HISTORICAL PRESERVATION COMMISSION

APPROVED ACTION MINUTES JUNE 13, 2007

MEMBERS PRESENT: Hancock, and Vicars

MEMBERS ABSENT: Bunse STAFF PRESENT: Norris

GUESTS:

Roll Call:

Meeting called to order at 6:00 PM.

Approval/Revision of Agenda:

The Agenda was approved as submitted

Approval of Minutes:

Commissioner Vicars requested a text change, the word re-adjourned to resumed.

Secretary's Report:

- Staff informed the Commission about discussions with SHPO and a possible workshop that we can schedule regarding use and interpretation of the Secretary of the Interior's Standards for the Treatment of Historic Properties. SHPO has offered to do ether a longer in depth workshop that would probably have to be scheduled during the day or an abbreviated version that could be held in an evening. SHPO had indicated that they would want this to be a broader invite list to include other area communities as well as member of the public and the development community. The Commission recommended that we should schedule at a time that works best with staff's schedules.
- Staff mentioned that they have been working to find and contact individuals who might be interested in joining the Historic Preservation Commission. Commissioner Vicars made a statement to the viewing public to ask interested individuals to apply.
- Staff indicated that next month staff would not be available on the 11th and asked if the Commission meeting could be changed to July 18th, the third Wednesday of the month. Commissioner Vicars and Hancock agreed.

Subcommittee Reports:

None Reported

Public Comment:

No public comment.

Commission and Staff Comments:

Commissioner Vicars requested that she would like to see the Beamer – Metroni honorary district brought back on the July agenda.

<u>Discussion Regarding Ordinance 12A-4-1 to 9</u>

Staff provided an overview of the key elements of the Ordinance 12A in which projects that are located within a historic district, or are a designated landmark or which involve demolition and determination of

historic significance are required to be reviewed before the Commission. To facilitate this review, staff has prepared a draft application and a question and answer sheet.

The Commission indicated that there should be a clearer definition of what is "designated" The Commission also asked that time limits stated in the Ordinance text be clarified. Commissioner Hancock asked that all pertinent sections of the General Plan and other relevant plans with guidelines be provided to the Commission next time with the updated draft.

Staff let the Commission know that there will likely be a project coming forward for review on the meeting of the 18th.

Walking Tour Booklet Update:

Staff indicated that the materials and information have now been sent to the graphic artist. They are working on refinement of information and cover designs. The Commission indicated great appreciation and recognition of the time and effort that has put into updating the booklet. The Commission recognized Ron Pinegar and all of his efforts in brining the project forward and ensuring its completion. Adjournment:

Meeting adjourned at 7:00 PM.

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