



# City of Woodland

## REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR  
AND CITY COUNCIL

DATE: June 17, 2008

SUBJECT: Appointment of City Primary  
Representative to the YCPARMIA  
Board

### **Report in Brief**

With the retirement of Finance Director Joan Drayton and the new responsibilities assigned to the position of Director of Administrative Services it would be appropriate to appoint Sue Vannucci as the Primary Representative to the Yolo County Public Agency Risk Management Insurance Authority, effective June 18, 2008.

Staff recommends that the City Council appoint Director of Administrative Services Sue Vannucci as the Primary Representative to the YCPARMIA Board as indicated, with the Alternate Representative to remain as Human Resources Manager Amy Buck.

### **Background**

The Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA) is a joint powers authority to provide risk management services to the public agencies within Yolo County. Each agency is represented on its governing board. Finance Director Joan Drayton has been the primary representative for the City of Woodland since 2007 and had been the alternate representative since 2003.

### **Discussion**

The recommendation to appoint Sue Vannucci as the City's primary representative to the YCPARMIA Board is associated with organizational changes to meet the City's fiscal challenges. As Director of Administrative Services Sue Vannucci will be overseeing most of the Finance Department operations following Joan Drayton's retirement. In addition, Sue Vannucci has a solid understanding of the claims process and is already familiar with the various issues that often come before the YCPARMIA Board.

**Public Contact**

Posting of the City Council agenda.

**Recommendation for Action**

Staff recommends that the City Council appoint Director of Administrative Services Sue Vannucci as the Primary Representative to the YCPARMIA Board as indicated, with the Alternate Representative to remain as Human Resources Manager Amy Buck.

Prepared by: Sue Vannucci, Director of  
Administrative Services  
and City Clerk

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Mark G. Deven  
City Manager