

City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: November 18, 2008

SUBJECT: Parks & Recreation Commission
Regular Meeting Minutes of September 22, 2008

Report in Brief

The Parks & Recreation Commission regular meeting minutes of September 22, 2008 are attached for the Council's review. No action necessary, this is informational only.

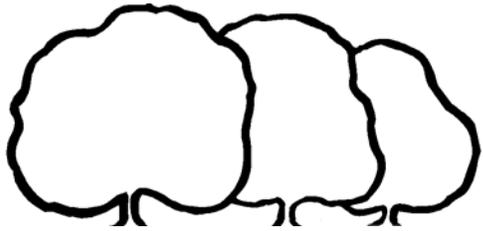
Recommendation for Action

No action required, informational report only.

Prepared by: Daniel W. Gentry
Director

Mark G. Deven
City Manager

Attachment



City of Woodland

Parks & Recreation Commission
Regular Meeting Minutes of September 22, 2008

I. CALL TO ORDER

Meeting convened at 6:30 p.m. at the Woodland Community & Senior Center, 2001 East Street, Woodland by Vice-Chairperson Crawford.

Commissioners

Present: Dennie, McKay, Barajas, Crawford

Absent: Murphy (two vacancies)

Staff: Gentry, Puccetti, Rice

Others: Alan Mitchell, Ponticello Enterprises
Ron Reta, Stantec Architecture

II. PLEDGE OF ALLEGIANCE

III. MINUTES

Commission Minutes of July 28, 2008 (Item 1)

Edits: "Park Hours Review" motion vote changed to 3-2 (Barajas & Crawford voted no).
Commissioner McKay moved to approve the July 28, 2008 meeting minutes as amended;
Commissioner Barajas seconded the motion. Motion carried 4-0.

IV. CORRESPONDENCE:

Department of Parks & Recreation letter dated August 21, 2008 responding to the Commission's letter to the Governor to keep state parks open. The letter stated the Governor's revised budget restored funding for State Parks (no parks will close). Commissioner Crawford said that next November, after the State elections, we may have new elected representatives. He asked that they be invited to a meet and greet with the Commission.

V. PUBLIC COMMENT

Art Williams, Woodland Tennis Club, had questions regarding the revised park hours that he would address later in the agenda.

VI. PRESENTATIONS (none)

VII. CONSENT CALENDAR

Administration Report (Item 2)
Parks Report (Item 3)

Recreation Report (Item 4)
Street Tree Report (Item 5)

Commissioner McKay moved to approve the Consent Calendar; Commissioner Dennie seconded the motion. Motion carried 4-0.

VIII. NEW BUSINESS-Action Items

Tony Diaz Soccer Field Naming (Item 6)

Director Gentry reported the Woodland Recreation Foundation has the naming rights for the new facilities at the Community & Senior Center. John Gerald, Woodland Soccer Club, has requested a soccer field or the new stadium be named after Yolo County Sheriff Officer Tony Diaz, who was killed in the line of duty. Gerald will submit his request to the Foundation and attend the Foundation's Board meeting on October 27, 2008 where the issue will be discussed.

Community & Senior Center Sports Facility Scheduling Policy (Item 7)

Recreation Superintendent Rice reviewed the draft Community & Senior Center Sports Facility Scheduling Policy and noted that the Woodland Sports Council's recommendations were included in the policy. The policy will provide staff guidance for the scheduling of the facility. Commissioner McKay moved to forward the Facility Scheduling Policy to the City Council for approval; Commissioner Barajas seconded the motion. Motion carried 4-0.

N2 Park Naming (Item 8)

Director Gentry asked the Commission to form a Park Naming Committee to develop the process and naming of the N2 Park in Springlake. Commissioner McKay moved for the Facilities Committee (Dennie, Barajas, Murphy) to handle the naming process for Park N2; Commissioner Dennie seconded the motion. Motion carried 4-0.

Commission's Annual Report (Item 9)

Director Gentry reviewed the 2007/08 Annual Report. Discussion ensued. Commissioner McKay moved to table this item until next month's meeting when there can be further discussion. Commissioner Dennie seconded the motion. Motion carried 4-0.

Sports Park & Fitness Center Grand Opening Committee (Item 10)

Director Gentry asked the Commission to form a subcommittee for the Grand Opening event scheduled for November 8, 2008. Commissioners Barajas, Crawford, and Murphy were assigned.

ADA Accessibility Option for the Community & Senior Center (Item 11)

Director Gentry introduced Ron Reta with Stantec and Alan Mitchell with Ponticello Enterprises. Gentry noted the Commission on Aging unanimously approved the project and its design at their meeting today. Reta reviewed the proposed plan to add additional ADA accessible parking stalls, a new accessible walkway between parking isles, and an automatic door operator to the Senior Center hallway. The cost is estimated at \$50,000 and will be funded by use of the Park Rehabilitation Project. Using these funds, may result in a current project being deleted from the Park Rehabilitation Project list.

Commissioner Barajas moved to forward to City Council the approval of the project which will be funded from the Park Rehabilitation Project; Commissioner Dennie seconded motion. Motion carried 4-0.

IX. NEW BUSINESS – INFORMATION ITEMS

Camarena & Christiansen Parks Irrigation Project Bids (Item 12)

Director Gentry reported the projects were put out to bid. The result was the low bid came in at 39% under the landscape architect's estimate which enabled the City to add both alternates to the project. The base project includes water service and irrigation upgrades at Camarena/Pedroia Ballfields and Christiansen Park. The alternates include removal of existing turf, soil amendments, fine grading and new turf from sod for Camarena & Pedroia Fields and Christiansen Park.

Dave Douglass Park Issues Update (Item 13)

Recreation Superintendent Rice reviewed the history of the issue which originated by neighborhood complaints regarding the usage of Douglass Park who expressed concern on the soccer league usage and resulting negative impact it is having on the neighborhood. Rice reviewed the Woodland Sports Council discussions and the Parks & Recreation Department's response letter written July 28, 2008 to the David Douglass Park Neighbors.

PUBLIC COMMENT:

Nikki (no last name given) expressed her concerns about the soccer program usage at Douglass Park that included garbage, traffic and parking issues, lack of response by the Police Department, and over scheduling of facility. Rosemary Jordan, expressed concern that lack of sufficient parking is impacting the residents and has resulted in their having no available parking for their family events. Mark Ochoa expressed concern that the facility is over scheduled; there is insufficient parking available, and concern about port-a-potty/waste issues. Pat (no last name given) was concerned that people are ticketed for having dogs off-leash however the park is littered by others and nothing has been done about that. (Resident, didn't give name) expressed concern about traffic and parking issues.

Robert Marin, Woodland Soccer Club, responded that they make every effort to clean up garbage after their events. He expressed concern that even with the new facilities, since the sport is rapidly growing, that they may still have a need for more fields. Director Gentry responded that November 8th the new soccer fields will be available and should be able to accommodate all the Woodland Soccer Club's games. In the future, additional fields we will be adding at the Sports Park as funding becomes available.

Resident (no name given) said that at some point you outgrow a facility, and you may need to limit the soccer program until you get a facility. He suggested that the nearby school parking lot could be used to help reduce the parking/traffic issues. He would like to see the Police Department issue tickets and more cooperation between the city entities to deal with the problems.

Discussion ensued. Consensus was reached to see how things improve after the Sports Park's grand opening on November 8, 2008. In the meantime, the Police Department will be asked to handle enforcement of parking and traffic issues.

X. OLD BUSINESS – ACTION ITEMS (none)

XI. OLD BUSINESS – INFORMATIONAL ITEMS

New Park Hours Ordinance Update (Item 14)

Director Gentry reported the Commission approved revising the park operating hours to dawn to dusk at last month's meeting and requested to review the ordinance language before it went to the City Council. Gentry said the ordinance provides a tool to the Police Department to deal with issues such as vandalism and illegal activity. Commissioner Crawford asked for the cost of replacing signs, and a Police Department update in approximately six months (March 2009) on how well the revised ordinance is working. Discussion ensued. Commissioner Dennie moved to approve the ordinance and forward it to the City Council; Commissioner McKay seconded the motion. Motion carried: 4-0.

XII. COMMITTEE REPORTS

XIII. OTHER BUSINESS

Commissioner Dennie reported she has received comments that the new Fitness Center will be in direct competition with local gyms. Director Gentry responded that it is not uncommon, and noted that when Country Oaks closed, many of its members came to the City requesting they provide fitness and tennis program opportunities. The Fitness Center creates an opportunity for the entire family to be active. The kids can be playing soccer while parents work out at the gym or go to the Dog Park. Commissioner Crawford asked if there was any movement on filling Commission's vacancies. Director Gentry said he had no update but Council may decide to appoint someone at the October 21st meeting.

XIV. BUSINESS ITEMS FOR NEXT MEETING: Tony Diaz Soccer Field Naming; N2 Park Naming; Sports Park & Fitness Center Grand Opening.

XV. NEXT MEETING DATE: October 27, 2008

XVI. ADJOURN: meeting adjourned at 9:05 p.m.

Respectfully submitted,

Diana Puccetti, Administrative Secretary
Parks & Recreation Department