

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES
REGULAR MEETING OF NOVEMBER 5, 2014

Board Members: Diane Adams, Edgar Lampkin, Gloria Rodriguez, Karen Shepard, Kathy Harryman

Library Director: Greta Galindo

The meeting was called to order at 2:30 p.m. by Kathy Harryman, President.

- 1) Visitors – Retha Robertson, Vice President, Friends of the WPL
- 2) Public Comment – There was no public comment.
- 3) Communications – There were no communications.
- 4) Review of Agenda – The agenda was reviewed and approved.
- 5) The minutes of October 21, 2014 were approved.
- 6) New Business
 - a. Library Board of Trustees Goals 2014/2015
The Board accomplished their goals for the Leake Room Usage Policy and the Literacy Council. The following are the BOT goals for 2014 – 2015:
 1. Cultural – This is an ongoing goal of working on ideas for promoting and hosting cultural events at the library. This could include musical performances in the rotunda, speakers and other events.
 2. Foundations – The BOT will be inquiring into Foundations that can partner and help us financially support our library. We will be setting up workshops and revisit this topic in the Spring. Kathy will be looking into the Community Foundation for information about this.
 3. Basement – The basement’s physical environment and workspace will be reviewed for safety and workspace solutions.
 4. Transients – Concerns from the library patrons and staff have been expressed to the Board about this issue. The Board would like to work with the city to gather ideas for short-term and long-term solutions. Greta said she would send us an article from the American Library Association regarding this issue.
 5. Outreach – The BOT will be looking at services to outlying areas such as the Spring Lake community.
 - b. Library Board of Trustees Calendar

Greta gave us the BOT 2015 Calendar that includes meeting dates, and library and community events. The BOT Committee agreed that for the next six months we would meet every 1st Wed. at 5:30 p.m. and every 3rd Wed. at 4 p.m.

c. Woodland Public Library Holiday Hours

After Greta presented the proposed library for the Winter season hours the Board approved changes for closure on 11/26/14 and 12/31/14 to be at 2 p.m.

7) Reports

a. Director

Greta reported that the Library's Halloween Party went great. Library staff went to San Francisco to visit the Baker and Taylor book distributor and in two weeks will go to Reno to view more of their books. The interviews for the new positions will start soon. The Consultant's contract is still being processed. Stakeholders' meetings will be announced on the library website. There have been more third grade visits to the library. Target has awarded the library with a \$4,000 grant for field trip transportation to the library.

b. Board

1. Council Meeting Attendance

Karen, the Literacy Council Representative, reported that the Literacy Council met on 10/27. A \$2,000 was given to the Literacy Coordinator for Ipad covers and gift cards. There are 58 tutor pairs. Literacy received First 5 monies for family literacy. The First Friday Walk a Mile occurred. Basic ESL program is online. Flyers went out to the school district regarding literacy services. Working on how to recognize tutors. January 26 will be their next meeting.

2. Individual Board Reports

Retha reported that the Friends of the Library Fall Author Event, "Murder Among Friends" with authors from the Sacramento Sisters in Crime and the Día de los Angelitos event went well. Cindy Sample, a humorist and mystery writer will be a keynote speaker at the 2/7/15 event. The FOL will not participate in the parade but will be at a booth in front of the Opera House. FOL Board meeting is on the second Thursday of the month at 5:45 p.m. in the Leake Conference Rm.

8) Future Agenda Development

Upcoming regular meetings will discuss the Library Board of Trustees By-Laws, the Microfilm Reader and the Public Display of Collections Policy

9) Adjournment – The meeting was adjourned at 5:45 p.m.

Respectfully submitted
Gloria Ulloa Rodriguez, Board of Trustees

