



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: September 2, 2008

SUBJECT: Parks & Recreation Commission
Regular Meeting Minutes of June 23, 2008

Report in Brief

The Parks & Recreation Commission regular meeting minutes of June 23, 2008 are attached for the Council's review. No action necessary, this is informational only.

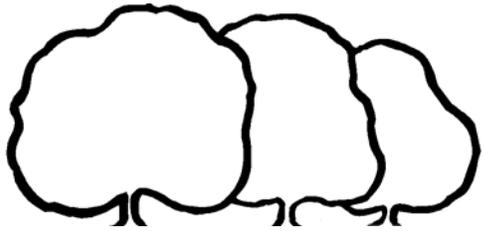
Recommendation for Action

No action required, informational report only.

Prepared by: Daniel W. Gentry
Director

Mark G. Deven
City Manager

Attachment



City of Woodland

Parks & Recreation Commission
Regular Meeting Minutes of June 23, 2008

I. CALL TO ORDER

Meeting convened at 6:34 p.m. at the Woodland Community & Senior Center, 2001 East Street, Woodland by Chairperson Murphy.

Present: Murphy, Barajas, Crawford, McKay
Absent: Dennie (currently two vacancies)
Staff: Gentry, Perkes, Puccetti, Rice

II. PLEDGE OF ALLEGIANCE

III. MINUTES

Commission Minutes of May 26, 2008 (Item 1)

Commissioner McKay moved to approve the meeting minutes of May 26, 2008; Commissioner Barajas seconded the motion. Motion carried 4-0.

IV. CORRESPONDENCE:

Commissioner Murphy noted the correspondence from Jerry & Carla of Modesto regarding issues at the Woodland Cemetery. Park Planner Perkes reported a formal response to the cemetery complaint is being prepared by staff; it appears the parties received misinformation about the Cemetery Revitalization Project.

Correspondence and video shown that was submitted anonymously from the “neighbors of Douglass Park” regarding Douglass Park’s soccer league usage and other park issue complaints (trash, portable toilets, vendors, parking). Director Gentry has discussed parking violation issues with the Police Department; he advised the issue be brought to the Sports Council who will invite the neighborhood to discuss issues.

V. PUBLIC COMMENT

Robert Marin, President Woodland Soccer Club, spoke in response to the Douglass Park complaints. He said that on positive note, it’s good that soccer has been represented in the video and noted that its youth who are playing at Douglass Park.

VI. PRESENTATIONS (none)

VII. CONSENT CALENDAR

Administration Report (Item 2)
Parks Report (Item 3)

Street Tree Report (Item 5)
Park Planner Report (Item 6)

Commissioner Crawford moved to approve the Consent Calendar; Commissioner Barajas seconded the motion. Motion carried 4-0.

VIII. NEW BUSINESS-Action Items

August Meeting Cancellation (Item 7)

Commissioner Barajas moved to approve the cancellation of the August 25, 2008 meeting; Commissioner McKay seconded the motion. Motion carried 4 to 0.

Public Comment Card Request Form (Item 8)

Director Gentry said that staff's recommendation for implementation of public comment cards at the Commission meetings is not being recommended. It is rare that there is a problem at the Commission meetings, and it may create too formal of a process and discourage public comment. Discussion ensued. Commissioner Crawford moved to implement use of public comment card forms; no second was received to the motion. Motion died.

Woodland Fitness Center Fee Schedule (Item 9)

Director Gentry reviewed the proposed Fitness Center Fee Schedule. The Schedule has three levels: single adult, youth and senior membership. The business plan includes incremental increases at 5%. Discussion ensued on the variety of fees. The Grand Opening date for the Fitness Center and the Sports Park has been scheduled for November 8, 2008.

Commissioner Crawford moved to adopt the Fitness Center Fee schedule and to recommend its being forwarded to the Council for approval. Commissioner Barajas seconded motion. Motion carried 4-0.

IX. NEW BUSINESS – INFORMATION ITEMS

National Night out (Item 10)

Ladonna Williams provided a presentation on behalf of the Woodland Police Department on the annual National Night Out Event held in Woodland.

X. OLD BUSINESS – ACTION ITEMS (none)

XI. OLD BUSINESS – INFORMATIONAL ITEMS

Budget Update (Item 11)

Director Gentry reported the City Council adopted the FY 08/09 budget on June 10, 2008. The major changes were as follows: Yolano recreation programs kept in budget however Maintenance program eliminated; staff reorganization and expenditure reductions; park maintenance staff reduction with planned implementation of private source to mow all turf; Dubach Park site transfer to Storm Water Program; deferral of scheduled vehicle and equipment replacements.

Ferns Park Musical Instruments Complaint Update (Item 12)

Park Planner Perkes reported staff attempted to modify sound from the Ferns Park play area instruments based on the complaints received. Staff recommends continuing to look at other more long term options. Consensus reached that staff has spent enough time on the issue.

List of Parks & Recreation Events Happening In July (Item 13)

Recreation Superintendent Rice reported on current activities and programs going on this summer, as well as future events being considered including the upcoming Fourth of July event.

XII. COMMITTEE REPORTS

Urban Forest Subcommittee (Item 14)

Park Planner Perkes reported on the June 4, 2008 meeting. The Committee discussed the concept of developing a community grove and consensus was reached to recommend the creation of several groves, at different park locations, instead of one grove. The Committee will formalize their recommendation before making a presentation to the Commission at a future meeting. Christine Schumacher, provided public comment, and expressed support for the project.

XIII. OTHER BUSINESS

Commissioner Crawford requested information on the department's FY 08/09 Capital Budget pertaining to improvements in parks that includes funding sources being used (grant money, park in lieu). Commissioner Crawford requested a mid-year budget (revenue and expenses) review in January.

Director Gentry reported that the SpringlakeN2 park development has been delayed due to the stalled housing market. An update as part of the Capital Budget will be provided at the next Commission meeting.

Director Gentry reported he would like the Commission to review the park operating hours as a result of a recent tour of the parks with Police Chief Sullivan.

XIV. BUSINESS ITEMS FOR NEXT MEETING: FY 08/09 Capital Budget; Fourth of July 2008 Recap; Springlake N2 Park Update; Park Hours review.

XV. NEXT MEETING DATE: July 23, 2008

XVI. ADJOURN: meeting adjourned at 8:36 p.m.

Respectfully submitted,

Diana Puccetti, Administrative Secretary
Parks & Recreation Department