



City of Woodland

**REPORT TO MAYOR AND CITY COUNCIL**

AGENDA ITEM

TO: THE HONORABLE MAYOR  
AND CITY COUNCIL

DATE: November 6, 2007

SUBJECT: Parks & Recreation Commission  
Regular Meeting Minutes of August 27, 2007

**Report in Brief**

The Parks & Recreation Commission regular meeting minutes of August 27, 2007 are attached for the Council's review. No action necessary, this is informational only.

**Recommendation for Action**

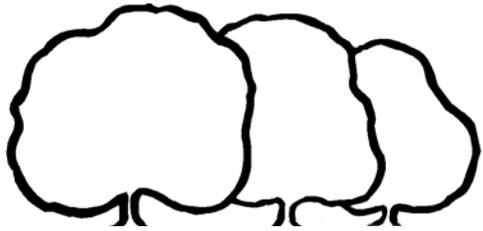
No action required, informational report only.

Prepared by: Daniel W. Gentry  
Parks & Recreation Director

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Mark G. Deven  
City Manager

Attachment



# City of Woodland

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Parks & Recreation Commission  
Regular Meeting Minutes of August 27, 2007

## I. CALL TO ORDER

Meeting convened at 7:05 p.m. at the Woodland Community & Senior Center, 2001 East Street, Woodland by Chairperson Peterson.

### Commissioners

Present: Peterson, Peterson, Slaven, Van Muyden, Barajas,  
Murphy & Dennie, McKay (arrived at 7:07)

Absent: None

Staff: Gentry, Ahlgren, Perkes, Puccetti, Rice, Sanders

## II. PLEDGE OF ALLEGIANCE

## III. MINUTES

### Commission Minutes of (Item 1)

Edits: Public Comment, Christine Shewmaker paragraph to be edited with her letter attached to the minutes. Commissioner McKay moved to approve the July 25, 2007 meeting minutes as amended; Commissioner Dennie seconded the motion. Motion carried 6-0.

## IV. CORRESPONDENCE (none)

## V. PUBLIC COMMENT

Karen Langford thanked George Ahlgren and Parks Division staff for handling the maintenance concerns previously raised regarding Schneider and Cline parks. She offered to purchase and donate outdoor fitness equipment to replace the park's equipment that was vandalized 15 years ago.

## VI. PRESENTATIONS

Park Superintendent Ahlgren, received a Certificate of Appreciation for his work in obtaining the Proposition 50 Water Use Efficiency Grant (approx. one million dollars ) that awarded for park irrigation improvement projects.

## VII. CONSENT CALENDAR

Administration Report (Item 2)  
Parks Report (Item 3)  
Recreation Report (Item 4)

Street Tree Report (Item 5)  
Park Planner Report (Item 6)

Commissioner Dennie moved to approve the Consent Calendar with requested changes to Kent Perkes report; Commissioner Slaven seconded the motion. Motion carried 6-0.

## VIII. NEW BUSINESS-Action Items

### Committee Assignments Review (Item 7)

Commission reviewed the Committee assignments due to the recent appointment of Commission Barajas. The following changes were made:

Child, Youth & Playground Committee: added Barajas  
Community & Senior Ctr Committee: added Barajas as alternate  
Soccer Liason: Murphy replaced McKay  
Facilities Committee: Barajas replaced McKay

Commissioner Peterson moved to approve the Committee assignments as noted; Commissioner McKay seconded the motion. Motion carried 6-0.

### Ferns Park Fence Removal (Item 8)

Park Superintendent Ahlgren reported that the Ferns Park perimeter fencing was originally installed to protect the park from people driving through the facility since the park used to be located on the outskirts of town. It has been suggested that we should consider either removing the fence or replacing it with a more attractive fence. Discussion ensued; the item was added to the next meeting agenda. The Parks & Recreation Department will mail notice regarding this issue to the neighborhood so as to receive public input.

## IX. NEW BUSINESS – INFORMATION ITEMS (none)

## X. OLD BUSINESS – ACTION ITEMS (none)

## XI. OLD BUSINESS – INFORMATIONAL ITEMS

### Ferns Park Play Equipment Update (Item 9)

City Council approved \$105,000 for the project. Project Play Committee has been meeting and organizing their efforts to rebuild the equipment. The Woodland Rotary Club will serve as the nonprofit organization to receive donations for the Project. The critical path for actual build days are tentatively scheduled for November 1 through November 4<sup>th</sup>. A request to include installation of a shade structure was made, however it shall have to be determined whether there is sufficient budget for such an expense.

Victoria Lambert, General Coordinator for Project Play (email: [ProjectPlay@charter.net](mailto:ProjectPlay@charter.net)) and reported that the Committee is working to obtain local children's input for the play structure design and will be distributing information to Zamora and Whitehead schools.

Schneider Park Update (Item 10)

Park Superintendent Ahlgren thanked Karen Langford's for reporting the Schneider and Cline Park's maintenance issues and noted they've been resolved. Earlier in public comment Langford expressed her appreciation. Langford has generously offered to donate outdoor exercise equipment and staff will work with her on that issue. Ahlgren also thanked Bayside Church who has helped cleaned up the park, and has assisted with other community events throughout town.

XII. COMMITTEE REPORTS (none)

XIII. OTHER BUSINESS

XIV. BUSINESS ITEMS FOR NEXT MEETING: Ferns Park Fence Removal, Ferns Park Play Equipment; Urban Forestry Master Plan; signage in general.

XV. NEXT MEETING DATE: October 1, 2007

XVI. ADJOURN: meeting adjourned at 8:07 p.m.

Respectfully submitted,

Diana Puccetti, Administrative Secretary  
Parks & Recreation Department