

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES  
MEETING OF FEBRUARY 4, 2015

Board Members: Diane Adams, Kathy Harryman, Gloria Rodriguez,

Library Director: Greta Galindo

Absent: Edgar Lampkin, Karen Shepard,

- 1) The meeting was called to order at 5:34 p.m. by Kathy Harryman, President.
- 2) Visitors – Retha Robertson
- 3) Public Comment – None
- 4) Review of Agenda – The agenda was reviewed and approved.
- 5) The minutes of January 7, 2015 were reviewed and approved.
- 6) Presentation:

Greta provided an overview of the online programs now available on the Library’s website. **Basic ESL** is available and has companion books available. **Mángo** comes in 65 languages. A library card is needed to log into the program. **Little Pim**, a language program for children, will be available soon. Help Now is a tutoring program. Live tutoring is available in English and Spanish from 1 p.m. to 10 p.m. The program incorporates the school district’s Common Core curriculum. **Job Now** is a program that offers support on resumes, interview strategies. It also offers live career coaching from 1 p.m. to 10 p.m. The library staff has been practicing using the program in order to better explain it to the public. There will be more outreach to the schools especially by our new Teen Librarian, Rhea Fabricante , and the Family Literacy Coordinator, Trina Camping.

Measure J funds costs for the program are Job Now & Help Now - \$6,400; Mango - \$15,000; Little Pim- \$1400. The ESL Program is free.
- 7) New Business:

Greta provided proposal for the costs for Quality Lighting which will be placed by the fireplace. The City will do the labor but funds need to be approved from the BOT. The last lighting project was approved by the Board, but the Friends of the Library ended up paying for it. A motion to use \$15,000 from the 917 Library Trust Fund to purchase the lighting and OCR for Microfilm PowerScan was made by Diane and seconded by Gloria.
- 8) Old Business:
  - a. Leake Center Policy – The Leake Center Rooms Policy, 3<sup>rd</sup> Revision, was presented. Reviewed by the legal support, once it is approved by the Board, the library staff will be able to begin reservations. Gloria made a motion to accept the Leake Center Policy and Kathy seconded it.

- b. Measure E Update  
Kathy Sanford, Consultant, is bringing in Chris Brown, to work with her on the project. The contract and costs for consultant will remain the same. Public stakeholders' input should begin in early March. By September there should be a plan for the architect.
- c. Library Board of Trustees Goals and Timeline - The Board reviewed the goals and timeline and felt that activities currently meeting these goals include our attendance at the Yolo County Office of Education First Annual Literacy Symposium on April 29, the collaboration with the City Manager on library structure needs, the Day of Giving. Greta and Kathy will be connecting with Meg Stallard to get more information about the Yolo Community Foundation organization.

9) Reports

a. Director

On March 4<sup>th</sup> and 5<sup>th</sup> Greta will be attending the California Public Library Director's Forum at the State Capitol. On April 29<sup>th</sup> library staff and members of the BOT will attend the First Annual Literacy Symposium at the Yolo County Office of Education. The Library will be presenting the Woodland Honor Band for a free, public concert on February 23 from 7 – 8 p.m. on the south side of the library. Trina Campin will be attending the National Center for Family Literacy Conference in March in Houston, Texas. Outreach occurring at the monthly Food Truck Event.

b. Board

Diane mentioned that Patty Wong will be attending the Legislative Advocacy Meeting in Sacramento.

- Retha reported that on Saturday there would be morning workshop with a local crime author. Book sales will occur on 2/14 and 2/26. Friends will be working on a Facebook account and will be participating in the Day of Giving.

10) Future Agenda Development

Library Board of Trustees By Laws

11) Adjournment – The meeting was adjourned at 6:31 p.m.

Next Meeting: February 18, 2015, 4:00 pm. – Yolo Community Foundation

Respectfully submitted

Gloria Ulloa Rodriguez, Board of Trustees