



City of Woodland

Billing & Collections 300 First Street, Woodland, CA 95695

Office-530-661-5831

Fax-530-661-5848

PROPERTY MANAGER PAYMENT AUTHORIZATION

ACCOUNT # _____

This is to request that the Utility Bill for _____
Service Address

be mailed to the Property Manager. In requesting this, I understand that I am responsible for all utility charges in the event that the property manager does not pay for the utilities, in accordance with the Code of the City of Woodland, as outlined below:

“metered accounts are to be billed monthly, in arrears. Accounts which remain unpaid thirty (30) days after billing shall be considered delinquent and must be paid before service can be continued.”

A Shut-Off notice will be mailed to the tenant for the delinquent account. In the event that a 48 Hour Shut-Off notice (aka DOORHANGER) is put out, there will be an \$11.00 charge added to the bill. Then, if the bill is not paid in full by the expiration date stamped on the notice, services will be discontinued and an additional \$55.00 processing fee will be added to the bill.

Property Manager _____
Address _____
City, State, Zip _____
Contact & Phone # _____

Printed Name of Legal Owner / Signature _____

Date _____

Address of the Legal Owner _____

Owners Phone # _____