

**WOODLAND PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Minutes, May 12, 2011**

Present: Alain Traig, Bud Goding, Jorel Difuntorum, Kay Hodges

Staff: Heather Muller, Sue Bigelow

The Library Board of Trustees meeting was called to order at 4:00 p.m.

- I. Welcome Visitors  
Alain welcomed Diane Adams and Bobby Harris.
- II. Public Comment: None
- III. Review of Agenda  
The agenda was accepted as submitted.
- IV. Approval of Minutes  
Upon motion made by Bud and seconded by Jorel, the minutes of the April 21, 2011 meeting were approved.
- V. Communications
  - Heather has received a request to hold a small wedding in the Rose Garden. Pending approval by the Rose Club and the City Special Events Commission, the Board has no objection to granting this request.
  - The exterior of the library building will be power-washed in the near future; this service will be provided by the City.
- VI. Old Business
  - A. Staff Hiring Update  
No new information has been received. .
  - B. Literacy Coordinator position update  
A letter is being sent to Mayor Art Pimentel and Vice-Mayor Skip Davies that includes suggested wording for the City budget addressing the Literacy Coordinator position. This wording will provide for a "sliding" FTE based on funding as agreed upon in the Board's recent "two by two" meeting with the City. Cc's of the letter will be provided to the remaining members of the City Council, City Manager Mark Deven, Human Resources and Finance,

C Literacy Update

Two Employment Literacy Program workshops have been successfully conducted and two more are scheduled. These workshops are funded by a grant awarded by the California State Library for a joint project between the Woodland Public Library and its Literacy Service. Literacy Coordinator Sue Bigelow continues to pursue grant opportunities for the Literacy program and she recently met with United Way. Based on statistics from the California Library Literacy Services department, Woodland's literacy program is among the top three in the state.

D. Budget Update

Heather provided the Board with the current Expenditure Status Reports. There will be a budget workshop on May 24, 2011; however, the department heads have not been given any information as yet

E. Toy Library

Heather will meet with a contact from the toy library, but it is agreed that a partnership cannot be established at this time.

VII. New Business

A. Bookflix!

This on-line book application is now available on the children's page of the library website. It pairs a fiction book with a non-fiction book and includes some animation. This is a state-wide program that is the result of a two-year federal grant.

VIII. Reports

A. Director

Heather requested the Board's input on various proposed policy changes regarding item checkout limitations. Patty Lakie is working on programming the checkout system to default to e-mail receipts vs. printed paper receipts. The Sacramento Public Library has begun charging patrons for failure to pick up hold items.

B. Board

Alain reviewed the recent "two by two" meeting with the City. There is mutual interest in securing long-term, stable funding for the library and various options were discussed. Indirect costs applied to the library are also being reviewed.

Diane reported that the Friends are working with a vendor who will do web book sales for them. The profit from Mystery Night

was \$4,679 and from Woodland Reads, \$2,000. Board members for the next year are currently being recruited.

The meeting was adjourned at 5:22 pm  
The next meeting will be June 9, 2011  
Minutes prepared by Kay Hodges