

City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: February 19, 2008

SUBJECT: Commission on Aging
Meeting Minutes of November 26, 2007 and December 17, 2007

Report in Brief

The Commission on Aging's regular meeting minutes of November 26, 2007 and December 17, 2007 are attached for the Council's review. No action necessary, this is informational only.

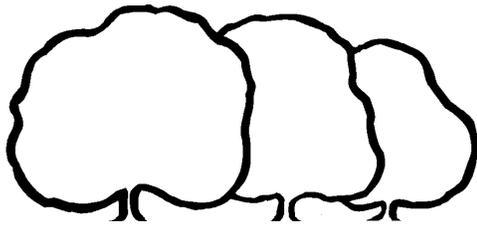
Recommendation for Action

No action required, informational report only.

Prepared by: Daniel W. Gentry
Director

Mark G. Deven
City Manager

Attachment



City of Woodland

Commission on Aging
Regular Meeting Minutes of November 26, 2007

I. CALL TO ORDER

Meeting convened at 3:33 p.m. at the Community & Senior Center, 2001 East Street, Woodland, California.

Commissioners Present: Cooper, Griffin, Overholt, Talkington, Wright

Staff: Rice, Reinhart, Atchison

Public: Betty Cooper

II. PLEDGE OF ALLEGIANCE

III. MINUTES (Item 1)

Commissioner Talkington moved approval of the Minutes of the previous meeting (October 22, 2007); Commissioner Overholt seconded. Motion carried 5-0.

IV. CORRESPONDENCE

Included in the meeting packet: Minutes of Davis Senior Citizens Commission on October 11, 2007 and Agenda for November 8, 2007. Manager Reinhart pointed out the Senior Discount Shopping Card, Personal Emergency Preparedness, and California Senior Legislature as possible items for inclusion in the 2008 Work Plan.

V. PUBLIC COMMENT (none)

VI. PRESENTATIONS (none)

VII. CONSENT CALENDAR – Senior Center Report (Item 2)

Manager Reinhart distributed copies of the Results of the annual Senior Center Enjoyment Survey conducted in September 2007. Moved by Commissioner Wright that the Consent Calendar be accepted. Seconded by Commissioner Overholt. Motion adopted.

VIII. NEW BUSINESS – ACTION (none)

IX. NEW BUSINESS – INFORMATION ITEMS

Community & Senior Center Phase II Update (Item 3)

Manager Reinhart announced that construction of the Dog Park is underway. Construction of Phase II of the Community & Senior Center, including an 8,000 square foot Dance/Aerobics and Fitness building, will begin in December 2007 and is expected to be completed by Fall 2008, depending on weather this winter.

Senior Discount List (Item 4)

Commissioner Griffin has done preliminary exploration of the Senior Discount idea. Commissioner Overholt suggested that a survey of senior response might encourage greater participants by local merchants. The Senior Discount List may be a project included in the Commission's 2008 Work Plan.

X. OLD BUSINESS – ACTION ITEMS (none)

XI. OLD BUSINESS – INFORMATION ITEMS

Senior Center Concerns Update (Item 5)

Manager Reinhart reviewed items on the Senior Concerns report. Quilters display boards for the Arts and Crafts room will soon be installed. Supervisor Rice suggested informing Director Gentry of the Commission's possible interest in raising funds to make the building's south door fully automatic. Commissioner Griffin stated that one or two handicapped parking spaces should be located in the first row of the south side parking lot. Commissioner Talkington suggested that if a wall and door are constructed between the Meyer Game Room and the hallway, a transom window would allow more light into the hallway. Commissioners are concerned that the Senior Center's reception office cannot be locked, and hope that this problem can be corrected during Phase 2. Chairperson Griffin believes that railings in hallways are needed by seniors and disabled people, including those in wheelchairs, and that wainscoting is inadequate. Staff reported that there are issues to be resolved with contractors regarding the building's poorly functioning Assistive Listening Devices.

Promotion Update (Item 6)

Commissioner Griffin reported that the recent Holiday Safety presentation was not well attended. To try to reach more seniors, commissioners will work with staff on scheduling presentations closer to lunch hour.

Community & Senior Center Internet Policy (Item 7)

Manager Reinhart commented on two Internet Use Policy proposals being submitted to City Council for action on December 4, 2007. The principal issue involves "social networking" access.

XII. COMMITTEE REPORTS

Senior Softball Team Recognition (Item 8)

Members of the championship Woodland Senior Softball Team were present for a meeting with Commission Members preceding this meeting. Commissioners Overholt and Wright will continue to work on developing information and publicity culminating in a presentation to City Council in May, 2008. Commissioner Cooper will contact WAVE regarding possible involvement.

Focal Point Coordinating Council (Item 9)

Commissioner Griffin reported on the October 30, 2007, fall meeting in Davis, noting especially the topic of education on Senior Care and the Davis Senior Center's fall

Transportation Safety Expo, including an assessment for “fitting” older adults with their vehicles. These projects may be included in the Commission’s 2008 Work Plan.

XIII. OTHER BUSINESS

Commissioner Cooper spoke on two ideas: (1) an intergenerational program of supportive contact between “grandparents” and kindergarten age children, and (2) a proposal for an American heritage room at the Community & Senior Center. Reinhart invited commissioners to attend City Council’s recognition of George Ahlgren, Parks Superintendent who is retiring after 30 years of service to Woodland. Reinhart also invited commissioners to attend the December 14 Senior Center Holiday Open House.

XIV. BUSINESS ITEMS FOR NEXT MEETING

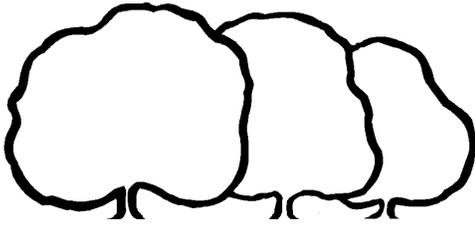
- 2007 Commission Work Plan evaluation
- Center Concerns update
- Senior Softball recognition update
- Internet Policy Update
- Heritage room

XV. NEXT MEETING DATE: December 17, 2007

XVI. ADJOURN: Commissioner Chair Griffin adjourned the meeting at 4:55 p.m.

Respectfully submitted,

Ken Atchison, Administrative Clerk III
Parks & Recreation Department



City of Woodland

Commission on Aging
Regular Meeting Minutes of December 17, 2007

I. CALL TO ORDER

Meeting convened at 3:33 p.m. at the Community & Senior Center, 2001 East Street, Woodland, California.

Commissioners Present: Cooper, Griffin, Talkington, Wright

Absent: Overholt

Staff: Reinhart, Puccetti

II. PLEDGE OF ALLEGIANCE

III. MINUTES (Item 1)

Commissioner Talkington asked for an edit to the November 26, 2007 minutes. It was requested that Old Business Item #5 – Senior Center Concerns Update, sentence 5 be changed to read “Senior Center Manager Reinhart (instead of Commissioner Talkington) suggested that if a wall and door be constructed.....” Commissioner Cooper moved to approve the minutes as edited above; Commissioner Talkington seconded. Motion carried 4-0.

IV. CORRESPONDENCE

Included in the meeting packet: Yolo County Commission on Aging and Adult Services Minutes of October 3, 2007.

V. PUBLIC COMMENT (none)

VI. PRESENTATIONS (none)

VII. CONSENT CALENDAR – Senior Center Report (Item 2)

Commissioner Wright moved to approve the Consent Calendar; Commissioner Talkington seconded the motion. Motion carried 4-0.

VIII. NEW BUSINESS – ACTION

2007 Work Plan Evaluation (Item 3)

The Commission reviewed the 2007 Work Plan Evaluation. The 2008 Work Plan will be developed at the next Commission meeting. Commissioner Wright moved to approve the 2007 Work Plan Evaluation; Commissioner Cooper seconded the motion. Motion carried 4-0.

IX. NEW BUSINESS – INFORMATION ITEMS

Heritage Room/Recognition in Community & Senior Center (Item 4)

Commissioner Cooper had requested the Commission review the concept of creating a Heritage Room or similar type of dedicated space at the Community & Senior Center facility in order to honor American accomplishments and the history of our nation. Senior Center Manager Reinhart recommended the project may be added to the Commission's 2008 Work Plan. This topic will be reviewed at the January meeting.

X. OLD BUSINESS – ACTION ITEMS (none)

XI. OLD BUSINESS – INFORMATION ITEMS

Senior Center Concerns Update (Item 5)

Senior Center Manager Reinhart reviewed the status of each item on the Senior Concerns report.

Community & Senior Center Internet Policy Update (Item 6)

Senior Center Manager Reinhart reported that the City Council adopted the Council's subcommittee recommendation for the Center's Internet Policy at their December 4, 2007 meeting. Social networking will not be allowed for either level of access at the Center.

Promotion Update (Item 7)

The scheduling of presentations and promotion about senior services and programs will be discussed as part of the Commission's 2008 Work Plan at the January 28, 2008 meeting.

XII. COMMITTEE REPORTS

Senior Softball Team Recognition (Item 8)

The Commission's subcommittee (Wright, Overholt, Cooper) is working on articles and/or information that will go in the May 2008 Senior Gram, the Parks & Recreation Spring Guide, and a City Council presentation. Commissioner Cooper will contact the WAVE to obtain a copy of the group's photo.

XIII. OTHER BUSINESS

Senior Center Manager Reinhart reported that the California Park & Recreation Society (CPRS) has recognized the City of Woodland for the Community & Senior Center Project with an award under their Facility Design and Park Planning category.

XIV. BUSINESS ITEMS FOR NEXT MEETING

Heritage Room; 2008 Work Plan; Election of Officers; Senior Softball Team Recognition Update.

XV. NEXT MEETING DATE: January 28, 2008

XVI. ADJOURN: Commissioner Chair Griffin adjourned the meeting at 4:26 p.m.

Respectfully submitted,

Diana Puccetti, Administrative Secretary
Parks & Recreation Department