



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: November 18, 2008

SUBJECT: Board and Commission Reappointments and Resignations for 2009

Report in Brief

Annually, the Council is required as per the Municipal and Government Codes, to appoint or reappoint members to the City Boards and Commissions prior to December 31 of each year.

Staff recommends that the City Council adopt the list of Board and Commission members for service during the calendar year 2009 as indicated. It is also recommended that Council accept the resignations of Margaret Vicars from the Historical Preservation Commission effective immediately, Frank Cooper from the Commission on Aging, Tanya McKay from the Parks and Recreation Commission and Val Manning from the Personnel Board at the end of their terms on December 31, 2008.

Background

The City of Woodland currently has ten approved Standing Boards or Commission within the City to address in depth various issues before the City. Some of these Boards or Commissions have been in place in some form for decades and have been altered in scope to meet the needs of the City. Annually, the Government Code requires and our Municipal Code concurs, that these Board and Commission members be reappointed prior to the expiration of their terms. A few years ago, Council determined not to limit the number of terms a citizen could serve on a Board or Commission and eliminated that restriction. The change has allowed qualified, interested and dedicated citizens to continue to serve and provide continuity to that Board or Commission.

Discussion

In keeping with both the Government and Municipal Code requirements, as well as, the desire of the City to provide a continuous flow of knowledge and information relevant to the specific Board or Commission, it is of benefit that Council reappoint interested members.

The following individuals are recommended for reappointment to the listed Board or Commission. A complete list is attached for your review and information.

<u>NAME</u>	<u>BOARD OR COMMISSION</u>	<u>TERM ENDING</u>
Jim Heffernan	Board of Building Appeals	December 31, 2012
Jorel Difuntorum	Library Board of Trustees	December 31, 2010
Bud Goding	Library Board of Trustees	December 31, 2010
Kay Hodges	Library Board of Trustees	December 31, 2010
Tom Bills	Manufactured Homes Fair Practices Commission	December 31, 2011
William Marcus	Manufactured Homes Fair Practices Commission	December 31, 2011
Robert Noren	Manufactured Homes Fair Practices Commission	December 31, 2011
Jeff McCallum	Manufactured Homes Fair Practices Commission	December 31, 2011
Maria Tapia	Parks and Recreation Commission	December 31, 2012
Lorna Carriveau	Personnel Board	December 31, 2012
Fred Lopez	Planning Commission	December 31, 2012
Kevin Spesert	Planning Commission	December 31, 2012
Bruce Jacks	Traffic Safety Commission	December 31, 2012

With the current vacancies and the acceptance of the resignations from Margaret Vicars, Frank Cooper, Tanya McKay and Val Manning, the following vacancies remain to be filled:

Board of Building Appeals	1 vacancy
Commission on Aging	1 vacancy
Historical Preservation Commission	1 vacancy
Parks and Recreation Commission	2 vacancies
Personnel Board	1 vacancy

The City Council should note that, based on the discussion during the October 21 meeting, the Boards and commissions reappointment process will likely change in the future. Staff is working on the potential changes to the process and will develop recommendations for consideration by the City Council.

As an alternative to the reappointment of the Board/Commission members listed above, the City Council could direct staff to initiate recruitment for all expiring positions. This alternative is not recommended by staff since it would be a departure from the former process without notice to the existing Board/Commission members. Staff believes that a change in this process would be more acceptable to Board/Commission members who would be affected if it was approved in association with the direction provided by the City Council on October 21.

Fiscal Impact

There is no fiscal impact to the City other than minimal advertising expense for vacancy notices.

Public Contact

Every Member of a Board or Commission who has an expiring term was contacted via personal letter and requested to make their wishes known to the City Clerk. Five of the thirteen members have not replied. Staff suggests reappointing these members as indicated unless contact is received from them at some point indicating they wish to resign from their Board or Commission.

The Agenda posting of the City Council via the Brown Act notification requirements was also accomplished.

Alternative Courses of Action

1. Adopt the list of Board and Commission members for service during the calendar year 2009 as indicated. It is also recommended that Council accept the resignations of Margaret Vicars from the Historical Preservation Commission effective immediately, Frank Cooper from the Commission on Aging, Tanya McKay from the Parks and Recreation Commission and Val Manning from the Personnel Board at the end of their terms on December 31, 2008.
2. Cease consideration of the reappointments and direct staff to initiate a recruitment process for all of the Board/Commission positions with expiring terms as described herein.

Recommendation for Action

Staff recommends that the City Council approve Alternative No. 1.

Prepared by: Sue Vannucci
Director of Administrative
Services/City Clerk

Mark G. Deven
City Manager

Attachment: Board and Commission List, 2009

BOARDS AND COMMISSIONS

2009

<u>COMMISSION</u>	<u>MEMBER</u>	<u>TERM ENDS</u>	<u>MEETING DATE</u>
Board of Building Appeals (Staff Liaison) 661-5819	*Jim Heffernan	12/31/12	On Call -
	Joseph Johnson	12/31/10	Community
	Edward Puccetti	12/31/09	Development
	VACANCY (Snetsinger)	12/31/12	Office
	Holt, Christopher	12/31/10	
Commission on Aging Susannah Reinhart (Staff Liaison) 661-5890	Lucinda Talkington	12/31/11	4 th Monday
	Don Campbell	12/31/11	3:30 p.m. -
	Regan Overholt	12/31/10	Senior Center
	Karen Wright	12/31/09	
	VACANCY (Cooper)	12/31/12	
Historical Preservation Commission (700) (Staff Liaison) 661-5824	Meta Bunse	12/31/09	
	Robert Orlins	12/31/10	2 nd Wednesday
	Cherly Brookshear	12/31/10	6:00 p.m. -
	William Butler	12/31/10	Council Chambers
	VACANCY (Vicars)	12/31/12	
Library Board (700) Sandra Briggs (Staff Liaison) 661-5984	Jorel Difuntorum	12/31/10	1 st and 3 rd
	*Bud Goding	12/31/10	7:30 p.m. -
	Thomas Pavao	12/31/09	Mondays
	Kay Hodges	12/31/10	Library
	Alain Traig	12/31/09	
Manufactured Home Fair Practices Commission (700) Cynthia Shallit (Staff Liaison) 661-5815	Erica Abel-Algren	12/31/10	
	Tom Bills	12/31/11	To be determined
	Alan Gering (alternate)	12/31/09	
	George Gumpy	12/31/10	
	*Bill Marcus	12/31/11	
	Robert Noren	12/31/11	
Jeff McCallum (alternate)	12/31/11		
Parks & Recreation Commission Dan Gentry (Staff Liaison) 661-5880	Angela Dennie	12/31/10	4 th Monday
	VACANCY (McKay)	12/31/09	7:00 p.m. -
	John Murphy	12/31/11	
	Tapia, Maria	12/31/12	
	Angel Barajas	12/31/09	
	Sam Crawford	12/31/09	
VACANCY (Van Muyden)	12/31/10		

BOARDS AND COMMISSIONS

2009

<u>COMMISSION</u>	<u>MEMBER</u>	<u>TERM ENDS</u>	<u>MEETING DATE</u>
Personnel Board <i>Amy Buck</i> <i>(Staff Liaison) 661-5811</i>	Lorna Carriveau	12/31/12	On Call
	VACANCY (<i>Manning</i>)	12/31/12	
	Cathy O'Connell	12/31/09	
	Letha Sines	12/31/11	
	Donna Slattery	12/31/10	
Planning Commission (700) <i>(Staff Liaison) 661-5820</i>	Steve Barzo	12/31/11	1 st and 3 rd
	Fred Lopez	12/31/12	Thursdays
	Myriam Gonzalez	12/31/11	7:00 p.m. -
	Patricia Murray	12/31/10	Council Chambers
	Seth Wurzel	12/31/10	
	*David Sanders	12/31/09	
	Kevin Spesert	12/31/12	
Traffic Safety Commission <i>Brent Meyer</i> <i>(Staff Liaison) 661-5947</i>	Ronald Mikalson	12/31/10	1 st Monday
	Michael Lemaire	12/31/11	6:30 p.m. -
	Bruce Jacks	12/31/12	Council Chambers
	Melody Parker	12/31/10	
	Duane Toney	12/31/11	
Undergrounding	Jerry Barr	Cable TV	On Call
	Brian Sweeney	PG&E	
	Ron Pinegar	Staff Person	
	Andrew Morris	City Attorney	
	John Eaton		
	Ray Guenther	Pacific Bell	
	Greg Meyer	PW Director	

* **DENOTES CHAIR**