



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE June 10, 2008

SUBJECT: Ordinance – Amending Section 2-1-5 of
Chapter 2 Relating to City Council
Procedures

Report in Brief

The proposed Ordinance would amend the Woodland Municipal Code in relation to Council Agenda preparation and distribution processes and procedures.

Staff recommends the City Council adopt Ordinance _____ amending Section 2-1-5 of Chapter 2 of the Municipal Code.

Background

Council has previously received the proposed language at their meeting on May 20, 2008 with extensive background information and detail on the proposed Ordinance advantages. The Ordinance comes to you now for adoption.

Public Contact

Posting of the City Council agenda.

Recommendation for Action

Staff recommends the City Council adopt Ordinance _____ amending Section 2-1-5 of Chapter 2 of the Municipal Code

Prepared by: Sue Vannucci, Director of
Administrative Services and City Clerk

Mark G. Deven
City Manager

Attachment: Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 2-1-5 OF CHAPTER 2 OF THE WOODLAND MUNICIPAL CODE RELATING TO CITY COUNCIL PROCEDURES

The City Council of the City of Woodland does ordain as follows:

Section 1. Purpose and Authority. The purpose of this ordinance is to amend provisions of the City of Woodland Municipal Code relating to City Council Agenda preparation and distribution procedures and processes. The City Council enacts this ordinance pursuant to the authority granted to cities by Article XI, Section 7 of the California Constitution.

Section 2. Amendments. Chapter 2 of the Municipal Code is hereby amended to read in as follows:

CHAPTER 2. ADMINISTRATION.

Article I. City Council.

Part A. Council Meetings.

Sec. 2-1-5. Agenda.

All reports, communications, ordinances, resolutions, contract documents or other matters to be submitted to the council at a regular meeting shall be delivered to the city clerk not later than 5:00 P.M. on the Tuesday two weeks preceding the meeting; however, for good cause the city manager may extend this deadline. The city manager or the city clerk, under the direction of the city manager, shall prepare the agenda. The agenda shall be delivered to councilmembers no later than the Friday preceding the regular Tuesday council meeting to which it pertains and shall be made available to the public no later than 10:00 A.M. on the day of the meeting. Agenda items submitted later than the agenda deadline shall not be placed on the agenda except in the manner authorized by the Brown Act., (Part.; Ord. No. 1317, 2 (part).)

Section 3. Effective Date and Notice. This Ordinance shall take effect 30 days after its adoption and within 15 days after its passage shall be published at least once in a newspaper of general circulation published and circulated within the City of Woodland.

PASSED AND ADOPTED by the City Council of the City of Woodland this ____ day of _____, _____ by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

David M. Flory, Mayor

ATTEST:

APPROVED AS TO FORM:

Sue Vannucci, Director of Administrative,
Services and City Clerk

Ann M. Sipelle, City Attorney