

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES
REGULAR MEETING OF OCTOBER 21, 2014

Board Members: Diane Adams, Edgar Lampkin, Gloria Rodriguez, Karen Shepard
Absent: Kathy Harryman
Library Director: Greta Galindo

The meeting was called to order at 4:02 p.m. by Gloria Rodriguez, Vice President. We welcomed our newest Trustee, Edgar Lampkin.

- 1) Visitors—Retha Robertson, Vice President, Friends of the WPL.
- 2) Public Comment—there was no public comment.
- 3) Communications—there were no communications.
- 4) Review of Agenda—the agenda was reviewed and approved.
- 5) The minutes for September 17, 2014 and October 1, 2014 were approved.
- 6) New Business
 - a) FY 2014 Annual Report: Greta presented a draft of the FY 2014 Annual Report and asked the Board to review it and get back to her with comments. She would like the Board President to present it on Tuesday, November 4, at 6:00 p.m.
 - b) Facility Security and Grounds Concerns: Greta and the Board discussed concerns about increased camping, garbage and transients sleeping on the porch on Library grounds. Greta has talked to the Woodland Chief of Police and City staff about the problems. The Board discussed possible strategies for addressing the problems.
 - c) 1st Quarter FY 2015 Statistical Report: The Board reviewed statistics for July-September, 2014. The numbers are still ahead of 2013 even though the elevator was broken for two months and the Library was closed for two weeks for painting. There was a significant increase in family programs, tours and group visits. Total increase for all programs—132%.
- 1) Old Business
 - a) Measure J Update: City Council will vote on Measure J Library appropriations for new staff. The Board was apprised of recruitment goals in previous regular Board meetings.
 - b) Measure E Update: The contract for the library space consultant is being vetted by the City. When it is approved, we will begin a public input process to plan for the build-out of the vacant space adjacent to the Leake Center Room.

8. Reports

a) Director:

- The Leake Center rental policy, previously approved by the Board of Trustees, is being reviewed by the City's Legal Department.
- Painting in the Leake Center is scheduled for December 8-12.
- Estimate for replacing carpet on the main floor of the Library came back at \$60K.
- Greta updated us on the Weed Library, which burned to the ground in September. The library has been moved to a short-term location and they are taking donations. The WPL received a huge donation of children's books with many duplicates. We will donate our duplicates to the Weed Library.
- Raley's donated \$735 from their "Nickel Aid" program to the Summer Reading program.
- We are demo'ing the online language learning program "Mango" on the Library website.

b) Board: No City Council meetings were attended by Trustees. There were no individual Board reports.

c) Friends of the Library: Retha Robertson talked about upcoming author talks and other FOL events. There have not been any FOL meetings since June because there has not been a quorum.

9. Future Agenda Development

Upcoming regular meetings will include discussion on Library Board of Trustee Goals/Calendar, Library Board of Trustees By-Laws, Microfilm Reader and Public Display of Collections Policy.

10. Adjournment—the meeting was adjourned at 5:45 p.m.

Respectfully submitted
Diane Adams, Board of Trustees

Next regular meeting is Wednesday, November 5, 2014 at 2:30 p.m.