Assistant City Manager Marler advised Council that the following item should be removed from the Consent Calendar and rescheduled for a future date:

CONTRACT FOR YOLO HOUSING GYM REMODEL

On a motion by Vice Mayor Flory, seconded by Council Member Dote and carried by unanimous vote, the Council approved the following Consent Calendar items as indicated:

MONTHLY STATUS REPORT FROM PARKS, RECREATION AND COMMUNITY SERVICES

Council received the Monthly Status Report for February 2002 for Parks, Recreation and Community Services activities and projects.

MONTHLY STATUS AND CAPITAL BUDGET IMPLEMENTATION REPORTS FROM PUBLIC WORKS

Council received the Monthly Status and Capital Budget Implementation Reports for the Month of February 2002.

TREASURER'S REPORT FOR DECEMBER 2001

Council received the Treasurer's Investment Report for December 2001.

FIRE DEPARTMENT FUND RAISING ACTIVITIES

Council received an update report regarding the fund raising activities by the Woodland Fire Department and the Woodland Professional Firefighters' Association.



EXTENSION TO THE EXISTING CABLE TELEVISION FRANCHISE AGREEMENT WITH CHARTER COMMUNICATIONS

Council authorized the City Manager to approve a second extension to the existing Cable Television Franchise Agreement with Charter Communications until May 31, 2002.

STATUS REPORT ON YOLO COUNTY AMBULANCE CONTRACT

Council received a report on the contract negotiated by Sierra-Sacramento Valley Emergency Medical Services Agency with American Medical Response for ambulance services.

AGREEMENT WITH YOLO COUNTY HOUSING AUTHORITY

Council approved an agreement with the Yolo County Housing Authority which will provide funding in the amount for \$5,000 for additional Tobacco/Drug Free Youth Program excursions and authorized the City Manager to execute the agreement.

REVISED/NEW JOB DESCRIPTIONS FOR ENVIRONMENTAL COMPLIANCE INSPECTOR I/II, ENVIRONMENTAL COMPLIANCE SPECIALIST, WATER SYSTEMS OPERATOR AND STOCK CLERK

Council approved the revisions to the job descriptions for Environmental Compliance Inspector I/II, Environmental Compliance Specialist and Water Systems Operator I/II. Also approved were the new job description, salary range and bargaining unit designation for Stock Clerk.

HOMELESS COORDINATOR REPORT

Council received the Homeless Coordinator Report for the Month of January 2002.



IMPLEMENTATION STATUS REPORT OF BUILDING INSPECTION SERVICES

Council received a report on the implementation of services in the Building Inspection division.

FISCAL YEAR 2003 FEDERAL APPROPRIATIONS REQUESTS

Council authorized the Fiscal Year 2003 Federal Appropriations Request and authorized the Mayor to forward letters to our Federal Representatives.

UPDATE ON SIGN ORDINANCE

Council received an update on the status of the Sign Committee review of the Sign Ordinance.

WATER SUPPLY STUDIES - FOURTH QUARTERLY UPDATE

Council received the Fourth Quarterly Report on Water Supply in regard to Wellfield and Surface Water Use studies.

ITEM REMOVED FROM CONSENT CALENDAR

YOLO COUNTY TRANSPORTATION DISTRICT LETTER TO SACOG ON THE DRAFT METROPOLITAN TRANSPORTATION PLAN AND AUTHORIZE MAYOR TO SIGN UPON ADOPTION

Council Member Dote asked that the Mayor sign a letter and include an extra paragraph to propose solutions to the issue.

On a motion by Council Member Dote, seconded by Council Member Monroe and carried by unanimous vote, Council reviewed the letter to the Sacramento Area Council of Governments in regard to the Draft Metropolitan Transportation Plan, directed staff to work with the Yolo County Transportation District Technical Advisory Committee to finalize the letter by the addition of proposed solutions and authorized the Mayor to sign the final letter on behalf of the City upon its adoption by the YCTD Board.



REQUIREMENT TO NOTIFY RESIDENTS OF INCREASED LEVELS OF BORON IN CITY DRINKING WATER

Council Member Dote said this is for information only and there is actually no serious problem, but asked if there was a possibility of continued level increases. Senior Civil Engineer Mike Horgan said that boron moves a great deal without a trend evident. It is a naturally occurring event. When the level reaches 10, the City is required to take the well out of service. Our level is averaging at 2 over the past three years. There are not any known health risks with this level. The City will be monitoring very closely. This is a mandatory notification even though there is no health concern. Cache Creek is the carrier of the boron in this area, as well as Bear Creek. The levels range between 1 and 3 from year to year.

<u>CONSTRUCTION CONTRACT FOR ASHLEY AND MAIN DRAINAGE</u> IMPROVEMENTS

On a motion by Vice Mayor Flory, seconded by Council Member Peart and carried by unanimous vote, the Council authorized the City Manager to award a construction contract for Project No. 00-30, Ashley Avenue and Main Street Drainage Improvements and approved a revised Project Programming Summary Sheet with a revised total project cost of \$30,000.

PUBLIC HEARINGS

ABANDON PUBLIC PROPERTY ON BOURN DRIVE

Senior Civil Engineer Greg Moutinho said this item refers to an area of 315 square feet on the East side of the parcel where Fire Station 3 is located. In the construction of the sound wall, there were four healthy, mature Valley Oak trees directly on the property line. In an effort to save these trees, the wall was "jogged" around them to the West, thus leaving them on the private property parcels. This abandonment would deed that piece of property to the property owners. The property owners could then do with the trees as they wish. The City could not mandate the property be purchased by the property owners.

Mayor Borchard opened the Public Hearing at 9:25 p.m.



Colette Stewart suggested the Tree Commission designate the trees as historical.

The property owner had not requested the abandonment of the property but Staff feels the issue should be addressed as the parcel containing the trees is being split. Council Member Peart suggested a contract be signed by the property owner(s) to preserve the trees. City Attorney Siprelle said it may be possible to put a title restriction on the parcel.

Mayor Borchard closed the Public Hearing at 8:29.

The options available could be to: (1) not vacate the property, (2) continue the item until the April 2, 2002 meeting, (3) determine a deed restriction or some other type of restriction. John Murphy of the Tree Commission said there is a meeting of the Commission scheduled before the April 2nd meeting and the Commission could consider this item at that time.

On a motion by Vice Mayor Flory, seconded by Council Member Dote and carried by unanimous vote, the Council continued this item until the April 2, 2002 meeting and referred it to the Tree Commission for a recommendation.

REDEVELOPMENT AGENCY

Council recessed at 8:31 and reconvened at 8:47 as the Redevelopment Agency Board. Council reconvened at 9:16.

REPORTS OF THE CITY MANAGER:

REGULAR CALENDAR:

REDEVELOPMENT AGENCY BOARD DECISION IN ACCORDANCE WITH TERMS OF DISPOSITION AND DEVELOPMENT AGREEMENT WITH DAVID SNOW HOMES AND RESOLUTION 4340 SUPPORTING THE PROJECT

On a motion by Council Member Monroe, seconded by Council Member Peart and carried by unanimous vote, the Council approved the decision made by the Redevelopment Agency Board of Directors in accordance with the terms of the Disposition and Development Agreement between David Snow Homes and the Redevelopment Agency and authorized the execution and adoption of



Resolution 4340, "A Resolution of the City Council of the City of Woodland Approving and Authorizing the Execution of a Disposition and Development Agreement Between the Redevelopment Agency of the City of Woodland and David Snow Homes".

APPOINTMENT OF MEMBERS TO VARIOUS CITY BOARDS AND COMMISSIONS

On a motion by Council Member Monroe, seconded by Council Member Dote and carried by unanimous vote, the Council appointed the following members to various City Boards and Commissions:

John McMahan Historical Preservation
Jennifer Hatzfeld Library Board of Trustees

Heidi Rasmussen Parks, Recreation and Community Services Stephanie Gilstrom Parks, Recreation and Community Services

Patricia Murray Planning Commission

Myriam Gonzalez Redevelopment Citizens' Advisory Commission

Robert Fischer Traffic Safety Commission

Suzi Ishikawa Tree Commission Bart van der Zeeuw Tree Commission

Mayor Borchard mentioned the remaining vacancies on Board and Commissions as follows and urged citizens to consider applying for service:

Commission on Aging

Historical Preservation

Manufactured Homes Fair Practices Commission

Personnel Board

Redevelopment Citizens' Advisory

One Vacancy
One Vacancy
Two Vacancies

(1 At-Large and 1 Residential)

Tree Commission One Vacancy

RECEIVE REPORT ON GRAFFITI ABATEMENT

Police Lieutenant Dan Bellini advised Council that the Graffiti Ordinance was adopted in 1990 and set procedures for removal of graffiti from public and private property. A Community Service Officer with the Police Department was assigned to coordinate the efforts for noticing property owners and removing the graffiti. Procedures include contact made to the Police Department when a visual is made. The Department contacts the property owner to abate. The



Department then photos the graffiti to identify patterns for use in their investigations as a "signature" can be traced. Follow up is held with the property owner to assure the abatement is complete. Failure to comply would necessitate the City handling the abatement and placing a lien on the property to recapture the abatement cost. On City property, Parks and Public Works abates the graffiti, dependent upon the location. There has been a recent increase in graffiti, up from 47 cases to 100 during the same time period from last year. The Graffiti Task Force is comprised of a partnership of staff from the Public Works, Parks, Community Development and Police Departments. They are identifying new ideas and improvements to deal with graffiti via the WEB page, Public Access channel, HALT reward fund and streamlining the report process. Recently two juveniles were contacted in regard to their involvement in a gang fight. Further investigation revealed their involvement in extensive graffiti with one at 30 locations and the other at 10. The Ordinance has been very successful in the diminishing of graffiti. Over the duration of the Ordinance (since 1990) only 6 written notices have been sent to property owners. The citizens of the City have directly influenced this success.

Council Member Peart commended the Department for their efforts and Council Member Monroe asked that citizens continue to report any graffiti immediately.

DESIGNATION OF FOUR LANDMARK TREES

Mayor Borchard asked John Murphy of the Tree Commission the procedure and criteria for designating a landmark tree. Mr. Murphy summarized the minimum and additional criteria for such designation. Four trees were identified and approved by the Tree and Historical Preservation Commissions to so designate. They are all Valley Oak trees located at 1122 Main Street, 304 Casa Linda Drive, behind the Christian Church at College and Lincoln Streets and in the old CalTrans yard on East Main and Cottonwood Streets. These are the first trees to be so designated. The tree located behind the Church is on private property and as he has not had personal contact with the property owner, he recommended not acting on this tree designation. City Attorney Siprelle said the Ordinance may be amended at some point and may affect the decision to designate certain trees. Management Analyst Nancy Adams asked for direction from the Council on the Ordinance or the possibility of a Council Member working with the Tree and Historical Preservation Commissions on their effort to revise the Ordinance in relation to tree protection. Council Member Peart said the tree on Casa Linda is not healthy and there should be criteria included to determine the health of the trees. Commissioner Murphy said the



limb that fell on the Casa Linda tree was not healthy but the remainder of the tree seems to be in good health. Public Works will be inspecting trees to be designated to determine their health.

On a motion by Council Member Monroe, seconded by Council Member Monroe and carried by unanimous vote, Council approved designation of landmark Valley Oak trees as recommended by the Historical Preservation and Tree Commissions located at 1122 Main Street, 304 Casa Linda Drive, and in the old CalTrans yard on East Main and Cottonwood Streets, excluding the tree located on the property behind the Christian Church at College and Lincoln until confirmation of the property owner agreement.

It was Council consensus to place on a future agenda, consideration of Council Members serving on a Sub-Committee with the Historical Preservation and Tree Commissions to revise the Tree Ordinance.

APPOINT COUNCIL COMMITTEE TO DEVELOP STRATEGIES FOR PRESENTING FIRE DEPARTMENT ISSUES TO THE COMMUNITY

Fire Chief Karl Diekman reminded Council of their adoption of the Fire Department Organizational Assessment and Master Plan and the long and short term strategies connected to the Plan. Many of these strategies are complex and require extensive study and Council input.

On a motion by Council Member Peart, seconded by Council Member Dote and carried by unanimous vote, the Council appointed Council Members Monroe and Peart to work with the City Manager and Fire Chief to develop strategies for presenting Fire Department issues to the community.

ORDINANCE

On a motion by Council Member Monroe, seconded by Council Member Peart and carried by unanimous vote, Council deferred the following item to the March 26, 2002 Council meeting for consideration.

SPRING LAKE SPECIFIC PLAN BUILDING ALLOCATION ORDINANCE



ADJOURNMENT

Mayor Borchard adjourned the regular meeting of the Council at 9:50 p.m.

Sue Vannucci, City Clerk

H:\CouncilMinutes\2002\03-05-2002.doc