



City of Woodland

**REPORT TO MAYOR AND CITY COUNCIL**

AGENDA ITEM

TO: THE HONORABLE MAYOR  
AND CITY COUNCIL

DATE: July 15, 2008

SUBJECT: Parks & Recreation Commission  
Regular Meeting Minutes of May 19, 2008

**Report in Brief**

The Parks & Recreation Commission regular meeting minutes of May 19, 2008 are attached for the Council's review. No action necessary, this is informational only.

**Recommendation for Action**

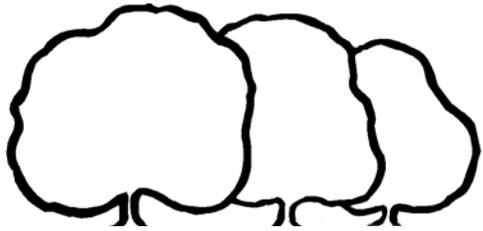
No action required, informational report only.

Prepared by: Daniel W. Gentry  
Director

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Mark G. Deven  
City Manager

Attachment



# City of Woodland

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Parks & Recreation Commission  
Regular Meeting Minutes of May 19, 2008

I. CALL TO ORDER

Meeting convened at 6:40 p.m. at the Woodland Community & Senior Center, 2001 East Street, Woodland by Chairperson Murphy.

Present: Dennie, Murphy, Barajas, Crawford, McKay (left 8:00 pm)  
Absent: (currently two vacancies)  
Staff: Gentry, Perkes, Puccetti, Reinhart, Sanders

II. PLEDGE OF ALLEGIANCE

III. MINUTES

Commission Minutes of April 28, 2008 (Item 1)

Commissioner Dennie moved to approve the meeting minutes of April 28, 2008; Commissioner Barajas seconded the motion. Motion carried 5-0.

IV. CORRESPONDENCE:

Chairperson Murphy reported that with Commissioner Van Muyden's resignation from Commission, there are now two vacancies. Director Gentry announced the Parks & Recreation Department received a 2008 Aguilo award from the Latino Community Council, for the recreation programs and activities. Also received were certificates of appreciation from Congressman Thompson and State Assemblywoman Wolk's office recognizing the award.

V. PUBLIC COMMENT (none)

VI. PRESENTATIONS (none)

VII. CONSENT CALENDAR

Administration Report (Item 2)  
Parks Report (Item 3)  
Recreation Report (Item 4)

Street Tree Report (Item 5)  
Park Planner Report (Item 6)

Commissioner Dennie moved to approve the Consent Calendar; Commissioner Crawford seconded the motion. Motion carried 5-0.

## VIII. NEW BUSINESS-Action Items

### Christiansen Park Water Tower Upgrade (Item 7)

Doug Baxter, Public Works Engineer, presented the design concept proposed for the removal and replacement of the water tank currently located at Christiansen Park. Discussion ensued on the location, the proposed future parking lot, and the tank design.

Public Input Received: Brad Townsley supported the current design but was concerned about the parking lot and security issues that would affect the neighborhood. His neighborhood currently experiences traffic and parking problems when Clark Field is in use. Erin Page, Olive Way resident whose property backs onto the proposed parking lot area, expressed security concerns about the easement between her property and the parking lot fencing. She would prefer a sound wall be installed versus fencing, and asked that the water tank be located more to the northeast to reduce the number of homes that will face the new water tank. Dave Schuler, Olive Way resident, expressed concern on the proposed parking lot area security in regard to vandalism. Cliff Gamble, a Davis resident, thought the water tank design looks like the Roswell alien logo.

Commissioner Crawford moved that to approve the water tank replacement design concept and recommend to Council the construction of 400,000 gallon overhead tank at Christiansen Park as indicated in Figure 1 or slightly to the east. Commissioner Dennie seconded the motion. Motion carried 5-0. Commissioner Dennie moved to support the design choice of the pedesphere tank design; Commissioner Crawford seconded the motion. Motion carried 5-0.

Commissioner Murphy suggested that the words “Woodland” down the side of the tank be left off since public input received felt the city’s name is unnecessary.

### Parks & Recreation Month (July) Proclamation (Item 8)

Commissioner McKay moved to approve the July as Parks & Recreation Month proclamation and forward it to Council for adoption; Commissioner Crawford seconded the motion. Motion carried 5-0.

### Ferns Park Musical Instruments Complaint (Item 9)

Director Gentry reported that a resident has complained about the musical instruments recently installed at the newly constructed Ferns Parks “Project Play” playground equipment. Public meeting notices were sent out to residents within 500 feet around Ferns Park to solicit public comment on the issue.

### Public Comment:

Dan Stiegman, who filed the complaint, expressed concern on the speed of which traffic goes on the 700 block of Daniel Street; and read a letter aloud that was addressed to the “Fernies” (Project Play group) organization. He reported that his house is next to the park and the sound of the music instruments resonates within his home and is bothersome due to its volume. He questioned who the members of the “Fernies” group are, what the group’s membership requirements are, who owns the instruments, and who has the legal liability of the equipment. Dixie Wademan, resident on Daniel Street, said that the instrumental sound is very soft and hopes they will be kept. Donette Rosenetta: She is a Project Play member. She agreed with the speed of traffic on Daniels Street being too fast. She finds the instrumental sound pleasing. She reported that the Project Play

Committee fundraised for the cost of the equipment, and that the City now owns that equipment. Doug Baxter reported on the history of the Project Play group and their fundraising efforts that paid for the equipment originally and with the rebuild. He noted that design was planned based on community input, including children from local schools. He asked if the sound could be muffled to resolve the complaint. Cliff Gamble, a Davis resident, said that he was involved with a project with Leathers Associates in Davis. These types of projects are setup similarly in communities with Committees that have the responsibility to do maintenance of the equipment. It's a shame there are complaints about the instruments.

Discussion ensued. Commissioner Crawford moved to have staff come back with recommendations on the issue (whether the instruments can be modified). Commissioner Dennie seconded the motion. Motion carried 4-0.

Approve Dave Douglass Park Plaque (Item 10)

Park Planner Perkes reported that Brian Douglas, son of David Douglass namesake of the David Douglass Park requested a permission to place a commemorative plaque at the park to honor his father. The family has offered to pay for the plaque and has worked with staff to create the language presented in the communication. Commissioner Crawford moved to approve the language and location for commemorative plaque in David Douglass Park as presented in the staff report. Commissioner Dennie seconded the motion. Motion carried 4-0.

IX. NEW BUSINESS – INFORMATION ITEMS

Budget Update (Item 11)

Director Gentry presented his plan to reorganize the Parks & Recreation Department, which includes the reduction of five full time Parks Division positions (who would be shifted to the Public Works Department) by having mowing work done by contractors (savings of \$123,000), reclassification of an Administrative Clerk III to an Clerk II, creating a Sports Manager position by eliminating a vacant Recreation Supervisor position and combining the duties of the Aquatics Manager position with the Sports Manager position. Other proposed budget cuts include eliminating the maintenance and recreation programs at the Yolano Housing Authority facility; transfer of Dubach Park to the Storm Water Program. Discussion ensued on whether the maintenance would be handled better by staff or outside contractors. Director Gentry responded that he believes it's a rhetorical question and he won't know until it's tried. The management of the contract would be essential. City Council will be making their recommendation for the FY 08/09 budget at their June 10, 2008 meeting.

X. OLD BUSINESS – ACTION ITEMS (none)

XI. OLD BUSINESS – INFORMATIONAL ITEMS (none)

XII. COMMITTEE REPORTS (none)

XIII. OTHER BUSINESS

Commissioner Crawford reported on Governor's decision not to close many of the State parks, it appears that along with our Commission many others went on record to protest the closure of parks that had been planned. He added that on June 6, 2008 the Parks & Recreation Department will host the Regional Council of Park Administrators meeting at the Community & Senior Center.

Commissioner Crawford requested that a representative of the Police Department attend the next Commission meeting to discuss the National Night Out so that our Commission could get involved with the event.

Commissioner Crawford asked for the implementation of speaker cards for public comment so the public will be aware of the standard process for providing input.

XIV. BUSINESS ITEMS FOR NEXT MEETING: Ferns Park Musical Instruments Recommendation: National Night Out; Budget Update.

XV. NEXT MEETING DATE: June 23, 2008

XVI. ADJOURN: meeting adjourned at 9:00 p.m.

Respectfully submitted,

Diana Puccetti, Administrative Secretary  
Parks & Recreation Department