



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: June 17, 2008

SUBJECT: Parks & Recreation Commission
Regular Meeting Minutes of April 28, 2008

Report in Brief

The Parks & Recreation Commission regular meeting minutes of April 28, 2008 are attached for the Council's review. No action necessary, this is informational only.

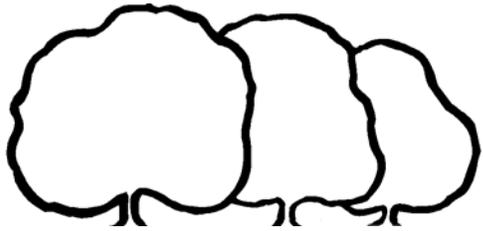
Recommendation for Action

No action required, informational report only.

Prepared by: Daniel W. Gentry
Director

Mark G. Deven
City Manager

Attachment



Parks & Recreation Commission
Regular Meeting Minutes of April 28, 2008

I. CALL TO ORDER

Meeting convened at 6:35 p.m. at the Woodland Community & Senior Center, 2001 East Street, Woodland by Vice-Chairperson Murphy.

Commissioners

Present: Dennie, Barajas, Van Muyden, McKay, Crawford, Murphy

Absent: one vacancy (due to Chairperson Peterson's resignation)

Staff: Gentry, Perkes, Mahler, Reinhart

II. PLEDGE OF ALLEGIANCE

III. MINUTES

Commission Minutes (Item 1)

Commissioner Van Muyden moved to approve the March 24, 2008 meeting minutes; Commissioner McKay seconded the motion. Motion carried 6-0.

IV. CORRESPONDENCE: (Item 2)

Director Gentry reported there will be a meeting on May 8 at 6:00 pm regarding the Christiansen Park Water Tower Removal and Replacement Project. Gentry also noted the Department has received complaints about musical instruments noise at Fern Park.

V. PUBLIC COMMENT

Art Williams, President of Woodland Tennis Club, provided an update on the Club's activities and future events scheduled.

VI. PRESENTATIONS

Commissioner Dennie gave a presentation on the Arbor Day event; and reported she would be unable to Chair this Committee next year.

VII. CONSENT CALENDAR

Administration Report (Item 3)

Parks Report (Item 4)

Recreation Report (Item 5)

Street Tree Report (Item 6)

Park Planner Report (Item 7)

Commissioner Crawford moved to accept consent calendar; Commissioner Dennie seconded the motion. Motion carried 6-0

VIII. NEW BUSINESS-ACTION ITEMS

Move May Commission Meeting (Item 8)

Staff recommended moving the May 26, 2008 meeting (Memorial Day Holiday) to May 19, 2009. Commissioner McKay moved to move the meeting to May 19, 2008; motion seconded by Commissioner Crawford. Motion carried 6-0.

Elect New Chair & Committee Assignments (Item 9)

With the resignation of Chairperson Peterson and newly appointed Commissioner Crawford, the Commission was asked to elect new officers and review Committee Assignments. Commissioner Van Muyden moved to elect Commissioner Murphy as Chairperson; motion seconded by Commissioner McKay. Motion carried 6-0. Commissioner Dennie moved to elect Commissioner Crawford as Vice-Chair; Commissioner Murphy seconded motion. Motion carried 6-0.

Committee Assignment changes: Woodland Sports Council - Crawford; Budget/Finance Committee – Van Muyden & Crawford; Baseball Liaison – Crawford.

IX. NEW BUSINESS – INFORMATION ITEMS:

Budget Update (Item 10)

Director Gentry invited the Commission to attend the upcoming Council Meeting of May 13, 2008 on FY 08/09 Budget as well as the 10 year Capital Budget plan.

Park Tour Report (Item 11)

Director Gentry recapped the Commission's Park Tour taken on April 5, 2008. It was been recommended to hold the tours biannually (fall and spring).

National Night Out (Item 12)

Recreation Superintendent Rice noted that National Night Out is held in August. Since the Commission expressed interest in this event, they were referred to the Police Department's event representative Ladonna Williams.

X. OLD BUSINESS – ACTION ITEMS

Support Letter for State Parks (Item 13)

Director Gentry presented a draft letter of support to keep open State Parks addressed to the Governor Schwarzenegger, Senator Machado, State Assemblywoman Wolk and Assemblyman LaMalfa. Commissioner Crawford motioned for the Commission to approve the letter; Commissioner Dennie seconded. Motioned carried 4-0 (Commissioners McKay and Barajas had left the meeting.)

XI. OLD BUSINESS – INFORMATIONAL ITEMS:

Dave Douglass Soccer Field Report (Item 14)

Park Planner Perkes reported that Douglass Field maintenance work to deal with rodents and bare spots in the grass has been performed however the bare spots can't be resolved because the soccer teams have begun playing already. Director Gentry stated that with the new fields at the Community & Senior Center, we will be able to accommodate eight youth fields total now.

XII. COMMITTEE REPORTS (none)

XIII. OTHER BUSINESS (none)

XIV. BUSINESS ITEMS FOR NEXT MEETING: FY 08/09 Budget Review; Christiansen Park Water Tower update.

XV. NEXT MEETING DATE: May 19, 2008

XVI. ADJOURN: meeting adjourned at 8:30 p.m.

Respectfully revised and submitted,

Diana Puccetti, Administrative Secretary
Parks & Recreation Department