Council Chambers 300 First Street Woodland, California

September 6, 1994

The Woodland City Council met in regular session at 7:00 p.m. in the City Hall Council Chambers.

PLEDGE OF ALLEGIANCE:

Mayor Sandy opened the meeting and invited everyone present to join him in the pledge of allegiance to the Flag of the United States of America.

ROLL CALL:

COUNCIL MEMBERS PRESENT: Sandy, Borchard, Flory, Rominger, Slaven

COUNCIL MEMBERS ABSENT: None

STAFF PRESENT: Kristensen, Ruggiero, Siprelle, McDuffee, Barry, Buchanan,

Gualco, Stewart

MINUTES:

On motion of Council Member Rominger, seconded by Council Member Flory and carried by unanimous vote, the City Council approved the minutes for the regular Council meeting of June 7, 1994, and the adjourned meeting of August 23, 1994, as prepared.

COMMUNICATIONS:

1. From the law firm of Barrett, Harper, Woll, Raatz and Stenson a claim against the City was filed on behalf of Carolyn Maples and Barbara Friant regarding their sign for "The Utter Place", 314 West Street. The City's insurance representative recommended that Council reject the claim and refer the claim to the City Attorney since this is a land use planning issue.

On motion of Council Member Rominger, seconded by Council Member Flory and carried by unanimous vote, the City Council rejected the claim against the City filed on behalf of Carolyn Maples and Barbara Friant and refer the claim to the City Attorney.

2. From the State Department of Alcoholic Beverage Control a copy of an application was received for an off sale beer and wine license for 7-Eleven Store, 1229

East Street. Police Department had advised that they had no objections to the issuance of the license.

- 3. From Barbara Peyton a letter was received expressing concerns regarding the handling of her request for Police assistance. The City Clerk advised that the Police Chief scheduled a meeting with Ms. Peyton and prepared a response letter which Council received.
- 4. From Steven R. Clawson, attorney, a claim against the City was filed on behalf of Danella Beasimer regarding her injuries sustained on March 9, 1994 on Hays Street just outside the Adult Education School. The City's insurance representative recommended that Council reject the claim and refer the claim to them.

On motion of Council Member Slaven, seconded by Council Member Flory and carried by unanimous vote, the City Council rejected the claim against the City filed on behalf of Danella Beasimer and referred the claim to the City insurance representative.

COMMITTEE REPORTS:

- 1. From Library Services Director Marie Bryan a report was received transmitting the minutes of the Library Board meetings of June 6 and 20, 1994. No Council action was necessary.
- 2. From City Manager Kris Kristensen a report was received transmitting the minutes of the Water Resources Association meeting of July 14, 1994. No Council action was necessary.
- 3. From the City Manager a report was received transmitting the minutes of the Yolo County Transit Authority Board meeting of July 27, 1994. No Council action was necessary.
- 4. From Parks and Recreation Director Tim Barry a report was received summarizing action taken at the Child Care Commission meeting of August 3, 1994. No Council action was necessary.
- 5. From Assistant City Manager Kristine O'Toole a report was received transmitting the minutes of the Economic Development Committee meeting of August 5, 1994. No Council action was necessary.
- 6. From the Parks and Recreation Director a report was received summarizing action taken at the Commission on Aging meeting of August 9, 1994.

Vice Mayor Rominger inquired about the dental insurance needs survey forms which were discussed in the report and asked that Council receive a copy of the survey forms before they are dispersed to the public.

The City Manager said the form is out and available, but normally if commissions want to gather information on a particular topic, they will review the survey form with staff and staff will conduct the survey. He said Council always gets copies of whatever is sent out. He said each of the commissions works fairly independently.

Vice Mayor Rominger said as long as the process is working she has no problem. She said she was only inquiring what the process was with respect to surveys.

- 7. From the Assistant City Manager a report was received transmitting the minutes of the Woodland Access meetings of August 10 and 24, 1994. No Council action was necessary.
- 8. From the Assistant City Manager a report was received summarizing topics discussed at the Chamber/City 2 x 2 meeting of August 10, 1994. No Council action was necessary.
- 9. From Community Development Director Janet Ruggiero a report was received summarizing discussion at the Planning Commission meeting of August 11, 1994. The Commission held a study session on the General Plan update. The main purpose of the meeting as to further discuss the ideas expressed by the Council on alternative growth scenarios and also to provide the Planning Commission with new information on related topics. The Commission received reports on (1) mechanisms to buffer uses such as sewage treatment facilities; (2) issues related to the reuse of the Contadina property; and (3) use of conservation elements. After receiving the reports the Commission discussed alternatives for direction of growth. In general they agreed that residential development east of County Road 102 would be difficult for a number of reasons. While many Commissioners are in favor of preserving prime agricultural land, they see no real alternative than to grow to the south (between County Road 98 and County Road 102). At their next meeting scenarios for growth to the south will be discussed.

PUBLIC COMMENT:

Valerie Caldwell asked why flag football and T-ball for young children has not been offered for the last two years. She said she did not feel this is appropriate place to cut the City budget, and she asked what can be done about it.

Mayor Sandy said T-ball is available in the community from other sources, but he was not aware of flag football. He said over the past several years as the State has cut the City's revenues, the City has had to cut in different areas, and he said Parks and Recreation has borne the brunt of those cuts. He said this results in the shrinking of those children's programs. The Council, he said, was faced with trying to retain what it could and move forward. He said there are still a number of recreation programs for the youth in Woodland. He also invited Ms. Caldwell to meet with the Parks and Recreation Director to discuss her concerns.

She asked what could be done to make changes in the recreation programs. Mayor Sandy said each year the Council has to find ways to create more revenues and make additional cuts.

Parks and Recreation Director Tim Barry said these are difficult decisions to be made, and he said his staff found that YMCA is providing a T-ball program and did not want to duplicate that. He said flag football is a sport that was beginning to cost more money than was brought in as revenue. He said soccer is a popular sport during the fall. He said there were some sacrifices and gives and takes in the teen programs offered during the year.

Mayor Sandy thanked Hugo Rodriquez and Dudley Holman for serving as camera operators for the meeting.

HEARING - ZONING ORDINANCE AMENDMENTS:

Mayor Sandy said the first public hearing scheduled is to consider enacting proposed Zoning Ordinance amendments needed to implement the Downtown Specific Plan and rezone all land within the Downtown Specific Plan Area into a new "Central Business District" Zone.

Associate Planner Colleen McDuffee said last vear the Council adopted the Downtown Specific Plan, and as a result a number amendments need to be made to the Zoning Ordinance to implement the Plan. First is the rezoning of all of the land covered by the Specific Plan to a "Central Business District Zone." There are also numerous technical amendments necessary. One change concerns the establishments which sell alcoholic beverages. The main change is to remove the 500 foot spacing requirement between businesses which sell alcoholic beverages for establishments within the Central Business District Zone. Zoning Administrator permits are also required of any establishment within the Central Business District Zone which sells alcoholic beverages after 10:30 p.m. Another amendment is the establishment of the Zoning Administrator Permits (ZAPs) to expedite the process by allowing minor conditional use permits to be approved by the Zoning Administrator (staff member) rather than the Planning Commission. Finally, she said the Council received a letter from Les and Barbara Bassett regarding their ownership of property at the northeast corner of First and North Streets within the proposed new Central Business Zone. The property is currently zoned C-2 which allows only a 60 percent lot coverage. She said the 60 percent lot coverage issue took effect with the approval of the C-2 zone in 1990. She said the Bassetts have a concern that they now have a building which is a nonconforming use, but she said existing provisions for the C-2 zone indicate that the building already exceeds the 60 percent coverage. If their building was ever destroyed by more than 50 percent, they will not be able to rebuild unless they met the 60 percent lot coverage. She said the Bassetts could file application for a variance to exceed that lot coverage.

Mayor Sandy opened the public hearing.

Barbara Bassett, owner of property at 605-607 North Street, 185-189 First Street (northeast corner of First and North Streets), said the City records show back in 1961 when Mr. Holland owned the property that the building had not been expanded. She said the building as it stands now existed in the 1940's, and her mother-in-law acquired the property in 1990. At that time she said there was no evidence that the building was nonconforming, and no notice was given of any hearings. She said the last notice was mailed to her mother-in-law even though she and her husband have been owners of record since her death in 1992. She said the property was in a family trust and was then transferred to her family trust. She only asked that her property be "grandfathered in" since it has been just sitting there for 50 years. If not she requested that the Zoning Ordinance provisions be changed to provide that lot coverages for properties in Area C fronting on First Street or Second Street and formerly zoned C-2 be 100 percent. She said their building is at 69.3 percent coverage.

There being no further comments the hearing was closed.

Responding to an inquiry from Mayor Sandy, Community Development Director Janet Ruggiero said the provision for lot coverage is already in existing in the Zoning Ordinance whether the Council takes action on the Central Business Zone or not because of the General Plan requirements. She said the lands which are allowed to have 100 percent coverage are basically those uses that are presently within the Main Street corridor. She said she did not think the Council would want the lands that are adjacent to residential zones which are zoned C-2 to be able to increase their lot coverage beyond 60 percent. When the C-2 ordinance was presented to Council for approval, the hearing was noticed by a newspaper legal, but not every property owner was noticed because it is a City-wide ordinance. She said if the Council desires staff can explore the issue and report back to Council.

The Council continued the public hearing to September 20, 1994, and agreed staff will report back at that time.

The Community Development Director said staff will look at other lots which will be impacted by this requirement and what the language would be for drafting changes if needed.

HEARING - ZONING ORDINANCE AMENDMENT RE PARKING REQUIREMENTS:

Mayor Sandy said the second public hearing scheduled is for the purpose of amending parking requirements of the City Zoning Ordinance.

Associate Planner Colleen McDuffee said last year Council approved an amendment to the Zoning Ordinance which established minimum and maximum standards for the number of parking spaces. This was a change from the existing Ordinance because prior to that only minimums were required. She said when that change was presented staff intended to present a provision to allow the Community Development Director to grant

some modifications to the minimum/maximum requirements under certain circumstances. If the applicant could provide some offsetting mitigation measures, the Director could allow for some modification of that requirement. Unfortunately, she said this portion of the amendment was omitted from the amendments presented to Council. She said the Planning Commission considered these amendments on August 4 and recommended Council approval.

The Community Development Director said the Director decisions are appealable to the Planning Commission, and then the Planning Commission decision would be appealable to the City Council. She said the Planning Commission always receives a report of decisions made by the Community Development Director/Zoning Administrator. There is a 14-day appeal period.

Mayor Sandy opened the public hearing.

Mike Volonte said he is one of those property owners who has constructed acres and acres of parking as required by the City, and he asked if he builds a project now if he would fall under the new parking requirements.

Ms. McDuffee said the new parking requirements, whereby the parking requirements were lowered, have been in effect for almost one year. If an existing project is remodeled, she said a property owner may increase the square footage on the site to meet the new requirements.

Mr. Volonte said he was glad that projects could be remodeled to increase footage, but he said he hoped when Council considers other parking changes, such as zero parking for downtown projects and allowing people to develop parking lots and sell them to the City, the Council should consider fair treatment for downtown property owners as well as others.

There being no further comments, Mayor Sandy closed the hearing.

Ordinance No. 1253:

On motion of Council Member Flory, seconded by Council Member Slaven and carried by unanimous vote, the City Council introduced and read by title only Ordinance No. 1253, "An Ordinance Amending Article 23 of Chapter 25 of the Code of the City of Woodland Dealing with Off-Street Parking Requirements."

HEARING - AMENDING STREET NAMING POLICY:

Mayor Sandy said the third public hearing scheduled is to consider amending the City's street naming policy.

Fire Chief John Buchanan presented a change in the Street Naming Policy in

response to a question from Robert Gillette that the City name a street within the new subdivision in the Southeast Area "Gillette Street." In 1989 the City Council approved a policy naming the Fire Chief the administrator of street names. On November 6, 1990 the Fire Chief was directed to set a theme for the naming of the streets in the Southeast Area using the names of pioneers from the Woodland area and Yolo County. In doing so, he said, his staff was contacted by the Yolo County Historical Society which spent time to assist his department in naming the streets. He said about 80 streets have already been named, and less than 20 remain to be named. To effect Mr. Gillette's request, would take two changes to the policy. The section of the policy which prohibits names of living persons (section 6.C.) would be eliminated. Secondly, by doing that the theme of using pioneer family names would not be followed.

Community Development Director Janet Ruggiero said in regard to the request by the City for dedication of land for road purposes, the Gillette property involves a subdivision to be developed by Lewis Homes and the future Latter Day Saints Church at the corner of New Road 101 and Gum Avenue. Mr. Gillette's property is to the north. When the Lewis Homes subdivision was approved there was a joint street whereby one-half of the roadway was to come from Lewis Homes and one-half from the Gillette property. She said the final map is now being plan checked by the Public Works Department, and in order to achieve the roadway the City cannot just construct one-half of the street with two-way traffic. The legal requirements are that the City request the subdivider obtain the rights to the property through dedication. If the subdivider cannot acquire the rights, the Subdivision Map Act requires the local government to obtain the right-of-way from the property owner where necessary.

Fire Chief Buchanan said he would also like to change the provision for the dog legged streets to state that the street name shall not change.

Mayor Sandy opened the public hearing.

Robert Gillette said there has been a misunderstanding on the street naming. He said he never at any time requested that the street be named "Bob Gillette." He said there were eleven children in his family, and during the World War II six of the eight children were in the service at the same time, and they all were in action. He said three of his brothers have passed away as well as his father, but he is still alive. He said there are streets in the Southeast Area named after people who are still alive. He said that if he is going to pay money for this project and dedicate land for road right-of-way, he wanted to be contacted regarding the street naming. He said that he has been very active in the community, and he does not like the implication that something is wrong with the name Gillette.

Lois Linford, Woodland resident, urged the City Council to keep the 1989 street naming policy, including the provision of not naming living persons. She said it is a dangerous precedent to state in the policy that property owners are more important than others and developers are even more important than property owners when considering

street names. Speaking on behalf of Pat Murray, Ms. Linford said that Ms. Murray felt that since Woodland is a historical city the street names should be historical.

Anna Smoley, resident of Southeast Area, said that Thomas and Charles Bourne purchased Mr. Gillette's property in the middle 1800's, and the property was divided. Charles Bourne had the Gillette property, and Thomas Bourne had the larger piece. The property was purchased with gold coins, and she has a record of the purchase. If Charles Bourne was the original owner of the Gillette property, she said the street should be named for Mr. Bourne. She said in her dealings with Camray Development they agreed on four streets. Since the Fire Chief has indicated that there are only 20 streets left, she requested that the streets be named Smoley and Bourne.

W. R. Frank, resident of Woodland, said if the Council is going to change the policy, it should be done properly and not on the spur of the moment.

Hugo Rodriguez, local businessman, said he read about this issue in three newspapers and heard about it on a radio station. He said there are plenty of streets to be named, and if someone is going to make a contribution in that area, whether historical or through property dedication, they should have the right to have their name on a street. He said he would be in favor of a policy change.

There being no further comments, the hearing was closed.

After Council comments, the Council agreed to reopen the public hearing.

Sandy Cordoza said she thought it was strange that the Council was spending so much time on naming streets. She said she is a former Cordoza and there is a Cordoza Street and a Faria Street. Both are names of families who are still alive. She said she felt it was strange that someone had to be dead to have a street named after them. She said that Bob Gillette is a fine person, and too much time is being spent on this issue.

The City Manager pointed out that prior to 1989 there was no policy stating that streets had to be named after persons who were no longer living.

There being no further comments the hearing was closed.

After a lengthy discussion, the following action was taken:

On motion of Council Member Slaven, seconded by Council Member Rominger and carried by the following vote, the City Council made the following changes to the Street Naming Policy approved on April 4, 1989: (1) deleted Section 5.E. stating that dog-leg streets shall have different names on tangents of the dog-leg; (2) corrected Section 5.Q. to state that proposals to change the name of any existing street shall require a public hearing before the City Council and that all property owners and business owners along the street shall be notified ten (10) days in advance of the public hearing; and (3) deleted

Section 6.C. which stated that the names of living persons were prohibited; and agreed to allow each property owner in the Southeast Area to be able to name one street name but not denote a specific street (See Street Naming Policy attached as Exhibit A):

AYES: COUNCIL MEMBERS: Borchard, Rominger, Slaven

NOES: COUNCIL MEMBERS: Flory, Sandy

REPORTS OF CITY MANAGER:

CONSENT CALENDAR:

On motion of Council Member Rominger, seconded by Council Member Slaven and carried by unanimous vote, the City Council approved the following Consent Calendar items:

BID CALL FOR FREEMAN PARK RESTROOM CONSTRUCTION:

The City Council authorized a second bid call to construct a new restroom building in Freeman Park.

COMPLETION OF NORTH PARK UNIT 5A IMPROVEMENTS:

The City Council accepted as complete the improvements constructed as part of Subdivision 3794, also known as North Park Unit 5A by Stanley Davis Co.; directed the City Clerk to file a notice of completion; and authorized the Mayor and City Manager to sign the notice of completion.

COMMUNITY FACILITIES DISTRICT NO. 1 DESIGN SUPPORT SERVICES:

The City Council authorized the Public Works Director to enter into a consultant contract with MacKay and Somps for engineering consultation on the Community Facilities District No. 1 at a cost not to exceed \$60,000.

RESOLUTION NO. 3840 - CROSSROADS VILLAGE REVENUE BOND:

The City Council adopted Resolution No. 3840 entitled, "A Resolution of the City Council of the City of Woodland Approving a Financing Agreement and an Amended and Restated Indenture of Trust, and Authorizing the Execution and Delivery Thereof, and Authorizing and Directing the Execution and Delivery of Documents and Actions Taken in connection therewith, in conjunction with Crossroads Village Apartments" (providing for substitution of Crossroads Village Apartments Mortgage Revenue Bond credit enhancement).

Council took a recess from 8:50 p.m. until 9:02 p.m.

REGULAR CALENDAR:

JOINT COMMITTEE ON SENIOR SERVICES:

Parks and Recreation Director Tim Barry reported that a Joint Committee on Senior Services was created with representation from Senior Center, Inc., the Commission on Aging, the City Council and staffed by the Senior Center Program Manager and Parks and Recreation Director. The committee met once a month over the past year and worked on accomplishing the following goals:

- Identify the similarities and differences in the roles and responsibilities of each group (as stipulated in the City Code and organizational bylaws).
- 2. Identify past problem areas between groups.
- 3. Better define roles and responsibilities so as to avoid conflicts in the future.
- 4. Discern ways to improve the coordination and cooperation between the two groups.
- 5. Discuss staff's role and responsibility to the two groups.

He said most of the initial meetings of the Committee were spent discussing the dissatisfaction level Senior Center, Inc. had with the way the Center was administered, and how they could do a better job if given the opportunity. Early discussions also included identifying and questioning the role of one senior group by the other senior group and vise versa. In order to specify the proper roles between Senior Center, Inc., Commission on Aging and staff, it was determined a document with these roles needed to be established and be implemented for the future. He said the Council needs to decide how the Senior Center should be administered.

Bill Linford, Board Member of Senior Center, Inc., said Senior Center, Inc. is a private nonprofit corporation organized on December 13, 1976 to assist senior citizens of Woodland in obtaining a Senior Center in Woodland and in any other matters including areas of recreation, transportation and staffing. He said Senior Center, Inc., has a long history of working for seniors in the community and in so doing, cooperating with the City of Woodland, its Parks and Recreation Department and Senior Center Managers. He said it is the consensus of the Senior Center, Inc. Board that the work of the Joint Committee on Senior Services has not brought them as close to their articulated goals as they hoped. He said the roles statement in the Parks and Recreation Director's report look like an administrative nightmare in their present form. He said transforming these roles into procedures and processes will be necessary in order to assure that they are operationally effective.

The third phase is implementation. He said if it works to the satisfaction of all parties, "all's well that ends well." He said if it does not work, Senior Center, Inc. will probably be back before the Council again.

Council Member Flory said he started participation in the Ad Hoc Committee after Council Member Crescione left office, and only attended three or four meetings at that time. He said there were definitely some problems viewed by Senior Center Inc., and that is what led to the formation of the Committee. He said Tim Barry was at that time newly appointed as Department Director, and he had his own staff to take care of. He said the Director had to cut back some programs and budgets at the Senior Center after only recently assuming his position. He said both the Director and Senior Center, Inc. are anxious to resolve these problems and come to agreement. He said implementation of the draft of the identified roles is the key, and that means better communication between the Committee and the Council. If there are problems perceived on either side, they should be addressed at an early stage.

Vice Mayor Rominger inquired about the proposed roles of each body with respect to selection of staff.

Mr. Linford said Senior Center, Inc. hopes it can work with the Parks and Recreation Director on various specific documents and specific procedures for the evaluation of people at the Senior Center, not in conflict but in addition to regulations and procedures already adopted for every City employee.

The City Manager said Senior Center Inc. basically wants to be sure they are involved in the process, and their opinions about staff get reflected in evaluations.

Vice Mayor Rominger said she does not have any problem with the input from Senior Center, Inc. or any other citizen in the community who likes to tell the Council about the good or bad things City employees do.

Mr. Linford said Senior Center, Inc. is looking for a formal and specific procedure.

Vice Mayor Rominger said her concern was that the City does have policies in place that seem to work on the most part for City employees. She said as City employees they are under the direction of the Department Head.

Mr. Linford said Senior Center, Inc. does not wish to change any of that but only to supplement.

Vice Mayor Rominger was concerned that Senior Center, Inc. and Commission on Aging would give input on persons they would recommend to be selected as staff at the Senior Center. She said she was afraid the Director would only "rubber stamp" their recommendation. With regard to Senior Center facility rental policy, she felt the Commission on Aging should have input because the Commission is the body appointed by the Council to respond to issues regarding senior citizens. She said she felt it was important to funnel everything through the Commission, and that they review and recommend to the Department Director and to the City Council.

Mr. Linford said Senior Center, Inc., has no objection to the Commission being involved, but Senior Center, Inc. does not see itself as a body which reports to the Commission on Aging. He said Senior Center, Inc. sees itself as reporting to the Director, and if the Director wishes to take the matter to the Commission he may.

The Parks and Recreation Director said for a time the Committee talked about Senior Center, Inc., looking at staff's proposal for fees and giving input to the Commission on Aging with the Commission giving its recommendation to the Council. Senior Center, Inc. voiced that it would like its input go directly to Council through the Director.

Council Member Flory said in the discussions when representatives from the Commission on Aging were in attendance they did set forth what they felt was their responsibility, and made their presentation and chose not to attend any more of the meetings. He said the Commission endorsed and stood by what they felt was their responsibility based on review of the original ordinance. He said that is why the draft report on the roles appears that the Commission has no responsibilities, but he said the Council could change that.

Vice Mayor Rominger said she felt it was important to keep the Commission as the official representative to make recommendations to the City Council, including policies and budget.

Mr. Linford said Senior Center, Inc. feels it can operate the Senior Center whether it has to concern itself with other people or not. He said their long term goal is to operate the Senior Center entirely themselves. He said, however, they have no objection to relaying information to the Director. He said Senior Center Inc. does not see itself as subordinate to the Commission on Aging but sees itself as an equal and sees itself as not having to report to the Commission but working with the Director. He said he would like to have someone from Senior Center, Inc. on the Commission on Aging, and they would like a Commission Member on their Board.

The Parks and Recreation Director said he sees the Senior Center, Inc. reviewing the fees and making recommendations to him with the Commission reviewing the recommendations.

Mayor Sandy said he feels the lines of authority in reporting need to be crystal clear. Areas of overlap need to be eliminated to the extent possible. He said we need to look at some measure of responsibility and some cause and effect. At the same time, he said, he is not in favor of dismantling the structure of the City's organization which has worked very well, including having a Parks and Recreation Director who is overseeing the operation. He said he cannot anticipate any other model which would work as well.

The Parks and Recreation Director said he is placed in a position where there is an organization which would like to take over a staff role and responsibility, and he cannot give that to them. This includes the evaluation of personnel, and he said he did not feel it was fair to subject Senior Center employees to a higher level of evaluation than other positions with the City. He said the input and advice the City receives from senior groups is important, and the City seeks that, but when decisions need to be made staff may disagree with that input. He said this may be perceived by some as if staff is not listening to them. The decisions may not always be well received.

Mayor Sandy said wanting to be involved in personnel decisions and evaluations may mean that there may be something about our organization and decisions that make groups want to become involved at that level. He said we also need to build in safeguards to avoid good staff being railroaded out of town by disgruntled consumers.

The Parks and Recreation Director said the next step is to meet and review section by section of the draft roles of Senior Center, Inc., the Commission on Aging and Senior Center staff and devise a procedure that all parties agree to and can be implemented. He said a meeting is scheduled for next week to begin, and he estimated completing the review in about 90 days.

Mr. Linford said he views the Senior Center Roles document as a procedures manual.

The City Manager said he assumed the document will be brought back to Council in about 90 days for Council action and then implementation will follow.

AGREEMENT FOR ADULT BALLFIELD MAINTENANCE:

Parks and Recreation Director Tim Barry said as a result of some budget cuts staff has negotiated with the Woodland Adult Sports Association for a license agreement approved by the City Attorney to provide maintenance at adult softball fields in exchange for use of those field by the Adult Sports Association. The agreement is short term and extends through the end of the fall 1994 softball season.

Vice Mayor Rominger recommended that the license agreement include a contact phone number for the City Parks Division for facility problems that occur after hours.

On motion of Council Member Rominger, seconded by Council Member Flory and carried by unanimous vote, the City Council approved an agreement with the Woodland Adult Sports Association for Adult Ballfield Maintenance with modification suggested by Vice Mayor Rominger.

<u>COMMUNITY FACILITIES DISTRICT NO. 1 LIGHTING/LANDSCAPING</u> DISTRICT:

On motion of Council Member Slaven, seconded by Council Member Rominger and carried by unanimous vote, the City Council authorized the Public Works Director to contract with Vail Engineering Corporation for preparation of an Engineer's Report for the formation of the Gibson Ranch Landscaping and Lighting District in an amount not to exceed \$14,000.

COMMUNITY FACILITIES DISTRICT NO. 1 CAPITAL IMPROVEMENT FINANCING PLAN REPORT/PROCEDURES MANUAL:

On motion of Council Member Rominger, seconded by Council Member Slaven and carried by unanimous vote, the City Council approved an agreement with Economic and Planning Systems for preparation of a Capital Improvement Financing Plan and related services for the Southeast Area's Community Facilities District No. 1 at a cost not to exceed \$35,000.

BID CALL FOR VOICE MAIL SYSTEM PURCHASE:

On motion of Council Member Slaven, seconded by Council Member Rominger and carried by unanimous vote, the City Council authorized the calling of bids for a City-wide telephone voice mail system.

<u>DELEGATE/ALTERNATE FOR LEAGUE OF CALIFORNIA CITIES ANNUAL</u> CONFERENCE:

On motion of Council Member Rominger, seconded by Council Member Borchard and carried by unanimous votes, the City Council appointed Council Member David Flory as voting delegate to the League of California Cities Annual Conference in Long Beach to be held October 23 through 25, 1994.

FUTURE MEETING AGENDA ITEMS:

Vice Mayor Rominger said there are some repairs needed to County Road 24A near Branigan's Road. She also inquired about an update on the General Plan.

She asked that a letter of congratulations be sent to the new Chancellor of UC Davis.

The City Manager reminded Council that this meeting will be adjourned to September 8, 1994, at 6:00 p.m. in West Sacramento for a dinner meeting with the representatives of other cities in Yolo County. He said the annual Stroll Through History will be held on Saturday, September 10, 1994. He reminded Council also that there will be a meeting on water issues held on September 13, 1994, at 7:00 p.m. in the Council Chambers.

ADJOURNMENT:

At 10:20 p.m	. the Council meeting	y was adjourned	to S	September	8,	1994,	6:00
p.m. at the Yolo Club	, West Sacramento.						

City Clerk of the City of Woodland	