

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES MEETING OF
FEBRUARY 3, 2016

Board members present: Diane Adams, Gloria Rodriguez and Karen Shepard
Guest: Retha Robertson, Bobby Harris

1) CALL TO ORDER– 4:10 P.M.

2) Welcome Visitors – Retha Robertson, President, Friends of the Woodland Public Library;
Bobby Harris, Woodland resident

3) PUBLIC COMMENT

Retha Robertson:

- The FOL author event on February 11th at 5:30 P.M. will feature Lake Tahoe mystery writer Todd Borg;
- Retha and Melanie Goddard continue to participate in the Big Day of Giving training. The Big Day of Giving is May 3rd;
- The deadline to submit articles for the FOL newsletter is 2/18/16;
- To recognize National Library Week, the FOL will host Doctors Cathi and Rajiv Misquitta for a wellness presentation;
- Book sales are going well and picking up new members in the process.

Bobby Harris:

Mr. Harris suggested the formation of a Scrabble Club open to all ages in the community and to meet at the library; he will further discuss with the Library Services Director. He also expressed pleasure at seeing a number of children and youth using the library. Mr. Harris presented information he had obtained regarding the division of tax monies between the County of Yolo and the City of Woodland; he explained the formula that has been used to divide revenue; the BOT will research further with the Library Services Director; Mr. Harris shared his recommendations regarding the revision of the Measure E sales tax and how he believes it will benefit the library.

4) Woodland Public Library Board of Trustees 2016 Goals and Work Timeline Development:
The Board reviewed and expanded upon the 2016 goals draft #1. The revised draft #2 will be distributed at the February 17th meeting. Tentative goal implementation action:

- March 2nd – Diane will invite Sheila McShane, the City’s Human Resources Department, to make a presentation on the City’s contract process;
- April 6th, May 4th – Revise bylaws;

- June 1st – Invite representatives from the community’s diverse populations to attend a BOT meeting; all BOT members will be responsible for identifying attendees;
- August 3rd – Karen will invite a representative of the City’s Finance Department to make a presentation on the budget process.

Karen will ask the Library Services Director to include an agenda item for the February 17th meeting to discuss the 2016 BOT goal, “Hiring a design consultant to assess/submit plan for library staff workspace improvement.”

The meeting was adjourned at 5:30 P.M.

The next meeting is Wednesday, February 17, 2016.

Respectfully submitted,

Karen Shepard

The next meeting is Wednesday, February 17 at 4:00 P.M. The meeting was adjourned at 5:05 P.M.

Respectfully submitted,

Karen Shepard