



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: May 6, 2008

SUBJECT: Minutes of Yolo Emergency Communications Agency Board

Report in Brief

Request that the City Council receive and accept the minutes of the YECA Joint Powers Agency Board meetings.

Background

Attached are the minutes from the YECA JPA Board special meetings held on:

March 12, 2008

Mach 25, 2008

Prepared by: Carey F. Sullivan
Chief of Police

Reviewed by:

Mark G. Deven
City Manager

Attachments: YECA Board Minutes for 3-12-08 and 3-25-08

YOLO EMERGENCY COMMUNICATIONS AGENCY

YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)

YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA) GOVERNING BOARD

March 12, 2008

MINUTES

The Governing Board of YECA met on the 12th of March at 2:00 pm; at Yolo Emergency Communications Agency, 35 N. Cottonwood Street, Woodland, CA. Primary (P) and Alternate (A) members present were: Yolo County – Ray Groom (P); City of Woodland – Carey Sullivan (P); City of Winters – Bruce Muramoto (P); City of West Sacramento – Carol Richardson (P); YECA – Jana Snowball, Secretary to the Board

Entry No. 1.

Public Comment.

Chief Chandler commented that the Rumsey Band of Wintun Indians, Rumsey Rancheria Fire Department was willing to be the host agency for the Firefighters Assistance Grant. Chief Chandler also commented on the Green Fire narrow-band financing for subscriber equipment; the financing plan was optimized and included every fire department in the county.

Entry No. 2.

Minute Order No. 2008-06: Consent Agenda.

The Minutes of the February 6, 2008, Regular Scheduled Board Meeting, Adoption of Resolution No. 3-2008, Adoption of Resolution No. 4-2008 and were approved as presented.

MOTION: Muramoto. SECOND: Richardson. AYES: Groom, Sullivan, Muramoto, Richardson.

Entry No. 3.

YECA FCC Licensing Status.

CSI Telecommunications, retained by YECA for FCC licensing services, presented the JPA Board with an update on the status of the FCC licenses particularly as they pertain to the Green Fire and law tactical frequencies. The JPA Board requested an YECA FCC license inventory and review.

Entry No. 4

YOLO EMERGENCY COMMUNICATIONS AGENCY

Minute Order No. 2008-07: Regional Records Management System (RMS) Connectivity.

The JPA Board accepted staff's report regarding a county-wide RMS data-sharing product and directed staff to define any funding options and develop procurement recommendations. Staff was also directed to reaffirm the commitment to data sharing and the procurement of the product with the Davis Police Department, UC Davis Communications, Solano County Communications and the Yolo County Sheriff's Office.

MOTION: Sullivan. SECOND: Richardson. AYES: Groom, Sullivan, Muramoto, Richardson.

Entry No. 5.

YECA Regional Records Management System.

The JPA Board discussed the law enforcement regional records management system. The discussion combined Agenda Item No. 4. The Consortium Law Enforcement agencies comprised of Woodland, West Sacramento, Winters and Davis joined together in 1999 and purchased a multi-jurisdictional Records Management System (RMS) through a technology grant. YECA managed the deployment and hosted the application on site. In 2006 the city of Davis Police Department determined it was in their best interest to withdraw from the regional RMS and pursue their own in-house records management solution. In 2007 the City of Woodland implemented their plan to host their own stand alone system. Yolo County Sheriff's Department hosts a separate RMS system at their facility.

The Board discussed that with the decentralization of the original RMS hosted by YECA, the preference is for each entity to host their own RMS system and pursue a data-sharing product that would link all the disparate systems allowing the capability of sharing data amongst the agencies. The Winter's Police Department would likely partner with the West Sacramento Police Department in this effort.

Entry No. 6

Minute Order No. 2008-08: Radio Systems Projects and Cost Summaries.

The JPA Board accepted staff's report on the Radio Systems Projects and Associated Cost Summaries. The motion was passed to complete priority 1 and 2 projects and part of priority 3. The authorized projects include:

Priority #1 – Bald Mountain Redundancy	\$26,156.00
Priority #2 – Woodland PD, Woodland Fire and YECA (replace aged equipment, add DTMF, Battery BU)	\$ 9,856.00
Priority #3, Bullet 2 – Bald Mountain (replace aged equipment for Grey Fire)	\$ 8,736.00

MOTION: Richardson. SECOND: Muramoto. AYES: Groom, Sullivan, Muramoto, Richardson.

YOLO EMERGENCY COMMUNICATIONS AGENCY

Entry No. 7.

Bald Mountain Radio Site

The JPA Board deliberated on the staff report regarding the Bald Mountain Radio Site and directed staff to explore the purchase of the tower and facility at that location to include a report from CSI regarding the site feasibility. Staff was directed to report back to the Board at the next regular scheduled meeting.

Entry No. 8.

Director's Report.

No update.

Entry No. 9

Next JPA Board Meeting Agenda Items.

March 25th, Congressman Thompson will be touring the YECA Dispatch Center.

Adjournment.

The meeting was adjourned at 3:53 p.m. The next meeting will be held on March 25, 2008 at 11:00 A.M., at the Communications Center, 35 N. Cottonwood Street, Woodland, CA.

YOLO EMERGENCY COMMUNICATIONS AGENCY

YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)

YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA) GOVERNING BOARD

March 25, 2008

MINUTES

The Governing Board of YECA met on the 25th of March at 11:35 am; at Yolo Emergency Communications Agency, 35 N. Cottonwood Street, Woodland, CA. Primary (P) and Alternate (A) members present were: Yolo County – Ray Groom (P); City of Woodland – Carey Sullivan (P); City of Winters – Bruce Muramoto (P); City of West Sacramento – Dan Drummond (A); YECA – Jana Snowball, Secretary to the Board

Guest: Congressman Thompson and members of the Yolo County Board of Supervisors and County Offices for a tour of the YECA Dispatch Center.

Entry No. 1.

Public Comment.

There was no public comment.

Entry No. 2.

Director's Report.

No report.

Entry No. 3.

Minute Order No. 2008-09: Proclamation declaring April 14th – 19th, 2008 as National Public Safety Telecommunications Week.

The JPA Board declares April 14th – 19th to be National Telecommunications Week, in recognition of the knowledgeable and highly trained men and women, whose diligence and professionalism keep our communities and citizens safe.

MOTION: Sullivan. SECOND: Muramoto. AYES: Groom, Sullivan, Muramoto, Drummond.

YOLO EMERGENCY COMMUNICATIONS AGENCY

Entry No. 4.

Closed Session: Conference With Real Property negotiator (Govt. Code 54956.9).

The JPA Board went into closed session at 11:45 am and returned to open session at 12:03.

The JPA Board directed staff to research the information on a second possible site at Bald Mountain, enlist assistance from CSI for a site comparison and report back to the Board.

Entry No. 5.

Next JPA Board Meeting Agenda Items.

The recruitment of the new Executive Director will be a standing agenda item until the recruitment process is complete.

Entry No. 6

Adjournment.

The meeting was adjourned at 12:09 p.m. The next meeting will be held on April 2, 2008 at 2:00 P.M., at the Communications Center, 35 N. Cottonwood Street, Woodland, CA.