

APPROVAL OF MINUTES
Agenda Item No. 4a
Library Board of Trustees Meeting: 1/15/2014

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES, MEETING OF NOVEMBER 20, 2013

Board Members: Diane Adams, Keith Quigley, Bud Goding, Karen Shepard and Kathy Harryman.

Library Director – Greta Galindo

The meeting was called to order at 4:03 pm by Bud Goding.

- 1) Visitors – Paul Navazio, City Manager, Tom Stallard, City Council, and Retha Robinson, VP. From Friends
- 2) Public Comment – Retha shared information from the Friends including a book sale tomorrow, and some information about the parade.
- 3) The agenda was reviewed and approved.
- 4) The minutes were reviewed for Oct. 9, 23, and November 13. The following changes were made: Shepherd was changed to Shepard, Godding was changed to Goding, and the visitor on October 23 was Bobby Harris.
 - a) approved with corrections
 - b) approved with corrections
 - c) approved
- 5) Communications – None
- 6) New Business
 - a) Potential Ballot Measure to Replace Measure V ¼ Cent Sales Tax
Both Paul and Tom shared their thoughts regarding the expiration of Measure “V” in June. The ¼ cents sales tax generates approximately \$2,000,000 per year. Although the city has downsized 110 positions and is attempting to stabilize the budget for the future, the need for more activities for our youth is paramount. The library will play an important part in youth activities. The City asked for our support to identify the needs of our youth and balance the priorities. The draft for the measure will go to the City Council by December 17.
 - b) Annual State Library Report – Greta shared the Annual State Library Report. We looked it over and asked questions. The statistics are from one year ago.

7) Reports

- a) Director – Greta shared the following information with the Board
1. Elevator- The elevator should be ready after Thanksgiving (approx. 2 weeks)
 2. Children’s librarian will hold the programs for 1st through 4th grades beginning February 11 on Tuesday, Wed., and Thursday
 3. Summer Reading Program is being planned.
 4. Literacy plan is moving forward
 5. Lego group is beginning 1 time per month on Saturday. It should be a springboard into robotics for ages 7 and up
 6. Library Awareness through Facebook, newsletters and electronic media
 7. 250 attended the Halloween party
 8. Circulation is the same – no decreases

b) Board

1. Bud presented the Library Annual report to the City Council on November 5.
2. Keith reviewed parade information
3. Keith, Karen, and Diane attended the Library Workshop on 11-16-2013

8) Adjournment – Meeting adjourned at 5:53 p.m.

Next Meeting is December 4 at 4:00 p.m. It is a Closed Meeting to discuss evaluation of the director. Greta will be in attendance.

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES, CLOSED MEETING OF NOVEMBER 20, 2013

Board Members: Diane Adams, Keith Quigley, Bud Goding, Karen Shepard and Kathy Harryman.

Library Director – Greta Galindo

- 1) Call to order - The closed meeting was called to order at 5:54 pm by Bud Goding.
- 2) Public Comment – None
- 3) Closed Session
 - a) Personnel
The evaluation of the Library Director was reviewed, discussed and finalized. The entire board will present the information to the Director on Dec. 4 at 4:00 p.m.
- 4) Adjournment – 6:30 p.m.