

City of Woodland

**300 First Street
Woodland, CA 95695**

Meeting Minutes – DRAFT – For Approval

Tuesday, May 7, 2013

REGULAR CITY COUNCIL – 6:00 P.M.

**Council Chambers
DRAFT MINUTES**

City Council

**CITY COUNCIL CHAMBERS
300 FIRST STREET
WOODLAND, CALIFORNIA**

**JOINT REGULAR CITY COUNCIL/
WOODLAND FINANCE AUTHORITY**

6:00 P.M.

A. CALL TO ORDER

B. ROLL CALL

Present: Mayor Skip Davies, Council Member Sean Denny, Jim Hilliard, William Marble

Absent Vice Mayor Tom Stallard

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS-PUBLIC COMMENT

Comments were heard from Carlos Estrada, Jim Zuniga, Julie Galileo, and Constance Caldwell

E. COMMUNICATIONS–COUNCIL/STAFF STATEMENTS AND REQUESTS

Verbal reports were heard from council and staff

F. COMMITTEE REPORTS

On a motion by Council Member Hilliard, seconded by Council Member Denny and carried by the members present, Council received the minutes of the following:

SUBJECT: Commission on Aging

Recommendation for Action: Receive minutes of Commission on Aging meetings of November 8, 2012, January 10, 2013, February 14, 2013 and March 14, 2013

2 **SUBJECT: Parks and Recreation Commission**

Recommendation for Action: Receive minutes of Parks and Recreation meetings of November 26, 2012, January 28, 2013, February 25, 2013 and March 25, 2013

G. PRESENTATIONS

On a motion by Council Member Marble, seconded by Council Member Hilliard and carried by the members present, Council adopted and proclaimed the following presentations:

1. SUBJECT: Woodland Chamber Singers Week

Recommendation for Action: that the City Council adopt a proclamation declaring May 6-12, 2013 as Woodland Chamber Singers Week
2. SUBJECT: National Police Week

Recommendation for Action: that the City Council proclaim May 12-18, 2013 as National Police Week and Wednesday, May 15, 2013 as Peace Officers' Memorial Day
3. SUBJECT: Older Americans Month

Recommendation for Action: that the City Council adopt a Proclamation declaring May 2013 as Older Americans Month
4. SUBJECT: Public Works Week

Recommendation for Action: that the City Council proclaim May 19-25, 2013 as "Public Works Week" and present the proclamation to the Public Works representative

Council so declared.

H. CONSENT CALENDAR

On a motion by Council Member Marble, seconded by Council Member Denny and carried by the members present, Council approved the following Consent Calendar:

5. SUBJECT: Safe Routes to School Improvement Project 13-06

Recommendation for Action: that the City Council appropriate \$193,000 of Road Development funds for FY2013, approve the plans and specifications, authorize bid advertisement, and authorize the City Manager to execute the construction contract with the lowest, responsive, responsible bidder if bids are within 110% of the \$520,000 engineer's estimate.

Council so appropriated, approved and authorized as per action on the Consent Calendar.
6. SUBJECT: Principal Utilities Civil Engineer Job Description

Recommendation for Action: approve and adopt the new Principal Utilities Civil Engineer job description

Council so approved and adopted as per action on the Consent Calendar.
7. SUBJECT: Job Descriptions

Recommendation for Action: that the City Council delete the Technology Services Manager, Information Systems Administrator, Information Systems

Specialist, and Information Systems Technician I/II job descriptions and adopt and approve the following new job descriptions Information Technology Manager, Senior Applications Analyst, Senior Systems Analyst, Information Technology Analyst, Information Technology Technician I/II, GIS Analyst, GIS Technician I/II.

Council deleted, adopted and approved as per action on the Consent Calendar

8. **SUBJECT: Woodland Davis Clean Water Agency**

Recommendation for Action: that the City Council 1) adopt Resolution 6126, “A Resolution of the Woodland Finance Authority Authorizing the Execution and Delivery of Amendment No. 1 to the Site Lease and Facilities Lease”; and that 2) Woodland Financing Authority adopt Resolution 6127, “A Resolution of the City Council of the City of Woodland Authorizing the Execution and Delivery of Amendment No. 1 to the Site Lease and Facilities Lease”. These actions remove encumbrances from the Regional Water Treatment Site parcels and facilitate transfer of the parcels to the Woodland Davis Clean Water Agency

Council so adopted as per action on the Consent Calendar.

9. **ITEM PULLED**

10. **SUBJECT: Best Best & Krieger**

Recommendation for Action: that the City Council approve amendment to Agreement with BB&K to provide legal services for the City of Woodland replacing Andrew J. Morris with K. Ueda as City Attorney.

Council so approved as per action on the Consent Calendar.

11. **SUBJECT Council Long Range Calendar**

Recommendation for Action: Informational Item

Council so received as per action on the Consent Calendar.

I. PUBLIC HEARINGS

12. **SUBJECT: Vacation for Excess Land on Oak Avenue and Sixth Street**

Recommendation for Action: that the City Council 1) hold a public hearing and 2) adopt Resolution 6128, a “Resolution Vacating Excess Public Right-of-Way Pursuant to the Provisions of the Public Streets, Highways ad Service Easement Vacation Law”

On a motion by Council Member Marble, seconded by Council Member Hilliard and carried by the members present, Council so approved.

J. REPORTS OF THE CITY MANAGER

13. SUBJECT: Development Impact Fee Deferral Program Extension

Recommendation for Action: that the City Council that the City Council introduce, waive first reading and read by title only Ordinance 1550, “An Ordinance of the City Council of the City of Woodland, California, Amending Section 6B-110 of the Woodland Municipal Code Relating to the Deferral of Certain Development Impact Fees”, to extend the City’s temporary development impact fee deferral program for an additional two years as described herein.

On a motion by Council Member Hilliard, seconded by Council Member Denny and carried by the members present, Council so approved.

14. SUBJECT: Community Facilities District No. 2004-1

Recommendation for Action: that the City Council approve Resolution 6129, a “Resolution of the City Council of the City of Woodland Authorizing the Execution and Delivery of a Bond Issuance Agreement; Authorizing the Issuance of Subordinate Special Tax Bonds, and Approving Certain Other Actions Related Thereto”. The proceeds of these bonds will be used to reimburse first release property owners for oversizing infrastructure within the Spring Lake Specific Plan.

On a motion by Council Member Marble, seconded by Council Member Hilliard and carried by the members present, Council so approved.

K. SUCCESSOR AGENCY REGULAR REPORTS

15. SUBJECT: CalHFA HELP Loan No. HELP—020201-02

Recommendation for Action: that the City Council authorize the City Manager to execute an Amendment to the California Housing Finance Agency (CalHFA) Housing Enabled by Local Partnerships (HELP) loan No. HELP—020201-02 by and between the Woodland Successor Agency and CalHFA

On a motion by Agency Board Member Hilliard , seconded by Agency Board Member Denny and carried by the members present, Council so directed.

L. ADJOURN

The meeting was adjourned at 6:54 P.M.

Ana B. Gonzalez, City Clerk

Date Approved by Council