

Approval of minutes
Agenda Item No: 4a
Library Board of Trustees
04/17/2013

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES of REGULAR SESSION MEETING
FEBRUARY 20, 2013

Present: Alain Traig, Kathy Harryman, Tom Pavao. Excused: Bud Goding
Staff: Greta Galindo, Library Services Director

The meeting was called to order at 3:00 PM.

- 1.) Welcome Visitors: There were no visitors.
- 2.) Public Comment: None.
- 3.) Review of Agenda: The agenda was reviewed and accepted as posted.
- 4.) Minutes: The minutes of the January 16, 2013 meeting were reviewed and accepted.
- 5.) Communications: Alain Traig reported on the meeting that he and Greta Galindo had with Mayor Skip Davies, Vice-Mayor Tom Stallard, and City Manager Paul Navazio on February 4, 2013:

- * When asked if the City Council had any plans to try to continue Measure V after it expires in 2014, Mayor Davies said it had not been considered by the Council yet.
- * Paul Navazio said that he is certain that library funding and operations can and will be maintained at their current levels even after Measure V expires.
- * Tom Stallard expressed an interest in having the library open six, or even seven days, a week. He suggested that after Measure V expires, instead of again bringing it to the voters in its current form, it could be refashioned into a measure to support children's and youth programs and services in Woodland, of which the library would be a major beneficiary.
- * Paul Navazio that any measure would be on the JUNE 2014 ballot.
- * Alain Traig suggested that it may be useful to have another joint study session in the next few months, to include the entire City Council and the entire Library Board, to hear each councilmember/s thoughts about the future of Measure V and continued library funding, especially now that there is nearly an entirely new Council.
- * Skip Davies suggested that we engage more with members of the City Council. We'll start by invitin the new members of the City Council, Jim Hilliard and Sean Denny, to tour the library and sit in on our board meetings.

Alain Traig also reported that he had contacted State Senator Lois Wolk's office re the progress of their bill to decrease the supermajority required for passage of tax measures. He was informed by her staff that they plan to put the SCA 7 on the NOVEMBER 2014 ballot. If it passes, it would not take effect until the day *after* the election.

6.) Continued Business

- A.) Library Funding: in view of the recently acquired information outlined in section 5 above, the Library Board decided to put any plans to develop alternative funding structures on hold for the present time.
- B.) Management of behavior issues in the library: a placard will be placed on each table outlining principles of appropriate and accepted behavior in the library. The text of the placard was read, reviewed, and accepted by the Board.

7.) New Business

- A. Unique Management Services (see attached): The Library has sustained a loss of nearly \$200,000 over the past three years, about \$34,000 in unpaid overdue fines and about \$164,000 in lost materials. In an attempt to recoup at least a portion of these losses, Unique Management Services, Inc., a firm specializing in retrieving lost library materials and unpaid fines, will be engaged by the Board on a trial basis.
- B. Policy Manual Review Timeline (see attached): The last comprehensive review of the library Policy Manual was performed in 2006. Greta Galindo presented a timeline to develop suggested changes to current policy, new policy, and the removal of policies no longer in practice, extending through June 2013.

8.) Reports

- A. Director: 2nd Quarter Statistical Report (see attached): Library usage statistics for second quarter of 2012-2013 were presented and reviewed.
- B. Board
 - 1. Council Meeting Attendance: None
 - 2. Individual Board Reports: None.

9. Adjournment: The meeting was adjourned at 4:20 PM. ~~4:00~~
NEXT MEETING: WEDNESDAY, APRIL 17, 2013 ~~3:00~~ PM

Minutes prepared and submitted by Alain Traig