WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES Minutes, August 15, 2012

Present: Alain Traig, Bud Godding, Tom Pavao, Kathy Harryman,

Emily MacDonald

Staff: Heather Muller, Patty Lakie

Excused Absence: None

The meeting was called to order at 5:40 pm.

I. Welcome Visitors
No visitors

II. Public Comment:

No public comment.

III. Review of Agenda

The agenda was accepted as submitted.

IV. Approval of Minutes

The minutes of the May 3, 2012 meeting were approved as submitted.

V. Communications

Ms. Muller followed up with Lois Wolk's office regarding use of the library by Ms. Wolk's staff as a meeting place. The Community Center will be used rather than the library.

At the request of the State Library, Mountain Valley (of which Woodland Public library is a part), Placer, Novato, Sacramento and Yolo libraries all joined to form North State Group. The group participates in the State Library database. Main function of North State group is a pass through from State Library funding. A meeting will be held on August 27 regarding this change. Patty Lakie will attend. A joint powers agreement will be required for the combined group.

An interested individual contacted the library requesting permission to set up a table to register voters. Ms. Muller contacted the City Attorney, and noted that library is a non-public forum, and groups are not authorized to set up tables or solicitations. The Board expressed support of the policy and indicated that the Woodland Public Library will remain an non-public forum.

No other communications.

VI. Old Business

A. Budget Update

City Budget

Board would like additional specific information from the City of Woodland about the library administration costs and why indirect expenses increased.

Library Budget

Budget for book purchase is based on circulation numbers.

VII. New Business

A. Library Director Position

The City of Woodland HR Department is currently advertising the position for the Library Services Director. The Board determined that it would not be necessary to advertise in the newspaper. Job posting will expire on August 27, 2012.

Patty Lakie will act as interim Library Services Director.

B. Trustee Year End Report

Future Trustee Reports will include checkout of electronic media. Trustees' Report to go before City Council on September 18, 2012.

VII. Reports

A. Director: None B. Board: None

The meeting was adjourned at 7:08 pm.
The next meeting will be Sept 15, 2012, at 5:30 pm.
Minutes prepared by Emily MacDonald