

APPROVAL OF MINUTES
Agenda Item No.4a
Library Board of Trustees Meeting: 03/02/2016

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES MEETING OF
JANUARY 20, 2016

Board members present: Diane Adams, Kathy Harryman, Gloria Rodriguez, and Karen Shepard
Library Services Director Galindo

Guests: Mary Ellen McKenzie, president and Jackie Montgomery, treasurer, Woodland Public
Library Rose Club

Kara Ueda, Woodland City Attorney

1) CALL TO ORDER—4:00 p.m.

2) Welcome Visitors

3) Public comment—none

4) Minutes

a) Minutes of December 2, 2015 were approved. Kathy moved/Diane seconded.

b) Minutes of January 6, 2016 were approved. Kathy moved/Karen seconded.

5) Old Business

a) 917 Library Board Trust Fund. City Attorney Karen Ueda reported that the City's
restrictions on invested funds pertained to the Yolo Community Fund.

b) Community Learning Lab. Greta and Diane participated in interviews for the
architectural firm that will design the Community Learning Lab. The firm Gyroscope,
based in Oakland, was selected. Approval of the firm will come before the City Council
at February 16 meeting. Plans and specifications will be brought before the City Council
by the end of June (prior to summer recess) and the project will go out to bid, with
construction to begin in the fall.

5) New Business

a) Rose Club Constitution. The Board of Trustees approved the revised Rose Club
constitution. Kathy moved/Karen seconded. The annual Rose tour will be held on April
17th.

b) 2nd Quarter FY2016 Statistical Report. Greta reviewed the 2nd Quarter Statistical
Report with the Board.

c) 14/15 State Library Report. All public libraries who receive State funding are required
to turn in a report to the State Library for comparison data. Greta reviewed the report
with the Board.

d) FY16 Mid-Year Literacy Budget Update. Greta presented the Literacy program's
budget report—revenues/allocations. She will bring a revised version to the February 3rd
meeting.

7) Reports

a) Director—Greta reported that the Commit2Fit wellness programs/lectures have been well-attended, with an average of 70+ attendees. The bicycle for the Bike Mobile (funds acquired by a grant) has been ordered. The goal is to get the Bike Mobile up and running by May. More adult programs have been added, including “Crafternoon for Adults.”

b) Board of Trustees—Gloria and Kathy had the 2 X 2 meeting on January 19th with Tom Stallard and Angel Barajas. They discussed the Community Learning Lab, Measure E and a Library Facilities Needs Assessment, which the City will fund. Kathy went to a Friends of the Library meeting and reported that their focus is on getting accepted for the Big Day of Giving.

8) Future Agenda Development—None

9) The meeting was adjourned at 6:05 p.m.

Next Meeting: Wednesday, February 3, 2016 at 4:00 p.m.

Respectfully submitted,

Diane Adams