



City of Woodland

**REPORT TO MAYOR AND CITY COUNCIL**

AGENDA ITEM

TO: THE HONORABLE MAYOR  
AND CITY COUNCIL

DATE: October 7, 2008

SUBJECT: Parks & Recreation Commission Regular Meeting Minutes of July 28, 2008

**Report in Brief**

The Parks & Recreation Commission regular meeting minutes of July 28, 2008 are attached for the Council's review. No action necessary, this is informational only.

**Recommendation for Action**

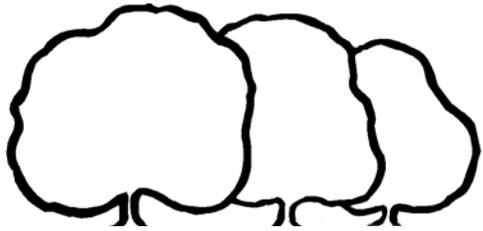
No action required informational report only.

Prepared by: Daniel W. Gentry  
Parks & Recreation Director

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Mark G. Deven  
City Manager

Attachment



# City of Woodland

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Parks & Recreation Commission  
Regular Meeting Minutes of July 28, 2008

I. CALL TO ORDER

Meeting convened at 6:30 p.m. at the Woodland Community & Senior Center, 2001 East Street, Woodland by Chairperson Murphy.

Present:                   Murphy, Barajas, Crawford, McKay, Dennie  
Absent:                   (currently two vacancies)  
Staff:                     Gentry, Perkes, Puccetti, Rice, Schroeder

II. PLEDGE OF ALLEGIANCE

III. MINUTES

Commission Minutes of June 23, 2008 (Item 1)

Edits: Commissioner Crawford asked that his request for a mid-year budget (revenue and expenses) review in January be added to "Other Business". Commissioner McKay moved to approve the meeting minutes of June 23, 2008; as amended. Commissioner Barajas seconded the motion. Motion carried 5-0.

IV. CORRESPONDENCE (none)

V. PUBLIC COMMENT

John Gerald, of the Woodland Soccer Club, requested that Yolo County Sheriff Officer Tony Diaz (who was killed in the line of duty) have a soccer field or the new Sports Stadium be named after him. Director Gentry said that the Woodland Recreation Foundation has the naming rights of the new facilities, and suggested this request should go to them to address.

Don Campbell expressed his concern with the number of handicap parking spaces available at the Community & Senior Center. He suggested that the open space in front of the Center have handicapped parking installed; walkways be installed through the parking lot islands; and doors kept unlocked near the parking lots for closer access to those in need. He also requested the entrance doors be made easier to open since they are difficult for some to open. Director Gentry reported that the front section landscaping is in process, and fully installed by the next Commission meeting. He also noted that the door adjustments are in compliance however due to issues such as the air conditioning system that adjustments are difficult issue.

Commissioners reached consensus to have the items noted below put on the next agenda so as to receive staff recommendations.

VI. PRESENTATIONS (none)

VII. CONSENT CALENDAR

Administration Report (Item 2)  
Parks Report (Item 3)

Street Tree Report (Item 5)  
Park Planner Report (Item 6)

Commissioner Barajas moved to approve the Consent Calendar; Commissioner McKay seconded the motion. Motion carried 5-0.

VIII. NEW BUSINESS-Action Items (none)

IX. NEW BUSINESS – INFORMATION ITEMS

Park N2 Development (Item 7)

Park Planner Perkes reported on the status of the development of the N2 Park. Construction documents are being drafted. He requested input from the Commission on the proposed parking lot designs. Discussion ensued about the development of the proposed school next to this park. The Commission reached consensus that they preferred the Option A design.

Park Hours Review (Item 8)

Director Gentry reported that due to recent problems in parks, that revising park operating hours to close at dusk instead of 10:30 p.m. is being proposed by staff. Discussion ensued on how city scheduled activities or permitted events would be the exception to the rule. The Commission questioned how the Police Department would enforce the new hours; Director Gentry noted that the new hours would give Officers a tool to deal with inappropriate activities during the closed hours.

Commissioner McKay moved to recommend to the City Council to change park operating hours to dawn to dusk. Commissioner Dennie seconded motion. Discussion ensued. Commissioner McKay amended the motion to recommend changing park operating hours as dawn to dusk and also to have the Commission be able to review the proposed ordinance before its goes to Council. Commissioner Dennie seconded the motion. Motion carried 3-2 (Commissioners Crawford and Barajas voted no).

Parks & Rec Dept Capital Budget 08/09 (Item 9)

Director Gentry reviewed the 10 year capital budget. He highlighted the projects that are approved, at this point in the Capital Budget, for the next two years that include the Sports Park, Community & Senior Center Phase 2, Park Irrigation Projects. Commissioner Crawford requested quarterly updates of this report be given to the Commission.

Fourth of July 2008 Recap (Item 10)

Recreation Superintendent Rice reviewed the 2008 Fourth of July event. The event was a great success with higher participation due to the great weather this year.

X. OLD BUSINESS – ACTION ITEMS (none)

XI. OLD BUSINESS – INFORMATIONAL ITEMS (none)

XII. COMMITTEE REPORTS

Commissioner Murphy reported that the Sports Council held the meeting to discuss the issues brought up regarding issues at Dave Douglass Park. A response letter is being sent out to the neighborhood group contact. It was suggested that the neighborhood may need to receive further clarification on how the usage of the facility has changed due to the City's growth and current needs.

XIII. OTHER BUSINESS

Commissioner Murphy brought up the usage of the Community & Senior Center Sports Park fields, and how the Department will prioritize who uses the fields. Director Gentry said that the issue of a scheduling policy guideline will come before the Commission for recommendation to City Council. The guidelines will define primary uses and secondary uses to assist the Department in scheduling the fields.

Director Gentry invited the Commission to attend a Fitness Center tour starting at 5:30 before the September 22, 2008 Commission meeting.

XIV. BUSINESS ITEMS FOR NEXT MEETING: Community & Senior Center parking, walkway, and ADA door issues; Tony Diaz soccer field naming; Sports Park Scheduling Policy Guidelines; N2 Park naming; Irrigation Projects at Camarena & Christianson Parks; Annual Report for City Manager; Sports Park & Fitness Center Grand Opening November 8<sup>th</sup> – Commission Subcommittee; Dave Douglass Park Update.

XV. NEXT MEETING DATE: September 22, 2008

XVI. ADJOURN: meeting adjourned at 8:30 p.m.

Respectfully submitted,

Diana Puccetti, Administrative Secretary  
Parks & Recreation Department