

**WOODLAND PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes, August 30, 2011**

Present: Alain Traig, Bud Goding, Tom Pavao, Kay Hodges

Staff: Heather Muller

President Alain Traig reported the Closed Session regarding Public Employee Performance Evaluation Pursuant to Government Code Section 64957, Title: Library Services Director Evaluation had been completed and the regular meeting was called to order at 4:00 p.m.

- I. Welcome Visitors
Alain welcomed Diane Adams and Bobby Harris.
- II. Public Comment: None
- III. Review of Agenda
The agenda was accepted as submitted.
- IV. Approval of Minutes
Upon motion made by Tom and seconded by Bud, the minutes of the July 21, 2011 meeting were approved.
- V. Communications
Heather reported that Councilman Tom Stallard, at the request of City Manager Mark Deven, is meeting with all City department heads. Councilman Stallard met earlier in the year with Heather and the Board, but did visit with Heather and Literacy Coordinator Sue Bigelow again on July 22, 2011.

Diana Dearmore, President of the Friends of the Library, is coordinating information about the library building for the September 10th Stroll Through History. The library will open on 11:00 am on that date to allow for self-guided tours.

Heather received notification from the State Library Fund that the requested \$20,000 emergency grant for Literacy staffing has been approved.

There will be a fundraiser for Literacy on September 17, 2011, from 3:00 to 5:30 pm at the library.

The City has scheduled a Special Council Study Session for September 27, 2011, to discuss the Capital Improvement Budget Plan.

Heather will be away from the library beginning September 21st or 22nd, but will return in time to attend a NorthNet meeting in Sacramento that is being paid for by the State Library.

VI. Old Business

A. Budget

Heather reviewed with the Board the proposed book budget that has been developed by the staff. Community organizations are being targeted for possible contributions to the book budget. She also reviewed the current month-end expenditure status reports.

B. Long Term Library Funding

After discussion and upon motion made by Bud and seconded by Tom, the Board unanimously agreed to send a letter to City Manager Mark Deven requesting that he prepare a proposal for the City Council calling for a ballot measure for the 2012 election that would provide for a dedicated 1/8th cent sales tax for library funding beginning in 2014. Heather is currently attempting to arrange for a two-by-two meeting between Alain and Bud and Mayor Art Pimentel and Vice Mayor Skip Davies.

VII. New Business

A. Holiday Schedule

After reviewing Heather's proposed schedule for November and December, it was agreed that the library should be closed on Saturday, November 12, 2011, as well the other dates outlined due to holidays and furlough days.

B. Year-End Report

Heather provided highlights of the report she has prepared for City Manager Mark Deven. The Board offered several suggestions and corrections.

VIII. Reports

A. Director: No further report

B. Board

- 1) Council meeting attendance: None
- 2) Individual Board Reports: Tom encouraged everyone to support the September 17th Literacy event. Diane reported the new Board for the Friends of the Library was installed in July; the Friends are very interested in participating in efforts to secure permanent funding for the library.

The meeting was adjourned at 5:15 pm
The next meeting will be September 15, 2011
Minutes prepared by Kay Hodges