

City of Woodland

**300 First Street
Woodland, CA 95695**

Meeting Minutes – DRAFT – For Approval

Tuesday, May 21, 2013

REGULAR CITY COUNCIL – 6:00 P.M.

**Council Chambers
DRAFT MINUTES**

City Council

**CITY COUNCIL CHAMBERS
300 FIRST STREET
WOODLAND, CALIFORNIA**

**JOINT REGULAR CITY COUNCIL/
WOODLAND FINANCE AUTHORITY**

6:00 P.M.

A. CALL TO ORDER

B. ROLL CALL

Present: Mayor Skip Davies, Vice Mayor Tom Stallard Council Member Sean Denny, Jim Hilliard, William Marble

C. PLEDGE OF ALLEGIANCE

D. COMMUNICATIONS-PUBLIC COMMENT

Comments were heard from X Tafoya, Art Pimentel, Angel Barajas, Cirenio Rodrigues, Ron Liles, Valerie Olsen, and Susanne Anderson.

E. COMMUNICATIONS–COUNCIL/STAFF STATEMENTS AND REQUESTS

Verbal reports were heard from council and staff

F. COMMITTEE REPORTS

On a motion by Council Member Denny, seconded by Council Member Hilliard and carried unanimously, Council received the minutes of the following:

1. SUBJECT: Commission on Aging

Recommendation for Action: Receive the Minutes of the Commission on Aging Meeting of April 11, 2013

Council so received .

G. CONSENT CALENDAR

On a motion by Vice Mayor Stallard, seconded by Council Member Hilliard and carried unanimously, Council adopted the Consent Calendar as presented:

1. SUBJECT: Job Description

Recommendation for Action: that the City Council adopt the Revised Job Description for the Management Analyst Job Series (I/II and Senior)

Council so adopted as per action on the Consent Calendar.

2. SUBJECT: Job Description

Recommendation for Action: that the City Council adopt the revisions and change the title of the Job Description Deputy from Director of Public Works/City Engineer to City Engineer

Council so adopted as per action on the Consent Calendar.

3. SUBJECT: Development Impact Fee Deferral Program Extension

Recommendation for Action: that the City Council adopt Ordinance No. 1550, “An Ordinance of the City Council of the City of Woodland, California Amending Section 6B-110 Woodland Municipal Code Relating to the Deferral of Certain Development Fees; to extend the City’s temporary development impact fee deferral program for an additional two years

Council so adopted as per action on the Consent Calendar.

4. SUBJECT: Supportive Housing Grant Renewal

Recommendation for Action: that the City Council approve Resolution 6130, a “Resolution of the City Council of the City of Woodland, to Execute Conditioned Renewal Grant Agreement for a Supportive Housing Grant and Execute a Subrecipient Agreement with the Yolo Wayfarer Center”. U.S. Department of Housing and Urban Development (HUD) for a 2012 Supportive Housing Program (SHP) Grant in the amount of \$165,920 and execute a sub recipient agreement with the Yolo Wayfarer Center (DBA Fourth and Hope).

Comments were heard from Maureen Jordan.

Council so adopted as per action on the Consent Calendar.

5. SUBJECT: Park Irrigation Project 10-01

Recommendation for Action: that the City Council approve Freeman Park plans and specifications for the Park Irrigation Project 10-01 and authorize bid advertisement.

Council so approved as per action on the Consent Calendar.

6. SUBJECT: Brooks Swim Center Project 12-18

Recommendation for Action: that the City Council approve the plans and specifications, authorize bid advertisement, and authorize the City Manager to execute the construction contract with the lowest, responsive, responsible bidder if bids are within 115% of the \$675,000 engineer’s construction estimate

Council so approved as per action on the Consent Calendar

7. SUBJECT: Public Safety Department (Police and Fire)
Recommendation for Action: that the City Council accept the Public Safety Department Quarterly Status Report for January 2013 through March 2013

Council so approved as per action on the Consent Calendar

8. SUBJECT: 2012 Water Quality Report

Recommendation for Action: that the City Council receive and review the 2012 Water Quality Report

Council so received as per action on the Consent Calendar.

9. SUBJECT: Gibson Ranch L&L; North Park L&L; West Wood L&L; and Strengh Pond Maintenance Districts

Recommendation for Action: that the City Council approve and adopt Resolutions 6131, 6132, 6133, 6134, 6135, 6136, 6137 and 6138 that 1) Initiate Proceedings for the Annual Levy and Collection of Assessments; 2) Preliminarily Approve the Engineer's Annual Levy Report and Declare its Intention to Levy and Collect Annual Assessments for the Gibson Ranch, West Wood, North Park and Strengh Pond L&L Districts, and call for a public hearing on June 18, 2013

Council so approved as per action on the Consent Calendar.

10. SUBJECT: Council Long Range Calendar

Recommendation for Action: Informational Item

Council so received as per action on the Consent Calendar.

H. PUBLIC HEARINGS

11. SUBJECT: Community Development Block Grant

Recommendation for Action: that the City Council take the following actions. 1) Hold a Public Hearing to receive community input on the Fiscal Year (FY) 2013-2014 Community Development Block Grant (CDBG) Action Plan (Attachment A); 2) Adopt Resolution 6139, a "Resolution of the City Council of the City of Woodland, to Hold a Public Hearing to Receive Community Input on the 2013-2014 Community Development Block Grant Action Plan and Approve the Annual Action Plan", to approve the Fiscal Year FY 2013-2014 CDBG Action Plan with the funding allocations as recommended by staff (Attachment D); 3) Adopt Resolution 6140, a "Resolution Authorizing the Adoption of the Analysis of Impediments to Fair Housing Update", to approve the 2013 Analysis of Impediments to Fair Housing Update (Attachment E); 4) Adopt Resolution 6141, a "Resolution of the City Council of the City of Woodland to Amend the FY 2011-2012

CDBG Action Plan in Order to Re-Program CDBG Funds in the Amount of \$34,000”, (Attachment F); 5) Direct staff to complete the FY 2013-2014 Action Plan, as well as any other related documents required by the U.S. Department of Housing and Urban Development (HUD), incorporating the adopted funding allocations along with any public input received during the public comment period; 6) Direct staff to forward the completed FY 2013-2014 Action Plan and the 2013 Analysis of Impediments to Fair Housing Update to HUD once completed; 7) Authorize the City Manager to execute any agreements, contracts or related/required documents with the appropriate entities to carry out the CDBG funded activities; and 8) Authorize the Finance Officer to make the budget allocations as specified.

On a motion by Council Member Marble, seconded by Vice Mayor Stallard and carried, Council so adopted with Mayor Davies abstaining from item 4.

I. REPORTS OF THE CITY MANAGER

12. SUBJECT: California Voting Rights Act/District Elections

Recommendation for Actions: that the City Council 1) Consider a proposed map for City Council districts developed by the Council’s CVRA sub-committee, and 2) Proceed with the establishment of an ad-hoc Citizens’ Advisory Committee whose charge is to review and comment on the proposed Council district map, and 3) Direct the Citizens’ Advisory Committee to present its comments to the City Council no later than the meeting of July 2, 2013

Comments were heard from Evelia Genera, Jesse Ortiz, Carol Souza Cole

Council so directed.

13. SUBJECT: State Theater Update Report

Recommendation for Action: that the City Council receive report for informational purposes only; no action required

Comments were heard from Melissa Turner.

Council so received.

14. SUBJECT: FY 2013/14 Proposed Budget

Recommendation for Action: that the City Council receive a report on the FY 2013/14 Proposed Budget

Council so received.

L. ADJOURN

The meeting was adjourned at 8:50 P.M.

Ana B. Gonzalez, City Clerk

Council Approval Date