

APPROVAL OF MINUTES  
Agenda Item No. 6b  
Library Board of Trustees Meeting 07/06/2016

WOODLAND PUBLIC LIBRARY BOARD OF TRUSTEES  
MINUTES, MEETING OF WEDNESDAY, JUNE 15, 2016

Board Members: Diane Adams, Kathy Harryman, and Ellen Burris. Director Greta Galindo and Retha Robinson were also present. Absent were Gloria Rodriguez and Karen Shepherd

- 1) Call to order – 4:10 by Diane Adams and welcome to Ellen Burris.
- 2) Public Comment – none
- 3) Review of Agenda – ok
- 4) Friends of the Library Report – Retha shared the following highlights from the Friends:
  - Annual Membership Meeting June 28 at 6 p.m.. Author Patrick Baird who wrote “The Ghost in the Armour” will present.
  - Big Day of Giving totals around \$1610.00
  - Murder Mystery Oct 22
  - No book sales in July
  - Looking into a future writer’s workshop as a fundraiser
- 5) Minutes of May 18 will be approved at the next meeting on July 6.
- 6) Old Business –
  - a) Greta presented the 2016/2017 budget that will go to the City Council. We discussed it.
  - b) Unique Management Services recoups our materials and fees. Because of the change in law concerning credit reporting, Greta shared concern with the viability of the company. She will watch it to see how effective it will be in the future.
  - c) Square One. Greta received a \$30,000 grant from the State Library. She is working with Ken Haitt to find other funding sources throughout the community. She will bring back that information to us. She also shared ‘branding’ information with us.
7. New Business –
  - a) Statistical Report – Greta shared her Quarterly Statistical Report with us. Even though the door count is up, the check outs are down. We discussed possible reasons for this decrease in numbers. One reason may be the changing look of the

library. Greta and staff will attend a new training for outcome based statistics in August.

8. Reports

a) Director – Greta shared the following:

- Summer Reading Program
- Farmer's Market
- Crafts with Teens
- Storytime for kids
- Teens volunteer opportunities
- Adult Summer Reading Program

b. Board

- Diane shared her Archive experiences

9) Future Agenda Development

- Board Retreat in the fall
- Community Partnerships in the fall
- Homework to look at Policy Manual and come back with comments

8. Adjournment – 5:37 p.m.

Respectfully submitted,

Kathy Harryman, Secretary

Next regular meeting is Wednesday, July 6 at 4:00. There is no other scheduled meeting in July.