



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: April 15, 2008

SUBJECT: Set June, July and August Meeting Dates

Report in Brief

The June 3, 2008 Council meeting falls on the California State-wide Direct Primary Election which is also Council Election Day. We have two incumbent Council members who are running for re-election and one has indicated he will definitely not be attending the Council meeting that evening. As well, Council may wish to consider their summer schedule at this time. Typically the Council cancels meetings in August and conducts up to three regular meetings in July. As there are five Tuesdays in July, the recommended dates would be the 1st, 15th and 29th of July. The first meeting in September would be the 2nd.

Staff recommends moving the June 3, 2008 Council meeting to the following Tuesday, June 10, 2008, setting July 1, 15 and 29, 2008 as regular meetings of the Council, canceling the August meetings and reconvening on September 2, 2008.

Background

By setting these meetings early on, staff will have a greater opportunity to inform the public of the revised schedule during the summer months. Should an urgent situation arise whereby immediate action is required of the Council, a meeting could be called to address such items as needed. Council should also be aware that the process to certify the election will take place immediately after June 3rd and the County has 30 days to complete certification. Council Members should not be sworn in until that certification is received. Therefore it is likely the last meeting in June or the first meeting in July will be utilized for that swearing in ceremony.

Fiscal Impact

Rescheduling City Council meetings will have no impact on the General Fund.

Public Contact

Posting of Agenda by the regular means, noticing on the website of the changes, article and/or notice in the newspaper, notice on the WAVE channel.

Alternative Courses of Action

There are other options available to Council dependent upon their schedules:

1. Moving the June 3, 2008 Council meeting to the following Tuesday, June 10, 2008, setting July 1, 15 and 29, 2008 as regular meetings of the Council, canceling the August meetings and reconvening on September 2, 2008.
2. Hold the first regular meeting in June on the 3, 2008 as currently scheduled.
3. Postpone action on the July and August meeting dates until a future time.

Recommendation for Action

Staff recommends that the City Council approve Alternative No. 1.

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