Council Chambers 300 First Street Woodland, California

February 6, 1996

The Woodland City Council convened a special session at 6:15 p.m. and immediately adjourned to closed session in the Second Floor Conference Room of City Hall for a conference with Labor Negotiator Bill Avery regarding the General Services Unit pursuant to Government Code Section 54957.6. Council Members present at the meeting were: Sandy, Borchard, Flory, Rominger, Slaven; Council Members absent: None. City Manager Kris Kristensen, Finance Director Margaret Vicars and Labor Negotiator Bill Avery also attended the closed session.

Council adjourned the closed session and the special session at 7:05 p.m.

The Woodland City Council met in regular session at 7:10 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE:

Mayor Sandy opened the meeting and invited everyone present to join him in the pledge of allegiance to the Flag of the United States of America.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Sandy, Borchard, Flory, Rominger, Slaven

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Kristensen, Ruggiero, Siprelle, Wegener, Vicars, Barry, Wilson,

Tice, Buchanan, Gualco, DeWeerd, Pinegar

CITY MANAGER ANNOUNCEMENT:

The City Manager announced that the Council met in closed session from 6:15 p.m. until 7:10 p.m. for a conference with Labor Negotiator Bill Avery regarding the General Services Unit pursuant to Government Code Section 54957.6. He said no Council action was taken.

MINUTES:

Council agreed to postpone action on approval of the December 19, 1995, Council minutes, particularly the portion dealing with the General Plan hearing, to allow for additional review.

On motion of Council Member Rominger, seconded by Council Member Flory and carried by unanimous vote (Council Member Slaven abstained), the City Council approved the minutes for the adjourned Council meeting of November 28, 1995, as prepared.

On motion of Council Member Flory, seconded by Council Member Rominger and carried by unanimous vote, the City Council approved the minutes for the adjourned Council meetings of December 27, 1995, and January 23, 1996, as prepared.

COMMUNICATIONS:

- 1. From Nancy Weatherford, Principal of Willow Spring Elementary School a letter was received in support of the closure of Road 101 at Gibson Road.
- 2. From Kim Jett a letter was received in support of keeping Road 101 closed at Gibson Road.
- 3. From Mr. and Mrs. D. R. Iketani a letter was received in support of the traffic restrictions at County Road 101 and Gibson Road.

COMMITTEE REPORTS:

- 1. From Library Services Director Marie Bryan a report was received transmitting the minutes of the Library Board meeting of December 4, 1995.
- 2. From City Manager Kris Kristensen a report was received transmitting the minutes of the Yolo County Transit Authority Board meeting of December 13, 1995.
- 3. From Parks, Recreation and Community Services Director Tim Barry a report was received summarizing action taken at the Commission on Aging meeting of January 9, 1996.
- 4. From Community Development Director Janet Ruggiero a report was received summarizing action taken at the Historical Preservation Commission meeting of January 10, 1996.
- 5. From the Parks, Recreation and Community Services Director a report was received summarizing action taken at the Parks and Recreation Commission meeting of January 17, 1996.
- 6. From the Community Development Director a report was received summarizing action taken at the Planning Commission meeting of January 18, 1996, as follows:
 - a.New Planning Commissioners Dennis O'Bryant and John Eaton were introduced.
 - b.Commission recommended approval to the City Council of an amendment to the Zoning Ordinance which reduces the side yard for two (2) story structures to five feet.

- c.Commission continued review of elevations of homes for the Arbors subdivision to February 1, 1996.
- d.Commission determined that push carts can operate in commercial zones on private property and in the public right-of-way in conjunction with an existing business. However, individual operators cannot operate carts in the public right-of-way.
- e.Commission recommended to the City Council that the 1995-96 Capital Budget is consistent with the goals of the Woodland Area General Plan.
- 7. From Director of Public Works Gary Wegener a report was received transmitting the minutes of the Traffic Safety Commission meeting of January 22, 1996.

PUBLIC COMMENT:

Gil Walker, science teacher at Gibson Elementary School, said he resides at 800 Donner Way, Woodland, and expressed his concerns about proposed permits for gravel mining on Cache Creek. He said he has been a member of Friends of Cache Creek for the past ten years. He said he understands that the surface of the land is not the Council's jurisdiction, but water is. He said he strongly believes that what is done at Cache Creek and what is done with the gravel affects the underwater aquifers. He said Woodland has good quality ground water at the present time.

City Manager Kris Kristensen said staff has been in touch with the County Planners involved with the gravel mining studies the County is conducting, and the County will have representatives at the March 5 Council meeting to make a presentation.

Mayor Sandy said several citizens approached him regarding concerns that public servants and those who occupy public office need to exercise their own ability to keep other public servants accountable when they feel it is necessary. He said many Woodlanders are appalled at the situation and controversy surrounding Judge Stevens. He said they fail to understand why Judge Stevens has retained his office and fail to understand why someone who has incurred such a public debt can remain in office. He said he does not know the answers and the issue is not under the City's purview. He said he feels Judge Stevens should resign from the bench for the good of the County of Yolo. He said he hoped more people will step forward and make the same request.

TEMPORARY ADJOURNMENT OF COUNCIL MEETING:

Mayor Sandy temporarily adjourned the meeting of the Council at 7:32 p.m. in order to convene the meeting of the City of Woodland Redevelopment Agency Board of Directors. See Agency minutes attached to these Council minutes as Exhibit A. At 7:47 p.m. the Redevelopment Agency Board meeting was adjourned, and the Council meeting

was reconvened.

REPORTS OF CITY MANAGER:

CONSENT CALENDAR:

On motion of Council Member Flory, seconded by Council Member Slaven and carried by unanimous vote, the City Council approved the following Consent Calendar items:

WASTEWATER INDUSTRIAL PRETREATMENT PROGRAM:

The City Council authorized the Director of Public Works to extend the Wastewater Industrial Pretreatment Program Task Number 8, Implement New Pretreatment and Pollution Prevention Programs (PPP) for the Second Year, until August 6, 1996, for an amount not-to-exceed \$121,000.00; and awarded optional Wastewater Industrial Pretreatment Program Task Number 10, Transfer of Wastewater Industrial Pretreatment Program and Pretreatment and Pollution Prevention Programs to the City, for an amount not-to-exceed \$6,100.00.

AUDIT SERVICES:

The City Council authorized the issuance of a Request for Proposals for audit services.

UPDATED ELECTRICIAN SERIES JOB DESCRIPTIONS:

The City Council approved updated job descriptions for Electrical/Electronic Technician and Supervising Electrical/ Electronic Technician.

RESOLUTION NO. 3942 - TRANSPORTATION DEVELOPMENT ACT CLAIM:

The City Council adopted Resolution No. 3942, "Resolution Authorizing Filing of Annual (1995-96 Transportation Development Act) Claim with Sacramento Area Council of Governments."

REGULAR CALENDAR:

YOLO COUNTY EMERGENCY MEDICAL SERVICES PLAN:

The City Manager said in August of 1994 the City Council approved City participation in a countywide effort to deal with the preparation of a five year Emergency Medical Services Plan. He said the task force that was created to deal with the issue has met several times since that date and created a document which is now being circulated to participating city councils and the County Board of

Supervisors for their approval. The document was prepared with the assistance of the Sierra-Sacramento Valley Emergency Medical Services Agency (SSVEMSA) with the guidance of the task force. He pointed out that the State requires counties to have a five-year Emergency Medical Services Plan, and the proposed document fulfills that obligation. With approvals of each of the agencies the Plan will be submitted to the State, and he said so far all of the cities which have received the Plan have approved it. The critical issues deal mostly with the ambulance services existing in the County.

John Fasana of SSVEMSA who was the principal author of the Plan reviewed some of the key issues. He said SSVEMSA is a joint powers authority of five counties, including Placer, Nevada, Sutter, Yuba and Yolo County. He said the Plan includes everything from a call to 9-1-1 for medical aid until the patient is delivered to the hospital. He said Yolo County had the best and highest level of participation on the task force which included each of the four city managers, the fire chiefs, the County Executive Officer, a member of the Board of Supervisors, and a member of the City Council in Winters. He said they had 37 meetings over a two-year period.

The City Manager said the Plan contains a series of recommendations to be implemented by different agencies.

Mr. Fasana said the Executive Summary of the Plan states that financial implications and funding sources must be considered regarding the feasibility of all recommendations. It is recognized that the actual costs associated with the recommendations are unknown. Some cost estimates are provided.

The City Manager said the city representatives need to meet with the County representatives to see what kinds of changes might work best collectively.

Mayor Sandy said he felt it is important to get the City of Davis to be a part of the countywide Emergency Medical Services Communications Plan.

Fire Chief Buchanan said there actually are three separate PSAPs (Primary Public Safety Answering Points) in the County with the County Communications Center, the City of Davis and the University of California at Davis. He said Yolo County is one of the few counties that has three. He said the JPA Board is presently working towards the Emergency Medical Emergency, and the JPA really had a lot to do with the program the agencies were going to join.

Mr. Fasana noted that the one to three year recommendations in the Plan include evaluation of the feasibility of PSAP consolidation to either one or two centers.

Council discussion followed.

On motion of Council Member Flory, seconded by Council Member Slaven and carried by unanimous vote, the City Council adopted the Yolo County Emergency Medical Services Plan.

<u>ORDINANCE NO. 1280 - MORATORIUM ON ADULT ENTERTAINMENT</u> BUSINESSES:

City Attorney Ann Siprelle said pursuant to Council direction on January 16, 1996 she prepared an interim urgency ordinance for Council adoption at this time which places a 45-day moratorium on any new adult entertainment businesses pending the adoption of permanent regulations that would regulate the location and operation of businesses which fall into that category. Since the last Council meeting, she said staff has met with Donna Horgan and discussed her concerns, and the permanent ordinance has been revised. Three changes were made. First was to disallow adult entertainment businesses from the Central Business District and require that they be spaced five hundred (500) feet from churches and schools in addition to the other spacing requirements. A section was added to the permanent ordinance that would require businesses to go through a background check and fingerprinting similar to that required of massage businesses. She said that ordinance will go to the Planning Commission on February 15 and will come to the Council on February 20, 1996 for the first reading.

On motion of Council Member Borchard, seconded by Council Member Flory and carried by unanimous vote, the City Council adopted and read by title only Ordinance No. 1280, "An Interim Urgency Ordinance of the City Council of the City of Woodland Imposing a Moratorium on the Approval or Issuance of Land Use Entitlements and Business Licenses for the Establishment and Operation of Adult Entertainment Businesses in the City of Woodland."

DRAFT COUNTYWIDE HABITAT CONSERVATION PLAN:

Associate Planner Ron Pinegar said the draft Countywide Habitat Conservation Plan (HCP) has been distributed to the Council and the Planning Commission. An initial workshop was held on January 11, 1996 at the Yolo County Administration Building with the EIP Associates, consultants, who have prepared the Plan. He said that workshop began a 60-day review period, and comments will be solicited from all of the different jurisdictions and other interested parties, such as the Farm Bureau, environmental groups and the general public. The Planning Commission has had an initial introduction to the Plan and will have a second opportunity to comment on February 15. A negative declaration is also being circulated for a 45-day review period. He requested comments from the Council. He said Council Members received a copy of the video tape of the January 11 workshop. At the end of the 60-day review period in March and April all of the different comments will be incorporated. There will be a draft implementation agreement prepared, and the Steering Committee will first review that agreement.

EIP Associates tentatively plan to hold a joint meeting to include the various cities in the County to provide additional input. In March and April the final Habitat Conservation Plan will be prepared, and in April and May they hope to have the Plan adopted. He said the Plan is being jointly prepared by all of the incorporated cities in the County and Yolo County itself to deal with the impacts of urban development under the cities' and County's general plans. The HCP is intended to deal with these impacts over a 20-year time frame, and during that time there will be approximately 14,300 acres that will be converted to urban uses or industrial uses. The study area of the Plan is 465,900 acres which is approximately half of Yolo County. He said the impacts are to deal with the take of habitat from 29 target species which are species that are State and Federally endangered and species of concern whose numbers are limited. The Plan calls for mitigating the habitat take on a one-acre to one-acre basis. The Plan is intended to be voluntary, and the process is actually intended to streamline permit processing to make it more efficient and to get a better response to preserving the habitat. He said the developers can pursue their mitigation individually if they desire or they can participate in the Habitat Conservation Plan. The developers can meet their obligation by paying \$2,630 per acre under the Plan. The Steering Committee was formed, and there have been approximately 50 meetings held over a three-year period. The Committee made an effort to involve the farm community, and there have been specific protections built into the Plan. Farmers who are currently involved in farming activities will be covered by a hold harmless process wherein if there are mitigation activities adjacent, their normal farming activities will not be affected.

The Community Development Director said the fees are paid through a mitigation requirement, and the California Environmental Quality Act process is involved. The applicant would have the ability to mitigate either through entering into a separate agreement with State Fish and Game or paying the fee which is charged on a countywide basis by whatever entity is set up to administer the program. The applicant would then comply and receive a permit from both State Fish and Game and U.S. Fish and Wildlife Service.

Vice Mayor Rominger said the Yolo Land Trust has been identified as a primary holder of easements. She said she was informed that Yolo Land Trust would also be interested in possibly serving as implementing authority for this program, and she said that would make a lot of sense. She said this would provide a coordinated effort. She asked how the \$2,630 fee per acre was calculated.

Staff advised that the tape on the January 11 workshop explains the fee calculation and how the fee would be used.

Vice Mayor Rominger said she was opposed to any outright deeding of land to a governmental entity, whether it is U.S. Fish and Wildlife Service, City of Woodland or County of Yolo, because this takes it off the tax roll. She said she felt

it was best left in the hands of private property owners so that they can continue to manage with oversight by the implementing authority. In regard to the cost of the Plan she said EIP wants an additional \$100,000 to write the implementation agreement, and she said the agencies would be better served if they asked their own staff to prepare the agreement.

Mr. Pinegar said the Steering Committee agreed that the implementation agreement should be prepared in-house.

Mayor Sandy said all along he has expressed strong reservations about having the County manage this project in the first place. He said he still feels this is a practical problem solving solution as long as the mitigation is applied to preserving eco systems as opposed to a patchwork approach. He said there has been more misinformation coming out of this Plan than any other.

The City Manager explained that this has been a collaborative effort to deal with a decision by the State to impose impact fees for which the cities had no input. The alternative is having developers contact the U.S. Fish and Wildlife and State Fish and Game which have no relationship to the City's General Plan or the County's General Plan.

Mayor Sandy said he supported the idea of the Yolo Land Trust being the recipient of conservation easements to the extent that they become an open organization. He said public officials should be on their board, etc. At the moment, he said they are a private organization.

The Community Development Director said the Planning Commission requested that this matter be continued to February 15 for additional comments, and staff will bring those comments to Council on February 20. She said Council is not going to be asked to take formal action until after the 60-day review period when a final Plan is prepared.

PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT CUSTOMER SATISFACTION POLICY:

Parks, Recreation and Community Services Director Tim Barry read some facts from a Macy's management training program. He proposed a policy to keep customers by sending a message that they are important, and his Department will do everything it can to ensure their experience with their programs is a positive one by utilizing a money back guarantee policy. He said the most successful retail businesses have a money back guarantee policy. He said he felt over time there will be fewer refunds.

Council Members commended the Director for proposing the policy.

On motion of Council Member Slaven, seconded by Council Member Flory and carried by unanimous vote, the City Council approved the Parks, Recreation and Community Services Department's "Satisfaction Guaranteed" Policy.

CHANGES TO ROAD MAINTENANCE ASSESSMENT PROPOSAL:

Director of Public Works Gary Wegener said setting up the first meeting of the committee to review the method of spread used to determine the proposed Road Maintenance Assessments has been difficult. He said they hope to get the committee together on Thursday, February 8, 1996 to discuss the issues. There was an initial meeting on the possible changes to the road maintenance assessments regarding trip generation rates. He said the deadline is February 23, 1996 for the initiative to be introduced for the sales tax measure.

Council Member Borchard said he met with some officials today in Sacramento, along with Charlene Shaffer of the Chamber of Commerce and three members of the business community, Doug Worl of Citizens' Chevrolet, Rod Johnson of Panattoni Johnson and Loorz, Ken Reiff and the City Manager. He said they spoke with Assembly Members about the initiative.

Council Member Flory said two weeks ago he and Mayor Sandy met with Assemblyman Hannigan in Woodland, and he expressed his support, but he has reservations about getting legislation through. He said Senator Johannessen has been unresponsive. He said Assemblyman Hannigan said he would introduce a bill to get something into the legislative council and would carry it on the Assembly side.

Council Member Borchard said Assemblyman Hannigan's assistant advised that the Assemblyman would not introduce the legislation. Council Member Flory suggested that he and Council Member Borchard contact the Assemblyman to clarify the issue.

ORDINANCE NO. 1281 - NEW PARKS, RECREATION AND COMMUNITY SERVICES COMMISSION:

The Parks, Recreation and Community Services Director said at the January 2, 1996 Council meeting Council approved a set of recommendations regarding City boards and commissions. One was to combine the City's Parks and Recreation Commission and the Child Care Commission into a new Parks, Recreation and Community Services Commission. He said with introduction of a new ordinance to create the Commission at this meeting and adoption on February 20, 1996, the new Commission can hold its first meeting on April 3, 1996. He said through

attrition of the expired terms of the two existing Commissions there would be seven members on the new Commission.

On motion of Council Member Slaven, seconded by Council Member Rominger and carried by unanimous vote, the City Council introduced and read by title only Ordinance No. 1281, "An Ordinance of the City Council of the City of Woodland Repealing Article XI of Chapter 2 of the Woodland Municipal Code Relating to the Child Care Commission and Amending Part E of Article VII of Chapter 2 of the Woodland Municipal Code Relating to the Parks and Recreation Commission."

COMMUNITY DEVELOPMENT DEPARTMENT POSITION CHANGES:

The Community Development Director said Senior Planner Howard Nies retired effective March 1, 1996, and staff feels a need to replace the position. She said staff feels it would be appropriate to replace the Senior Planner position with an Associate Planner position. This would bring the Department to a level which would include one Senior Planner, two Associate Planners, one Assistant Planner, and a Planning Technician.

The City Manager said this proposed staffing makes more sense than the present organizational structure. He said if the Department reaches a point where it needs to make a change they have the ability with this configuration to make some adjustments.

After some discussion the following action was taken:

On motion of Council Member Borchard, seconded by Council Member Slaven and carried by unanimous vote, the City Council authorized the recruitment for the position of Associate Planner and allowed the use of full-time staff funds for extra help funding.

ADVERTISING SIGNS AT DUBACH SOFTBALL COMPLEX:

Parks, Recreation and Community Services Director Tim Barry said the Parks and Recreation Commission at its January 17, 1996 meeting considered a proposal from Dino Gay of the Woodland Adult Sports Association to place advertising signs at Dubach Softball Complex. Since the signs involved alcoholic beverages, he felt he should come to Council for direction.

Dino Gay, Woodland Adult Sports Association (WASA), said originally the request was for a letter of allowance for a potential advertiser who happens to sell alcoholic beverages. He said at the January 17 meeting the Commission recommended that the proposed signs be approved for a two-year advertising period and discussed a policy regarding all alcoholic beverage advertising.

Mr. Barry said the Commission was in favor of the concept of advertising for this request. He said WASA is in need of the revenue to cover maintenance costs at Dubach Park.

Council Member Slaven said an important point is that the Council asked WASA to take over and run its softball program at Dubach. He said he felt this is a good way for WASA to get additional revenue, and he supports the proposal.

Mayor Sandy said the Council should move ahead and let WASA have the advertising and let them exercise this level of responsibility. He said he felt, however, that a comprehensive sign policy is needed. He said he would never vote for advertising a tobacco product anywhere in the City.

Mr. Barry said the Commission and staff can work on an advertising sign policy.

On motion of Council Member Rominger, seconded by Council Member Slaven and carried by unanimous vote, the City Council approved advertising signs at Dubach Softball Complex.

Mr. Gay asked about the timeline on the advertising sign policy. He said WASA may wish to have other alcoholic beverage advertising signs.

After some discussion Council authorized the Parks, Recreation and Community Services Director to make decisions on individual requests for advertising signs at Dubach Softball Complex. Council agreed that no tobacco or adult entertainment related advertising will be allowed and no more than 50 percent of the advertising shall be for alcohol related products. Council agreed to adopt a new advertising sign policy within six months.

FUTURE MEETING AGENDA ITEMS:

Council Member Flory inquired about the home occupation ordinance revisions. The Community Development Director said the revised draft of the ordinance will go to the Planning Commission on February 15, 1996.

The City Manager advised that February 27, 1996, 7:00 p.m. will be the date and time for the final hearing on the General Plan.

Vice Mayor Rominger said LAFCO is holding a sphere of influence workshop on February 26, 1996, and the City of Woodland is scheduled to have its sphere of influence updated following adoption of the General Plan.

SACRAMENTO VALLEY DIVISION OF LEAGUE OF CITIES:

Vice Mayor Rominger said she currently serves as President of the Sacramento Valley Division of the League of California Cities. She said she was unable to attend the Division meeting on January 19, 1996 because of back problems, so City Clerk Jean Winnop who is Secretary-Treasurer of the Division and the Vice President of the Division handled the meeting. Another meeting is scheduled for April in Redding. In June the Sacramento Valley Division meeting will be held in Woodland, and Mark Engstrom has been contacted for plans to hold the function on Friday, June 28, 1996, at the Hotel Woodland. She said this may be one of the first groups to use the Hotel after completion of the renovation. She asked for Council suggestions for the program, and she said she received inquiries from officials in some of the cities in the Division who are interested in how the City has been dealing with the Railroad in connection with implementation of redevelopment. She said there will be a dinner in the evening, and she plans to ask the Folklorico dancers to perform.

Mayor Sandy inquired about the time spent by the City Clerk on Sacramento Valley Division activities, including attending meetings, record keeping, etc. Vice Mayor Rominger said it should take less than ten to fifteen hours every three months for these activities.

ADJOURNMENT:

At 9:25	p.m. tl	he mee	ting wa	s adjou	rned.

City Clerk of the City of Woodland	