



MAINTENANCE WORKER III

DEFINITION

To perform a variety of semi-skilled and skilled tasks in the construction, maintenance and repair of the City's streets and storm drainage systems, water distribution and sewage collection facilities. Positions allocated to this class are expected to perform the most skilled and complex maintenance, construction and repair work.

SUPERVISION RECEIVED AND EXERCISED

General supervision is provided by higher level personnel. Responsibilities may include providing functional and technical supervision to lower level maintenance personnel. This is the advanced journey level of the Maintenance Worker series. It is distinguished from the Maintenance Worker II classification in that positions assigned to this class are expected to perform the most complex and highly skilled maintenance duties of the division assigned, including highly skilled heavy equipment operation under minimal supervision

EXAMPLES OF DUTIES

The following are typical illustrations of duties encompassed by the job class, not an all inclusive or limiting list:

ESSENTIAL JOB FUNCTIONS

Operate a variety of moderately heavy and heavy construction and maintenance equipment including such pieces as a backhoe, dozer, loader, grader, roller, crane, three-axle truck and truck with trailer; use concrete cutting equipment; operate a jackhammer; pour and finish concrete; construct concrete forms and perform rough carpentry work; use hot asphalt and oils. Perform a variety of construction and maintenance operations requiring a high level of skill and expertise involving streets, storm drain pipes and channels, sidewalks, curbs, gutters and related facilities. Act as a lead worker for a crew of maintenance workers on assigned projects. Place asphalt in minor patching and repair of streets. Comply with policies and procedures of the Department Illness and Injury Prevention Program. Utilize proper safety precautions and set a positive example for others. Regular and consistent attendance.

OTHER JOB FUNCTIONS

Provide general information to the public, other city departments, and vendors pertaining to area of assignment. Perform preventive maintenance and minor repairs on assigned equipment. Meet stand-by program requirements and serve in a stand-by status after regular working hours and respond to emergency call-outs. Assist in the

preparation of cost estimates, scheduling of work, and employee evaluations. Install and remove traffic cones and barricades as necessary. Requisition of materials and supplies for assigned facilities and projects. Instruct subordinates in proper work techniques, use of equipment and safety practices and requirements. Work cooperatively with others. Drive vehicles and equipment as required. Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

Operational characteristics of heavy mechanical equipment used in the construction and maintenance of streets, traffic signals, sidewalks, signs and markings, and storm drains. Methods, tools, and materials used in street, storm drains, water and sewer facilities construction, maintenance and repair. Hazards associated with the assigned work and proper safety precautions including appropriate traffic control devices. Traffic laws, ordinances and rules involved in truck and heavy equipment operations. Modern office procedures and computer equipment.

Skill to:

Perform highly skilled maintenance, construction and repair work in the area of work assigned. Operate a variety of vehicular and stationary heavy mechanical equipment in a safe and effective manner. Act as lead worker for a small crew of maintenance personnel; assist in the training and supervision of others in the safe operation of equipment; oversee and monitor the work of others. Understand and carry out both oral and written directions in an independent manner. Use and operate hand tools, mechanical equipment and power tools and equipment required for the work in a safe and efficient manner. Assist in preparation of performance appraisals. Maintain written records and reports. Read and interpret basic maps and blue prints. Assist in the preparation and presentation of training and safety related items.

Ability to:

Learn and implement new and existing construction and maintenance work procedures and practice. Operate and maintain machinery and equipment related to the maintenance, repair and alterations of public works operations. Maintain and repair light power equipment. Perform heavy manual labor. Collect and enter data in an electronic format. Interpret and apply policies and procedures. Establish and maintain effective work relationships with those contacted in the performance of required duties.

Minimum Education and Experience

Education:

High School Diploma or equivalent. Specialized coursework in construction or related field is desired.

Experience:

Two years of experience performing duties comparable to those of a Maintenance Worker II.

License and Certificate:

Required upon hire, possession of valid Class B California Driver's License. Possession of a valid Class A California driver's license with Tank and Air Brake Endorsement, Forklift Certification, First Aid and CPR certifications, Railroad Worker Safety certification, and a Work Zone Safety certificate from the International Municipal Signal Association is required prior to permanent appointment.

COUNCIL ACTION: June 20, 2006