



# City of Woodland

## REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR  
AND CITY COUNCIL

DATE: May 6, 2008

SUBJECT: Library Board of Trustees meeting, March 17, 2008

### **Report in Brief**

Staff recommends that the City Council receive the Library Board meeting minutes for March 17, 2008.

### **Recommendation for Action**

No action required.

Prepared by: Carol Beckham  
Reference Librarian

Reviewed by: Sandra Briggs  
Library Services Director

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Mark G. Deven  
City Manager

Attachments

**WOODLAND PUBLIC LIBRARY  
BOARD OF TRUSTEES  
Minutes, March 17, 2008**

**Present:** Bud Goding, Kay Hodges, Alain Traig

**Excused Absence:** Jorel Difuntorum, Tom Pavao

**Staff:** Carol Beckham

The meeting was called to order by Board President Bud Goding at 7:30 pm.

1. Welcome visitors  
None
2. Public comment  
None
3. Approval of agenda  
The agenda was approved as presented.
4. Approval of minutes  
The minutes were approved as presented.
5. Communications  
None
6. Unfinished Business
  - a. Receive update on building maintenance  
The window and stucco project will be presented to the City Council on March 18, 2008. This will be done by representatives of the Public Works Department, as the project's sponsor.
  - b. Discuss budget considerations  
The revised budget has been submitted.
  - c. Approve Leake Room policy  
The policy was reviewed and approved as modified.
7. New business
  - a. Discuss future goals  
Carol provided information on the overall goals that were provided to the City as well as ideas suggested by the staff. Once the new Library Director is in place, specific details pertaining to the overall goals will need to be established and prioritized.

8. Reports

a. Director

Sandra Briggs, the new Library Director, will begin her employment Wednesday, March 19, 2008. At 2:00 pm on that date, Sandy will be welcomed to the library with an informal gathering including the library staff, the City's human resources staff and the City department heads.

Parking enforcement is investigating the possibility of establishing additional two-hour parking spaces in the library lot as well as one-hour or one and one-half spots.

b. Board

i. Council meeting attendance

Alain Traig will try to attend the March 18, 2008 meeting.

ii. Individual Board Reports

None

9. Future Consideration

The meeting was adjourned at 8:05 pm.

The next meeting will be April 7, 2008.

Minutes prepared by Kay Hodges