Woodland City Council Minutes Council Chambers 300 First Street Woodland, California

April 24, 2001

# CITY COUNCIL SPECIAL SESSION

Council Member Dote served as Chairperson of the Council meeting and called the special meeting of the Woodland City Council to order at 7:00 p.m.

# PLEDGE OF ALLEGIANCE:

Council Member Dote invited all in attendance to join her in the pledge of allegiance to the Flag of the United States of America.

# **ROLL CALL:**

COUNCIL MEMBERS PRESENT: Martie Dote, Jeff Monroe, Steve Borchard

COUNCIL MEMBERS ABSENT: David Flory, Neal Peart

STAFF PRESENT: Phillip Marler, Ann Siprelle, Marie Bryan, Sue

Vannucci

# PUBLIC COMMENT

None.

# COUNCIL STATEMENTS AND REQUESTS

Council Member Monroe advised Council and the public that the Scottish Games will be held at the Fairgrounds this weekend. On May 20<sup>th</sup> the Second Annual Hot Rot Reunion will be held. T-shirts can be purchased at Denny's Design. Council Member Monroe commended the following Law Enforcement Officers for their work as identified in letters he has received: Officer Frank Ritter, Corporal Steve Guthrie, Yolo County Sheriff's Detective Jack Scoggins and Officer Greg Moore. On Thursday night there will be a Senior Center Volunteer Appreciation Dinner at the Elks.

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Mayor Borchard announced the Seventh Annual Great Valley Fly-In to be held at Watts Airport on May 5<sup>th</sup> from 9:00 a.m. to 6:00 p.m. and May 6<sup>th</sup> from 9:00 a.m. to 5:00 p.m. The Woodland Memorial Health Foundation Duck Pop will be held in conjunction with the Fly-In. The Woodland/Davis Aeromodelers will hold an Open House on Saturday, April 28<sup>th</sup> at Mavis Henson Field at the Regional Park on County Road 102. Mayor Borchard thanked the delegation of Vice Mayor Flory, Council Member Peart, City Manager Kirkwood, Public Works Director Wegener and Police Chief Hanson for their lobbying efforts in Washington, D. C.

Council Member Dote stated the Council endorsed the Memorandum of Understanding with the Yolo County Water Resources and the Department of Water Resources at a previous meeting. They are moving forward with a feasibility study and storage options for ground and surface water. Council Members Monroe and Dote will be traveling to Washington, D. C. for the Capitol-to-Capitol meetings which has been organized by the Sacramento Chamber of Commerce.

# **PRESENTATIONS**

#### PROCLAMATION FOR A NATIONAL DAY OF PRAYER

On a motion by Mayor Borchard, seconded by Council Member Monroe and carried by unanimous vote of the members present, the Council proclaimed May 3, 2001 as National Day of Prayer in the City of Woodland. Mayor Borchard read and presented the proclamation to John Littau, Pastor of Christ Community Fellowship and Chairperson of the Woodland Day of Prayer observance of the National Day. Pastor Littau thanked the Council for the proclamation and invited Council and members of the public to attend the ceremony on the lawn at City Hall on Thursday, May 3, 2001 at noon.

# REPORTS OF THE CITY MANAGER

#### REGULAR CALENDAR

# LIBRARY BOND ACT

Library Services Director Marie Bryan presented her report on the planning for an application for Library Bond Act Funds to build a branch in the Southeast area of the City. The voter approved Proposition 14 in March of 2000 allowing for the State to sell \$350 million of State General Obligation Bonds for the purpose of Public Library construction and renovation. The critical issues for the

process to become effective are the schedule of activities, definition of joint use projects, a needs assessment, local matching funds and an operating budget.

The schedule begins with the rulemaking which is underway. This includes Title 5 Program Regulations and Title 24 Building Standards. The grant applications must be prepared, submitted and evaluated. The Board then grants the award decisions and contracts in three application cycles. It is likely we will submit for the second cycle. The architectural plan review will be handled by the State Librarian, with the project construction, grant payments, final audit and project close out as the final portion prior to the opening of the new library.

The Joint Use would combine a public and school library which would serve any combination of K-12 students in the form of a cooperative agreement. Another use could be physical space in a public library would be provided to the school district with such services as a computer lab, family literacy center, homework center, career center or similar library services of benefit of K-12 students.

The needs assessment would cite relevant demographics which would identify the needs of the residents, while the plan of service would respond to those identified needs. The demographics should consist of average educational level, Academic Performance Index, poverty rate, median family income, literacy rate and unemployment, among others to be identified by staff and the applicant.

The Board will provide 65% of the eligible costs up to \$20 million. The City can utilize \$1.5 million in the Major Projects Financing Plan as matching fund, which would qualify us for nearly \$2.8 million in Bond Act funding. The operating budget requires that we submit our first year budget with funding sources identified, a projected operating plan and narrative description demonstrating financial capacity to open and operate as a public library for a minimum of 20 years.

Mayor Borchard asked if the City had a history of funding the library through its Major Projects Financing Plan in the past. Assistant City Manager Phil Marler said it has been a mixture of MPFP and the Library Trust Fund. Director Bryan said they are using MPFP funds for ongoing for collection development. This came out of the MPFP of 1989 or 1990 where for the first time the Library was included to collect developer fees specifically for library projects. At that time there were four projects identified. One is the collection development, which is approximately \$50,000 per year in addition to the 2001 budget and trust fund money for library materials over the course of 20 years. The second project

was the upgrade of automated systems which is the finishing stages at present. The third project is finishing the unfinished 2,000 square feet in the main library. The fourth was expanding at 250 First Street versus building a branch library. The \$50,000 was based on expanding population and keeping the level of service of 1.8 to 2 volumes per capita.

Council Member Monroe asked if the MPFP funds are currently unencumbered. Director Bryan said it is being collected at just under \$400 per housing unit from all developer fees City-wide. A portion goes into the Library. Assistant City Manager Marler said there is 35% local agency match on the bonds and 65% coming from the bonds. There \$2.8 million of matching funds from the State for a total of \$4.3 could be available if they are successful on the application. He said it will be two years before the rules are finished and the application can be submitted, possibly by April of 2003. Joint use initiatives would get the highest priority. Director Bryan responded that co-located and joint use projects not co-located on a school site were discussed as to whether priority would be considered to those projects. It was determined not to give priority because it is not expected that more than 4 or 5 throughout the State will be true co-located projects.

Mayor Borchard asked when the Needs Assessment will start and Director Bryan said it should start in the Fall. Council Member Dote said that in talking with the school district, they feel having a joint use facility may present a problem in security and general public access to the facility. Council Member Dote asked if we would need to go through a competitive process to hire a Consultant. Director Bryan said it is a firm headed by Dallas Shaffer. Everyone is working on applications at the same time, but has been working with this person and we may have priority. If we do go out on a competitive process, we will probably not receive many bids. She hopes to investigate sole source. Director Bryan said they will be doing the needs assessment and feel they can handle the remaining application process as well.

Council Member Dote asked if the Consultant could prepare the application and Director Bryan said they could if it was included in the scope of work, which includes the operations budget and all other materials included in the extensive application packet.

Council Member Dote said perhaps over the course of the needs assessment we can determine how to make our application more competitive. Director Bryan feels the City used foresight in including the MPFP.

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# **ANNOUNCEMENT**

Assistant City Manager reminded the Council and members of the public that due to the Cap-to-Cap, there will be no Council meeting until May 15, 2001.

# **ADJOURNMENT**

Council Member Dote adjourned the special meeting of the City Council at 7:43 p.m.

City Clerk of the City of Woodland