

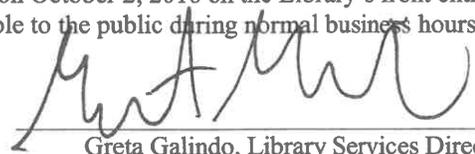
**WOODLAND PUBLIC LIBRARY**  
**Leake Conference Room**  
**250 First St.**  
**Woodland, California**  
**Wednesday, October 5, 2016**  
**LIBRARY BOARD OF TRUSTEES**  
**4:00PM**

**REGULAR MEETING AGENDA**

- 1) Welcome Visitors
- 2) Public Comment
- 3) Review of Agenda
- 4) Friends of the Library Report
  
- 5) Minutes
  - a) September 21, 2016
  
- 6) New Business
  - a) Library Annual Report
  
- 7) Old Business
  - b) Review of Policy Manual
  - c) Library Facility Master Plan
  - d) Square One
  
- 8) Report
  - a) Director
  - b) Board
    1. Individual Board Reports
  
- 9) Future Agenda Development
  
- 10) Adjournment

Next Meeting: October 19, 2016 4:00

I declare under penalty of perjury that the foregoing Agenda for the regular meeting of the Library Board of Trustees of the City of Woodland scheduled for October 5, 2016 was posted on October 2, 2016 on the Library's front entry and bulletin board, 250 First Street, Woodland, CA, and was available to the public during normal business hours.



Greta Galindo, Library Services Director

Upon request, agendas and documents in the agenda packet will be made available in appropriate alternative formats to persons with a disability, as required by law. Any such request must be made in writing to the Office of the City Clerk of the City of Woodland. Requests will be valid for the calendar year in which the request is received, and must be renewed prior to January 1<sup>st</sup>. Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling the Office of the City Clerk (530-661-5806) at least 48 hours prior to the meeting.

Woodland Public Library  
Minutes for Meeting of September 21, 2016

Board Members Present: Diane Adams, Ellen Burriss, Karen Shepard, Gloria Rodriguez, Kathy Harryman  
Library Director: Greta Galindo  
Guests: Retha Robertson, Skip Davies

Closed Session:

Called to order at 3:05 p.m. No action taken.

Nothing to report.

Adjournment at 4:00 p.m.

Regular Meeting:

1. Call to Order – 4:00 p.m.
2. Welcome Visitors – Skip Davies
3. No public comment
4. Review of Agenda – Accept as stands
5. Friends of the Library Report – Oct 4; On Saturday, October 22 the Murder Mystery Dinner Theatre “Water Main”, a Steampunk Murder Mystery theme, will be held at the Library Rotunda. Doors open at 6 p.m. Dinner and Murder at 7 p.m. Ticket information is on FOL website.  
Book Sales will be on Thursday, Sept. 29 and Sat. Oct. 8<sup>th</sup>. On Tuesday, Nov 15 Lorraine Rominger will be reading and signing her book, “The Rangity Tango Kids”, at the Woodland Library at 6:00 p.m.
6. Minutes for Sept 7, 2016 – Add Director’s name in the minutes. M/Ellen, S/Diane; Approved Unanimously
7. New Business  
Measure F – Skip Davies gave us a very informative report about Measure F which is asking the voters to extend an existing ½ -cent sales tax for an additional 12 years. A motion was made for BOT to give endorsement to Measure F – Ellen/Move; Kathy/second; Approved Unanimously
8. Old Business –
  - a. Review of Policy Manual –  
Reviewed changes on the Policy Manual. Greta gave us three examples of an Intellectual Freedom Statement and the BOT to insert an Intellectual Freedom statement into the Collection Development Policy.
  - b. Library Facility Master Plan – The BOT decided to proceed with the Woodland Library Facility Master Plan fee proposal by Noll & Tam Architects for \$125,000. If we can get contract squared away we can start in October. There will be two public meetings only, one open public meeting and one final meeting.
  - c. Square One – Preconstruction walk through on Oct. 28. Bids to come in on early Oct. Goes to city council on Oct 18.
9. Report
  - a. Director - Greta gave the BOT with the WPL September 2016 Calendar of Events. The Woodland Library’s Teen Advisory Board is collaborating with the Yolo County Elections Office, Woodland Community College and UC Davis Early Academic Outreach Program to host the Yolo Youth Rally. It is a fee, two day event happening on Sept. 24 – 25<sup>th</sup> for all 8<sup>th</sup> – 12<sup>th</sup> graders in Yolo County at the Woodland Community College from 8:30 – 4:00 p.m. Over 100 kids registered.  
The Annual Pet Show will be this Saturday, September 24, from 1:30 – 2:30 p.m. Greta is a judge.  
Oct. 12 – Staff Development Day.
  - b. Board Reports

Karen provided the Literacy Council Report – A Certificate of Appreciation of \$15 target gift cards will be given to the tutors. Literacy Council will not be doing the Big Day of Giving. A Paint Night fundraiser will occur in Spring. Next year the Literacy Council will ask for Proclamation for National Literacy Month (Sept.). They also completed their bylaws. Diane suggested that the Woodland Public Library and BOT attend the Board of Supervisor meeting next year for a Resolution for Literacy Month.

Adjourned at 5:55 p.m.

Next Meeting: Oct. 5, 2016 at 3:00 p.m. 4:00 p.m. Regular Session  
Respectfully submitted, Gloria U. Rodríguez