



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: December 18, 2007

SUBJECT: Library Board of Trustees meeting, November 13, 2007

Report in Brief

Staff recommends that the City Council receive the Library Board meeting minutes for November 13, 2007.

Recommendation for Action

No action required.

Prepared by: Carol Beckham
Reference Librarian

Reviewed by: Paul Miller
Library Services Director

Mark G. Deven
City Manager

Attachments

WOODLAND LIBRARY BOARD OF TRUSTEES
Minutes, November 13, 2007

Present: Jorel Difuntorum, Tom Pavao, Alain Traig
Excused absence: Kay Hodges, Bud Goding
Staff: Paul Miller, Carol Beckham

The meeting was called to order by Alain Traig at 7:30 PM.

1. Welcome visitors
There were no visitors.
2. Public comment
There was no public comment.
3. Approval of agenda
The agenda was approved as presented.
4. Approval of minutes
The minutes were approved as presented.
5. Communications
Paul received many letters of congratulations on receiving the CALTAC Library Director of the Year award. He said the ceremony at the California Library Association Conference was very well done, and he thanked the Board for nominating him.
He received a letter from the American Library Association congratulating Carol Davis on receiving funding to attend the Guadalajara Book Fair.
6. Unfinished business
 - A. Building maintenance
Paul received a proposal from Sonitrol Security Systems to update the security system. The proposal is for \$4,500.
 - B. Discuss budget considerations
Paul reported that in response to an earlier City Management request to cut the budget, he gave up the LTA position that was scheduled to be reinstated this year. Since then, he has been asked to make further budget cuts, and he cut \$5,000 from conferences and databases.
 - C. Discuss library priorities
Paul and the librarians developed a list of items they would want to accomplish in the coming year. From the over-all list, they will concentrate on outreach projects such as brown bag lunches and a monthly calendar of all library events, physical plant improvements such as paint and organization projects, collection development weeding and inventory projects, annual patron record purge, and on-going reference survey.
 - D. Discuss staff response to Patriot Act requests for library records
Paul has gotten a response from the City Attorney on the suggested policy, and will present it to the Board at the next meeting.
7. New business
There was no new business.

8. Reports

A. Director

Paul showed the Board a Sacramento Bee newspaper article about Sacramento Public Library's Internet use policy. He was asked by a reporter for the Bee to comment on their policy, and was quoted in the article. In response to a subsequent request from the City Manager to provide a summary of the Board's Internet policy for transmittal to the City Council, Paul submitted a review of recent Board discussion on the policy.

The library has now received official communication from the State Library confirming and specifying the 35% cut to state library aid.

Paul discussed workshops he attended at the California Library Association annual conference. Several stressed the widespread use of social networking sites by young people, the substantial uses to which people often put them, the benefits to libraries of having a presence on such sites, and the importance of offering access to them to people without Internet at home. He is checking into RSS feeds, whereby a library patron might set up an on-going request for notification when certain types of materials are bought by the library. He is working with a library school student/part-time employee to set up a MySpace page for the library, and Patty has a blog for teens.

B. Board

1) Council meeting attendance

There has been none.

2) Individual Board reports

Alain attended a Friends of the Library Board meeting on November 7. They will have a free performance by a classical guitarist on November 17, a book sale on December 8 and 9, and have started planning the annual Murder Mystery fundraiser to be held in late February or early March.

9. Future consideration

At the next meeting, the Board will finalize policy on Patriot Act requests for library records.

The meeting was adjourned at 8:25. The next meeting will be December 3, 2007.

Minutes prepared by Carol Beckham.