

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES MEETING OF  
JANUARY 6, 2016

Board members present: Diane Adams, Kathy Harryman, Gloria Rodriguez and Karen Shepard  
Library Services Director Greta Galindo  
Guest: Retha Robertson,

1) CALL TO ORDER– 4:00 P.M.

2) Welcome Visitors – Retha Robertson, President, Friends of the Woodland Public Library

3) PUBLIC COMMENT

- Retha Robertson reported that the Friends are hosting a Games Day on Saturday, January 16th from 9:00 to 3:00 P.M. Adults, children, and families are invited;
- FOL book sales are scheduled Saturday, January 9th and Thursday, January 28th;
- The FOL author event on February 11th at 5:30 P.M. will feature Lake Tahoe mystery writer Todd Borg;
- Retha and Melanie Goddard attended a Big Day of Giving training today and plan to attend an additional four trainings. The Big Day of Giving is in May.

4) Woodland Public Library Board of Trustees 2016 Goals and Work Timeline Development: The Board reviewed its goals for 2015 and introduced goals for 2016. At the February 3, 2016 workshop meeting, the Board will review a new draft and finalize the goals. Diane Adams and Karen Shepard will present the draft at the February 3rd meeting. Use and rental of the Leake Room has increased significantly, to the degree that there is no longer a need to consider marketing strategies to advise the community about its availability. The library's Plan of Service will include community surveys which will keep the board apprised of its patrons' opinions and recommendations.

There was discussion about whether the board wishes to host/organize community events at the library and the consensus is that it does not. Kathy Harryman expressed a desire for the library to host a movie night for adults.

The Library Services Director (LSD) reported that some of the Little Free Libraries are being vandalized. She is working with the United Way which is coordinating repair and construction of new receptacles. One of the high schools will build new boxes.

- The Two by Two with City Councilmen is scheduled January 19th. Gloria and Kathy will represent the board. Items for discussion include Measure J fund allocation and a timeline for Measure E completion.
- The proposals of four architect firms for the Makerspace were reviewed. Interviews will be conducted on January 8th. Once a firm is chosen, the plan will go to the City Council for approval in February. Construction may begin before fall.
- The LSD was asked to contact City attorney, Kara Ueda, to request an update on her research of the Yolo Community Foundation as an approved organization to receive library donations.
- The LSD will invite a representative of the City's Finance Department to the April meeting to present a workshop on the library budget process.

The next meeting is Wednesday, January 20th at 4:00 P.M. The meeting was adjourned at 5:05 P.M.

Respectfully submitted,

Karen Shepard