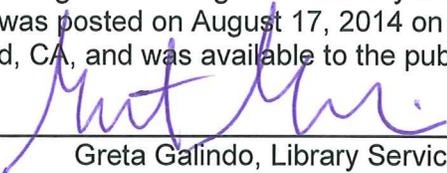


**WOODLAND PUBLIC LIBRARY**  
**Leake Room**  
**250 First St.**  
**Woodland, California**  
**Wednesday, August 20, 2014**  
**LIBRARY BOARD OF TRUSTEES**  
**REGULAR SESSION AGENDA**  
**4:00 PM**

- 1) Welcome Visitors
- 2) Public Comment
- 3) Review of Agenda
- 4) Minutes
  - a) June 18, 2014
- 5) Communications
- 6) Presentations
  - a) Summer Reading Wrap Up
  - b) Encore Public Catalog Interface
- 7) Old Business
  - a) Fiscal Year 2013/14 General Fund Expenditure/Revenue Status Report
  - b) Fiscal Year 2013/14 Literacy Expenditure/Revenue Report
  - c) Measure J Update
  - d) Measure E Update
- 8) New Business
  - a) Fiscal Year 2013/14 Library Statistics
- 9) Reports
  - a) Director
  - b) Board
    1. Council Meeting Attendance
    2. Individual Board Reports
- 10) Future Agenda Development
  - a) Photo Policy
  - b) Leake Center Usage Policy
  - c) Library Board of Trustees Goals
  - d) Library Board Fund 917
  - e) Library Board of Trustees By-Laws
- 11) Adjournment

Next Regular meeting:

I declare under penalty of perjury that the foregoing Agenda for the regular meeting of the Library Board of Trustees of the City of Woodland scheduled for August 20, 2014 was posted on August 17, 2014 on the Library's front entry and bulletin board, 250 First Street, Woodland, CA, and was available to the public during normal business hours.

  
\_\_\_\_\_  
Greta Galindo, Library Services Director

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1<sup>st</sup>. Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.

APPROVAL OF MINUTES  
Agenda Item No. 4a  
Library Board of Trustees Meeting: August 20, 2014

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES,  
MEETING OF JUNE 18, 2014

Board Members: Diane Adams, Bud Goding, Karen Shepard, and Kathy Harryman.

Library Director – Greta Galindo

Visitor – Paul Navazio

- 1) Call to order - The meeting was called to order at 2:00p.m. by Bud Goding.
- 2) Public Comment –Paul thanked the board for the successful passage of Measure J. He encouraged us to be strategic in our planning, setting short term and long term goals.
- 3) Review of Agenda – no changes
- 4) Minutes of April 16, 2014, and May 28, 2014 were approved. Minutes of May 21, 2014 were approved with “Roberts” added to Retha’s name.
- 5) Communications – Diane shared an article in the newspaper commenting on the number of 3<sup>rd</sup> graders who have been contacted by the librarians and the number of 3<sup>rd</sup> graders who have library cards. Greta shared some information she has received regarding a proposal for new lighting in the rotunda and on the south side of the library. Yolo County Historical Society has committed \$1,000 , David Wilkinson is paying for the electricity, and an e mail has gone out to the Friends for additional funds. The total cost will be \$6500.00. Kathy made a motion that we supplement the funds up to \$4,000. Diane seconded it.
- 6) Old Business
  - a) Policy Manual Review – Photo Policy  
The Board discussed this policy. It was approved pending information from the city lawyer. One member abstained.
  - b) Measure J Update – discussed in Public Comment
- 7) New Business
  - a) Fiscal year budget - After reviewing the budget for 2014-2015, the Board approved the budget.

8) Reports

- a) Director – Shared information about the successful summer program. She also wanted the Board to look at Makerspaces.com to see the new ideas for libraries. We will bring our thoughts to the next meeting.
- b) Diane shared that she met with the Yolo County Library Board. She is our representative to the Board. They are meeting here on October 8 from 6-7:00. She would like to have the Board show them around and also have wine and cheese as refreshment.
- c) Karen is Secretary of the Literacy Council
- d) Diane brought up that we should have a teenager as a liaison to our board.

4) Adjournment – 3:45 p.m.

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 Periods: 1 through 15

City of Woodland  
 7/1/2013 through 6/30/2014

Expenditure Status Report

*General Fund*

*Old Business  
 Agenda Item: 7a  
 Library Board of Trustees Mtg:  
 August 20, 2014*

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Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
101	GENERAL FUND					
101-070	LIBRARY					
101-071	LIBRARY ADMINISTRATION					
101-071-7710	LIBRARY GENERAL EXPENSE					
101-071-7710-5100	PERSONNEL EXPENDITURES					
101-071-7710-5110	SALARIES-PERM FULL TIME	355,892.00	358,928.23	0.00	-3,036.23	100.85
101-071-7710-5113	HOURLY WAGES - TEMPORARY	111,987.09	115,363.50	0.00	-3,376.41	103.01
101-071-7710-5114	VACATION BUYOUT	1,300.00	761.64	0.00	538.36	58.59
101-071-7710-5136	DEF COMP CITY MATCH	3,828.84	3,606.30	0.00	222.54	94.19
101-071-7710-5138	ACTING PAY	610.43	320.05	0.00	290.38	52.43
101-071-7710-5140	WRKRS COMPLIAB INS	31,203.69	31,406.22	0.00	-202.53	100.65
101-071-7710-5141	RETIREMENT	79,518.11	81,428.33	0.00	-1,910.22	102.40
101-071-7710-5145	HEALTH PAY-IN LIEU	6,780.00	11,235.00	0.00	-4,455.00	165.71
101-071-7710-5146	RETIREMENT HLTH SVGS PLN	600.00	950.00	0.00	-350.00	158.33
101-071-7710-5148	LIFE/VISION/DENTAL/RETIRE	61,848.00	66,216.24	0.00	-4,368.24	107.06
101-071-7710-5150	HEALTH/LIFE/VISION INS	68,838.06	69,753.00	0.00	-914.94	101.33
101-071-7710-5151	UNEMPLOYMENT INSURANCE	3,405.65	4,449.86	0.00	-1,044.21	130.66
101-071-7710-5157	MEDICARE INSURANCE	4,544.20	7,078.91	0.00	-2,534.71	155.78
	Total PERSONNEL EXPENDITURES	730,356.07	751,497.28	0.00	-21,141.21	102.89
101-071-7710-5200	SUPPLIES & SERVICES					
101-071-7710-5220	OFFICE SUPPLIES	2,500.00	2,748.93	0.00	-248.93	109.96
101-071-7710-5221	POSTAGE	2,141.25	1,844.76	0.00	296.49	86.15
101-071-7710-5222	JANITORIAL SUPPLIES	2,189.03	1,999.00	0.00	190.03	91.32
101-071-7710-5224	PRINTING	244.81	0.00	0.00	244.81	0.00
101-071-7710-5226	DEPARTMENT SPECIFIC SUPPLIES	101,000.00	101,498.22	0.00	-498.22	100.49
101-071-7710-5236	TELEPHONE	2,792.94	2,060.78	0.00	732.16	73.79
101-071-7710-5238	CELL PHONES	720.00	720.00	0.00	0.00	100.00
101-071-7710-5240	MAINTENANCE - GROUNDS	42,800.00	37,325.95	0.00	5,474.05	87.21
101-071-7710-5241	MAINTENANCE - EQUIPMENT	2,573.78	3,153.22	0.00	-579.44	122.51

*General Fund*  
 Expenditure Status Report

City of Woodland  
 7/1/2013 through 6/30/2014

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Pct Used
101-071-7710-5262 CONTRACT SERVICES	49,000.00	54,117.35	54,117.35	0.00	-5,117.35	110.44
Total SUPPLIES & SERVICES	205,961.81	205,468.21	205,468.21	0.00	493.60	99.76
101-071-7710-5300 EDUCATION & MEETINGS						
101-071-7710-5310 MEMBERSHIPS & DUES	3,002.96	425.00	425.00	0.00	2,577.96	14.15
101-071-7710-5320 "CONFERENCES, MEETINGS & OTHER TRAINING"	0.00	420.46	420.46	0.00	-420.46	0.00
101-071-7710-5340 EDUCATION INCENTIVE REIMBURSEMENT	1,875.00	1,875.00	1,875.00	0.00	0.00	100.00
Total EDUCATION & MEETINGS	4,877.96	2,720.46	2,720.46	0.00	2,157.50	55.77
101-071-7710-5500 CAPITAL EXPENSES						
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
101-071-7710-5600 OTHER EXPENSES						
101-071-7710-5630 INDIRECT EXPENSE	215,345.56	215,345.52	215,345.52	0.00	0.04	100.00
101-071-7710-5635 UTILITIES	32,528.42	38,311.73	38,311.73	0.00	-5,783.31	117.78
101-071-7710-5649 TECHNOLOGY SERVICES CHARGEBACKS	52,269.00	52,269.00	52,269.00	0.00	0.00	100.00
Total OTHER EXPENSES	300,142.98	305,926.25	305,926.25	0.00	-5,783.27	101.93
Total LIBRARY GENERAL EXPENSE	1,241,338.82	1,265,612.20	1,265,612.20	0.00	-24,273.38	101.96
101-071-7711 BILL GATES FOUNDATION GRT						
101-071-7711-5200 SUPPLIES & SERVICES						
Total SUPPLIES & SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
101-071-7711-5300 EDUCATION & MEETINGS						
Total EDUCATION & MEETINGS	0.00	0.00	0.00	0.00	0.00	0.00
101-071-7711-5500 CAPITAL EXPENSES						
Total BILL GATES FOUNDATION GRT	0.00	0.00	0.00	0.00	0.00	0.00
101-071-7713 SHOP FOR THE LIBRARY						
101-071-7713-5200 SUPPLIES & SERVICES						
Total SHOP FOR THE LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00

*General Fund*

Expenditure Status Report  
 City of Woodland  
 7/1/2013 through 6/30/2014

5

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
Grand Total	1,241,338.82	1,265,612.20	1,265,612.20	0.00	-24,273.38	101.96

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 Periods: 1 through 15

Revenue Status Report  
 City of Woodland  
 7/1/2013 through 6/30/2014

*General Fund*

*Old Business  
 Agenda Item 7a  
 Library Board of Trustees  
 August 20, 2014*

Page: 1

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Pct Rcvd
101 GENERAL FUND					
101-070 LIBRARY					
101-071 LIBRARY ADMINISTRATION					
101-071-4300 FINES AND PENTALTIES					
101-071-4370 LIBRARY FINES	15,287.16	25,489.58	25,489.58	-10,202.42	166.74
101-071-4500 INTERGOVERNMENTAL REVENUES					
Total INTERGOVERNMENTAL REVENUES	0.00	0.00	0.00	0.00	0.00
101-071-4700 OTHER MISCELLANEOUS REVENUES					
Total OTHER MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00
Total GENERAL FUND	15,287.16	25,489.58	25,489.58	-10,202.42	166.74
Grand Total	15,287.16	25,489.58	25,489.58	-10,202.42	166.74

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 Periods: 1 through 15

Expenditure Status Report  
 City of Woodland  
 7/1/2013 through 6/30/2014

*Literacy*

*Old Business  
 Agenda Item 7b  
 Library Board of Trustees  
 August 20, 2014*

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Prct Used
301	LITERACY GRANT					
301-070	LIBRARY					
301-071	LIBRARY ADMINISTRATION					
301-071-7720	LITERACY PROGRAM					
301-071-7720-5100	PERSONNEL EXPENDITURES					
301-071-7720-5110	SALARIES-PERM FULL TIME	49,632.00	0.00	0.00	49,632.00	0.00
301-071-7720-5113	HOURLY WAGES - TEMPORARY	31,637.00	31,023.10	31,023.10	613.90	98.06
301-071-7720-5140	WRKRS COMP/LIAB INS	4,342.80	0.00	0.00	4,342.80	0.00
301-071-7720-5141	RETIREMENT	16,550.40	0.00	0.00	16,550.40	0.00
301-071-7720-5146	RETIREMENT HLTH SVGS PLN	600.00	0.00	0.00	600.00	0.00
301-071-7720-5148	LIFE/VISION/DENTAL/RETIRE	8,808.00	0.00	0.00	8,808.00	0.00
301-071-7720-5150	HEALTH/LIFE/VISION INS	8,033.04	0.00	0.00	8,033.04	0.00
301-071-7720-5151	UNEMPLOYMENT INSURANCE	407.04	311.18	311.18	95.86	76.45
301-071-7720-5157	MEDICARE INSURANCE	719.64	449.88	449.88	269.76	62.51
	Total PERSONNEL EXPENDITURES	120,729.92	31,784.16	31,784.16	88,945.76	26.33
301-071-7720-5200	SUPPLIES & SERVICES					
301-071-7720-5215	MEMBERSHIPS & DUES	195.00	0.00	0.00	195.00	0.00
301-071-7720-5220	OFFICE SUPPLIES	1,300.00	1,557.94	1,557.94	-257.94	119.84
301-071-7720-5221	POSTAGE	150.00	0.00	0.00	150.00	0.00
301-071-7720-5224	PRINTING	45.55	0.00	0.00	45.55	0.00
301-071-7720-5226	DEPARTMENT SPECIFIC SUPPLIES	4,000.00	9,659.08	9,659.08	-5,659.08	241.48
301-071-7720-5234	ADVERTISING	100.00	85.52	85.52	14.48	85.52
301-071-7720-5236	TELEPHONE	1,351.17	1,373.88	1,373.88	-22.71	101.68
301-071-7720-5241	MAINTENANCE - EQUIPMENT	307.50	0.00	0.00	307.50	0.00
301-071-7720-5262	CONTRACT SERVICES	27,736.50	26,795.00	26,795.00	941.50	96.61
	Total SUPPLIES & SERVICES	35,185.72	39,471.42	39,471.42	-4,285.70	112.18
301-071-7720-5300	EDUCATION & MEETINGS					
301-071-7720-5310	MEMBERSHIPS & DUES	205.00	59.00	59.00	146.00	28.78

Expenditure Status Report  
 City of Woodland  
 7/1/2013 through 6/30/2014

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Pct Used
301-071-7720-5320 "CONFERENCES, MEETINGS & OTHER TRAINING"	388.33	296.52	296.52	0.00	91.81	76.36
301-071-7720-5330 MANDATORY TRAINING	750.00	160.16	160.16	0.00	589.84	21.35
Total EDUCATION & MEETINGS	1,343.33	515.68	515.68	0.00	827.65	38.39
301-071-7720-5500 CAPITAL EXPENSES						
Total CAPITAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
301-071-7720-5600 OTHER EXPENSES						
301-071-7720-5630 INDIRECT EXPENSE	2,207.90	2,207.88	2,207.88	0.00	0.02	100.00
301-071-7720-5649 TECHNOLOGY SERVICES CHARGEBACKS	7,467.00	7,467.00	7,467.00	0.00	0.00	100.00
Total OTHER EXPENSES	9,674.90	9,674.88	9,674.88	0.00	0.02	100.00
301-071-7720-5900 OPERATING TRANSFERS						
Total OPERATING TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00
Total LITERACY PROGRAM	166,933.87	81,446.14	81,446.14	0.00	85,487.73	48.79
301-071-7721 FAMILIES FOR LITERACY						
301-071-7721-5100 PERSONNEL EXPENDITURES						
Total PERSONNEL EXPENDITURES	0.00	0.00	0.00	0.00	0.00	0.00
301-071-7721-5200 SUPPLIES & SERVICES						
Total SUPPLIES & SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
301-071-7721-5300 EDUCATION & MEETINGS						
Total EDUCATION & MEETINGS	0.00	0.00	0.00	0.00	0.00	0.00
301-071-7721-5600 OTHER EXPENSES						
Total FAMILIES FOR LITERACY	0.00	0.00	0.00	0.00	0.00	0.00
301-071-7722 LITERACY BUS (LABS)						
301-071-7722-5200 SUPPLIES & SERVICES						
Total SUPPLIES & SERVICES	0.00	0.00	0.00	0.00	0.00	0.00

Expenditure Status Report  
 City of Woodland  
 7/1/2013 through 6/30/2014

5

Account Number	Adjusted Appropriation	Expenditures	Year-to-date Expenditures	Year-to-date Encumbrances	Balance	Pct Used
301-071-7722-5300 EDUCATION & MEETINGS						
Total EDUCATION & MEETINGS	0.00	0.00	0.00	0.00	0.00	0.00
301-071-7722-5600 OTHER EXPENSES						
Total LITERACY BUS (LABS)	0.00	0.00	0.00	0.00	0.00	0.00
301-071-7723 ELLI GRANT						
301-071-7723-5300 EDUCATION & MEETINGS						
Total EDUCATION & MEETINGS	0.00	0.00	0.00	0.00	0.00	0.00
301-071-7723-5600 OTHER EXPENSES						
Total ELLI GRANT	0.00	0.00	0.00	0.00	0.00	0.00
301-071-7726 SBC LITERACY GRANT						
301-071-7726-5200 SUPPLIES & SERVICES						
Total SUPPLIES & SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
301-071-7726-5500 CAPITAL EXPENSES						
Total SBC LITERACY GRANT	0.00	0.00	0.00	0.00	0.00	0.00
301-071-7727 WAYFARER GRANT						
301-071-7727-5200 SUPPLIES & SERVICES						
301-071-7727-5226 DEPARTMENT SPECIFIC SUPPLIES	649.77	0.96	0.96	0.00	648.81	0.15
301-071-7727-5262 CONTRACT SERVICES	12,936.96	0.00	0.00	0.00	12,936.96	0.00
Total SUPPLIES & SERVICES	13,586.73	0.96	0.96	0.00	13,585.77	0.01
301-071-7727-5300 EDUCATION & MEETINGS						
Total EDUCATION & MEETINGS	0.00	0.00	0.00	0.00	0.00	0.00
Total WAYFARER GRANT	13,586.73	0.96	0.96	0.00	13,585.77	0.01
<b>Grand Total</b>	180,520.60	81,447.10	81,447.10	0.00	99,073.50	45.12

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 Periods: 1 through 15

Revenue Status Report  
 City of Woodland  
 7/1/2013 through 6/30/2014

*Literacy*

*Old Business  
 Agency Item: 7b  
 Library Board of Trustees  
 August 20, 2014*

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Pct Rcvd
301 LITERACY GRANT					
301-070 LIBRARY					
301-071 LIBRARY ADMINISTRATION					
301-071-4200 FEES, LICENSES AND PERMITS					
Total FEES, LICENSES AND PERMITS	0.00	0.00	0.00	0.00	0.00
301-071-4500 INTERGOVERNMENTAL REVENUES					
301-071-4548 OTHER STATE GRANTS	30,000.00	48,640.00	48,640.00	-18,640.00	162.13
301-071-4550 REVENUE FOR LOCAL AGENCY	35,000.00	30,475.00	30,475.00	4,525.00	87.07
301-071-4599 OTHER GRANTS	6,500.00	0.00	0.00	6,500.00	0.00
Total INTERGOVERNMENTAL REVENUES	71,500.00	79,115.00	79,115.00	-7,615.00	110.65
301-071-4700 OTHER MISCELLANEOUS REVENUES					
301-071-4799 OTHER MISCELLANEOUS REVENUE	10,000.00	0.00	0.00	10,000.00	0.00
Total OTHER MISCELLANEOUS REVENUES	10,000.00	0.00	0.00	10,000.00	0.00
301-071-4800 DONATIONS AND SALES					
301-071-4810 DONATIONS	0.00	500.00	500.00	-500.00	0.00
Total DONATIONS AND SALES	0.00	500.00	500.00	-500.00	0.00
301-071-4900 TRANSFERS					
Total TRANSFERS	0.00	0.00	0.00	0.00	0.00
Total LITERACY GRANT	81,500.00	79,615.00	79,615.00	1,885.00	97.69

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08/14/2014 3:42PM  
Periods: 1 through 15

Revenue Status Report  
City of Woodland  
7/1/2013 through 6/30/2014

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<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Pct Rcvd</u>
Grand Total	81,500.00	79,615.00	79,615.00	1,885.00	97.69

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## Measure E Update

### **Introduction**

The Measure E funded Library build-out has been conceptualized in many different ways throughout the years. Most recently the idea was to create a Literacy Center in the undeveloped “basement space” under the children’s wing of the Library. While a literacy center is certainly a worthwhile venture, the current space for our literacy program is adequate and staff has proposed an idea that would reach out to a larger population and be a community builder for the city of Woodland.

Makerspaces are a new development in libraries, but they are essentially spaces for people to engage with technology and each other.

A Makerspace makes sense for Woodland Public Library as we already have the Rose Garden Club, the Sticks in the Stacks club and an outgoing, friendly community. The Maker space will encourage the Woodland community to get together and use their imaginations to help one another create exciting projects, all while learning about the hard sciences.

The Library is interested in working with the City of Woodland to create a Makerspace for our community. It can be achieved through a combination of City funding, private funding, and grants.

# A Makerspace for Woodland

Report Prepared by Jaqui McKinney for Greta Galindo

## What and Why?

From American Libraries Magazine:

“Fundamentally, makerspaces are a technological leap past library knitting and quilting circles, where patrons and experts have often come together to learn new techniques and train others in a skill. The new tools are a lot flashier, and certainly more expensive than a needle and thread. The cost factor is what makes a makerspace so appealing to library visitors—what one person cannot afford to purchase for occasional use, the library can buy and share with the community.”

<http://www.americanlibrariesmagazine.org/article/manufacturing-makerspaces>

According to Cory Doctorow (from the link above), makerspaces are a good way to recycle e-waste. Allowing kids/teens/adults to see what makes up a computer and to even use a computer to whatever purpose without fear that they may “break” it.

(Exact quote excerpted from the article: **What would you say are essential elements of a library makerspace?** Throwing smart, enthusiastic kids—who have received a little bit of mentorship—at a mountain of e-waste is the best way to get going, I think. Particularly if you can partner up with places that need computers. If you can get started turning e-waste into functional computers, your problem isn’t going to be making computers run; it is going to be getting rid of them fast enough.)

Makerspaces will help educate our community in a variety of ways, as *Between the Lines* (<http://blogs.sos.wa.gov/library/index.php/2012/12/the-library-as-a-makerspace/>) suggests: “Makerspaces in libraries are also connected to STEM which is an acronym for Science, Technology, Engineering, and Mathematics. There is also a group wanting to add art into the mix to create “STEAM”.

Woodland Public Library and local schools (whether elementary, junior or high school, even the community college!) could work together to present classes and help students who would otherwise be disinterested in STE(A)M fields.

The first public library to open a MakerSpace is the Fayetteville Free Library and is located in New York State.<sup>[21]</sup> <http://www.fflib.org/make/become-a-maker>

<http://www.fflib.org/make/makerspace-faqs> (Good policies. Using the space is free, must be “certified” to use laser cutter, etc. Charge a small fee to use certain materials in the fablab)

Noisebridge – hackerspace in SF – one that I’ve attended.

Makerspaces rely heavily on volunteers, people willing to donate time.

## **Who is and what is happening at Maker Space?**

There are at least 7 libraries that have makerspaces or a 3D printer. 6 of these libraries are in the United States, 2 are in Ontario, Canada. Other libraries worldwide (such as England, Ireland) also have makerspaces. This is a cutting edge space for libraries and a trend that they may continue to see over the next few years.

- Importance of maker spaces:  
<http://www.thedigitalshift.com/2012/10/public-services/the-makings-of-maker-spaces-part-1-space-for-creation-not-just-consumption/>

**Instead of telling/explaining kids about Science, Makerspaces allow children and people to DO science, to be involved in the act of science.**

Public Libraries such as the ones below are engaging their communities through a variety of clubs and activities centered around what is available through their Makerspace.

List of Public and Academic libraries that have makerspaces:  
<http://library-maker-culture.weebly.com/makerspaces-in-libraries.html>

At Fayetteville Free Library:

- First Lego League -a competitive Lego Robotics team

For Adults

- Adult Robotics Club
- Knitting Club
- Quilting Club

Westport, CT Library

<http://westportlibrary.org/services/maker-space>

FAQ: <http://westportlibrary.org/services/maker-space/faq>

- Cost: Westport residents do not pay to use 3D printing services. Non-residents pay \$10 an hour for the training (2 sessions on different days are required). Non-residents pay \$20 an hour to use the 3D printers, and may book in 2-hour blocks.

Cleveland Public Library has 3D printing: <http://www.cpl.org/EventsClasses/3DPrinting.aspx>

Anythink Library. Brighton, Colorado: <http://www.anythinklibraries.org/thestudio>

Heavy focus on digital:

Anythink Wright Farms:

-  Video: HD cameras, a green screen, tripods, lighting kits, Final Cut Pro and iMovie
-  Audio: A complete audio recording studio with a MIDI keyboard, microphones, instrument connections and Garage Band
-  Visual: Graphic design and photo-editing equipment and programs
-  Interactive: Gaming computers and video game creation software

Anythink Brighton:

-  Makerbot 3D printer
-  Digital photography lab with multiple digital SLR cameras
-  Sewing machines
-  Supplies for DIY crafts and textile projects

Missoula, MT makerspace: <http://www.missoulapubliclibrary.org/makerspace>  
“four initial areas of study and creativity are electronics on the Arduino and Raspberry Pi platforms, 3D scanning and printing, sewing, and scrapbooking.”

Kenne, NH has a 3D printer: <http://www.keenepubliclibrary.org/3Dprinter>

Innisfille Library in Canada has a hacker space: <http://www.innisfillibrary.ca/hacker-lab>  
Costs and equipment at the hacker lab: <http://www.innisfillibrary.ca/content/hacker-lab-technology>

Cleveland, Ohio has TechCentral, which received a lot of newspaper reviews:  
<http://www.cpl.org/TheLibrary/TechCentral/TechCentralMakerSpace.aspx>

Makerspace projects available are:

- Laser cutter
- 3D printing
- Vinyl printing
- Photography
- Videography
- Graphics design
- Music recording and production

Their main site also has a list of programs that they offer with the Makerspace, which may be a good idea for us to have depending on what equipment we pick up:

<http://www.cpl.org/TheLibrary/TechCentral.aspx>

MACH1 at Phoenix Public Library: <http://www.phxlib.org/teens/Pages/MACH/MACH-Q---A.aspx>

**Awesome! But omg we need help finding projects, crafts, people to teach classes.**

<http://makeitatyourlibrary.org/> - as supported from ALA. List of projects and resources, as well as craft recipes on what to make

Patrons need help?: <http://www.instructables.com/index>

Libraries have also done artists/makers-in-residence. Local artists/makers could help teach certain projects, machines, or offer classes.

**Additionally, I'd like to explore how our library could partner with other community groups and organizations.**

From The Unquiet Librarian: <http://theunquietlibrarian.wordpress.com/2012/08/13/library-as-makerspace-creating-and-nurturing-communities-of-teen-writers/>

Did we get a makerbot? Makerbot:Thingiverse has a list of "recipes":  
<http://www.thingiverse.com/>

Inspiration blog: <http://librarymakers.blogspot.com/>

Virtual Reality: Google Cardboard (Barry Figgins has suggested he could teach this class. Doing the cardboard cut out, getting components and then putting it together). Google Cardboard runs on a simple Android based Smartphone. Cardboard software here:

<https://play.google.com/store/apps/details?id=com.google.samples.apps.cardboarddemo&hl=en>

More about Cardboard: <https://developers.google.com/cardboard/>

- With a cheap, simple computer, patrons could also develop their own software to be used with Google Cardboard. Or rather their own VR scenarios for Cardboard. (Or in Star Trek future terms: Look! A Holodeck! It's just the environment at the moment, but people could create their own Holoenvironments!)

**Cool! Let's do the thing! How on Earth do we fund it?**

- Corporate sponsorship. (Anyone in Sacramento? Google? Silicon Valley is "down the street". Genentech over near Vacaville?)
- IMLS Grant: <http://www.imls.gov/>
- Other Government grants? (State? Regional? Other Federal?)
- National Endowment for the Arts (funded 'The Bubbler'): <http://arts.gov/>
- Funded by people like you. (PBS route/private-public donors)
- Friends of the Library (?)
- Indiegogo website (challenge: would need lots of marketing – could use coasters idea from LibraryJournal to put at Pete's(?), Burger Saloon, Maria's Cantina to get local community engaged in funding.)

## **How do we set this up?**

Free pdf guide on safety, materials, etc. <http://makerspace.com/> (Makerspace playbook, aka start up guide) Also, Jacqi already has a copy as well. Website has a list of other makerspaces which can possibly offer us assistance in setup, knowledge, networking, etc.

## **What is like a makerspace but you know, kinda not? We want to rotate exhibits/events/ and/or not have to buy big equipment.**

Close enough to a makerspace is an IdeaBox: <http://oppl.org/events/idea-box> - rotating space with art installations, makerspace type ideas (3D printing exhibit), etc.

Madison, WI introduced fairly recently the Bubbler: <http://madisonbubbler.org/> like a makerspace, but with events put on by locals and local experts on everything from polish paper making, quilling to science projects. (Also, personal friend says the place is amazing and really awesome. The Central library is known for being a pretty happening place)

## **What do we name it?**

Just a few suggestions:

The Marian Wilson Room (because Marian the Librarian from The Music Man. Wilson from Meredith Wilson, the woman who wrote the musical)

The Steam Room (STE(A)M stands for Science, technology, engineering, (arts) and mathematics)

Cameo room (roses, cameos, Carnegie. All very Victorian/early American)

NEW BUSINESS

Agenda Item No. 8b

Library Board of Trustees Meeting: 8/20/2014

QUARTERLY STATISTICS 2013-2014 4th Quarter

Woodland Public Library

Items

	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	FY 13/14	FY 12/13	
Materials checked out or renewed	69,012	73,535	83,004	82,685	308,236	311,831	-1%
Holds Filled	15,278	14,252	16,180	14,856	60,566	70,895	-15%

Note the library was closed Aug 2-18 for painting and the elevator was out of service August 1-December 13, 2013

Patrons

	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	FY 13/14	FY 12/13	
# people visiting the library	33,521	44,697	48,806	46,937	173,961	200,038	-13%
Cards added by WPL staff - All zips	586	491	816	707	2,600	2,222	17%
Juvenile Library Card Holders	7,939	8,452	8,359	8,638	8,347	7,980	5%
Library Card Holders	27,702	28,201	28,857	29,567	28,581.58	28,058	2%
New Library To Go Users	60	50	61	55	226	223	1%
Total Library To Go Users	249	236	143	348	976	739	32%

Programs

	Jul - Sep	Oct - Dec	Jan - Mar	Apr - Jun	FY 13/14	FY 12/13	
Storytimes Ages 0-5 # held	26	57	60	61	204	210	-3%
attendance	603	1,345	1,496	1,695	5,139	3,452	49%
Tours/group visits Ages 0-5 # held	-	-	-	1	1		
attendance	-	-	-	36	36		
School Age/Family Programs # held	3	3	27	45	78	19	311%
attendance	316	850	737	2,124	4,027	2,432	66%
Tours/group visits Ages 6-12 # held	1	5	13	-	19	n/a	
attendance	32	147	487	-	666	n/a	
Outreach Ages 6-12 # held	-	1	2	6	9	n/a	
attendance	-	200	62	194	456	n/a	
Programs Ages 13-18 # held	4	2	-	3	9	5	80%
attendance	60	30	-	60	150	68	121%
Adult Programming # held	7	7	10	18	42	n/a	
attendance	100	198	88	470	856	n/a	
Books for the Homebound	19	6	2		27		
Friends of the Library # held		2					
attendance		85					
<b>TOTALS</b> # held	60	80	112	127	362		
attendance	1,111	2,570	2,808	4,349	11,330		

**QUARTERLY STATISTICS 2013-2014 4th qtr**  
**Woodland Public Library**

**Volunteer Hours**

	<b>Jul - Sep</b>	<b>Oct - Dec</b>	<b>Jan - Mar</b>	<b>Apr - Jun</b>	<b>FY 13/14</b>	<b>FY 12/13</b>
Shelving	39.50	54.25	55.00	48.25	197.00	
Shelf Reader	335.00	362.75	446.25	453	1597.00	
Special Projects/Inventory	312.00	166.25	198.25	130.5	807.00	
Spine Tingers	77.00	74.50	105.50	108.25	365.25	
Rose Garden	177.50	406.00	485.00	791.5	1860.00	
Volunteer Coordinator	116.24	89.50	111.5	102.25	419.49	
<b>Total</b>					<b>5245.74</b>	<b>3946</b>

**Collection Development FY 2013-2014 Quarterly Spending**

		<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	<b>FY Total</b>	
Standing Orders	\$	16,000	\$ 1,093	\$ 9,109	\$ 1,916	\$ 3,847	\$ 15,965
Overdrive Advantage	\$	15,000	\$ -	\$ 1,144	\$ -	\$ 8,996	\$ 10,140
VAS	\$	25,000	\$ 6,171	\$ 7,151	\$ 6,785	\$ 8,283	\$ 28,389
Supplies/Processing	\$	3,000	\$ 1,459	\$ 652	\$ 1,157	\$ 228	\$ 3,496
Youth Services Programming Supplie	\$	2,000	\$ 254	\$ 289	\$ 2,028	\$ 814	\$ 3,386
Adult Collection	\$	64,165	\$ 17,595	\$ 13,584	\$ 15,766	\$ 8,893.00	\$ 55,838
YA Collection	\$	9,872	\$ 2,471	\$ 685	\$ 1,945	\$ 2,062.00	\$ 7,163
Children's Collection	\$	49,358	\$ 12,867	\$ 10,463	\$ 7,502	\$ 6,831.00	\$ 37,663
	\$	<b>186,000</b>					\$ 162,041

Collection development Funds come from 2 accounts: General Fund and Development Impact Fees