



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: October 28, 2008

SUBJECT: Authorize City Manager to execute Program Supplements to the State Master Agreement

Report in Brief

The City of Woodland previously entered into and is currently updating the State Master Agreement which allows the City to make use of State-administered funds for transportation projects. Program Supplements to the State Master Agreement are required by the State for each project in order for the City to be reimbursed. These Program Supplements will be associated with the updated State Master Agreement approved by City Council on October 7, 2008.

Staff recommends City Council adopt Resolution No. _____ authorizing the City Manager or his/her designee to execute Program Supplements to the updated State Master Agreement.

Background

In order for the City to use State funding, Program Supplements to the updated State Master Agreement are required for each project. In January 2000, the City Council passed a resolution which authorized the Public Works Director to execute Program Supplements to the State Master Agreement for State-funded projects. Since an updated State Master Agreement was currently executed the City should also delegate execution authority for its Program Supplements. Delegation of this authority to the City Manager or his/her designee is consistent with the previous Council action which authorized the Public Works Director over eight years ago. This will allow for delegation changes in the future without further Council action. This action should have been included with the State Master Agreement approved by Council on October 7, 2008 and was inadvertently left out.

Discussion

Program supplements will be project specific, stating individual project requirements.

The attached resolution must be executed to remain eligible for the Safe Routes to School Project (project #08-26).

Fiscal Impact

There is no specific budget impact associated with this Council action. Separate Council action will be required to allocate project matching funds for a specific individual project during the capital budget process. Delegation of the authority for the Program Supplements to the City Manager does not include the authority to allocate funds.

Public Contact

Posting of the City Council agenda.

Recommendation for Action

Staff recommends City Council adopt Resolution No. _____ authorizing the City Manager or his/her designee to execute Program Supplements to the updated State Master Agreement.

Prepared by: Jair Camacho
Jr. Engineer

Reviewed by: Brent Meyer
Senior Civil Engineer

Reviewed by: Barry Munowitch, AICP
Assistant City Manager

Mark G. Deven
City Manager

Attachment: Resolution



RESOLUTION NO. _____

**A Resolution Authorizing Execution of Program Supplements to the Master Agreement
Administering Agency-State Agreement for State-Funded Projects, No. 00192S**

WHEREAS, the City of Woodland is eligible to receive State funding for certain Transportation Projects, through the State of California, Department of Transportation, and

WHEREAS, Program Supplements to the above named Master Agreement need to be executed with the State of California, Department of Transportation before such funds could be claimed; and

WHEREAS, the City previously delegated the approval of these agreements to the Public Works Director.

NOW, THEREFORE, BE IT RESOLVED, Program Supplements to the above named Master Agreement are hereby approved contingent upon signature of the City Manager or their designee.

PASSED AND ADOPTED by the City Council of the City of Woodland this 28th day of October, 2008, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Marlin H. "Skip" Davies, Mayor

ATTEST:

Sue Vannucci, City Clerk