## WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES Minutes, July 22, 2010

Present: Alain Traig, Bud Goding, Tom Pavao, Jorel Difuntorum,

Kay Hodges

Staff: Carol Davis, Patricia Lakie

The Library Board of Trustees meeting was called to order at 3.32 am

I. Welcome Visitors

Alain welcomed Heather Muller, Diane Adams and Bobby Harris

II. Public Comment

There was no public comment.

III. Review of Agenda

The agenda was approved.

IV. Approval of Minutes

Upon motion made by Bud and seconded by Tom, the minutes of the July 7, 2010 meeting were approved as amended.

V. Communications

There were no communications.

- VI Old Business
  - A. Library Services Director position/recruitment
    Upon motion made by Bud and seconded by Jorel, the Board
    appointed Heather Muller as Library Services Director, effective
    August 3, 2010, pending completion of the Human Resources
    background investigation process.
- VII. New Business
  - A. Proposed budget for 2010-2011 Carol reviewed with the Board the revised projected budget for FY 2010-2011.
  - B. Board of Trustees meeting schedule It was agreed to maintain the current schedule for Board of Trustee meetings (the first and third Thursday of each month at 4:00 pm) for the time being.
  - C. Librarian III/Tech Services Librarian position
    A Librarian III position will be internally posted after the new
    Library Services Director is in place. The specific job duties of
    that position will be determined by the new Director.

## VIII. Reports

A. Director

Alain covered the highlights of the Fourth Quarter Report submitted by Carol including staffing, programming, the new computer room, and collection maintenance. He commended the staff on the services they have been able to provide given the limited staffing situation.

Carol reported she has been attending the City Department Manager meetings and the M3 management meetings. City Manager Mark Devin wants to schedule a two-by-two meeting with two of the Board members to discuss long-term strategies for the library. The Mayor and Vice Mayor would also be included in that meeting. Alain and Bud will follow up on scheduling this meeting.

On the September 7, 2010 City Council Agenda, under Presentations, is listed "Proclaim International Literacy Month". The Annual Report of the Library Board of Trustees is scheduled to be presented at the September 21, 2010 City Council meeting.

- (1) Council meeting attendance: None
- (2) Individual Board reports

  Diane reported that the Board of the Friends recently participated in a planning retreat. She will provide information on that retreat to Heather.

The meeting was adjourned at 4:30 pm. The next meeting will be August 5, 2010 Minutes prepared by Kay Hodges