



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: April 21, 2009

SUBJECT: Library Board of Trustees meeting March 23, 2009

Report in Brief

Staff recommends that the City Council receive the Library Board meeting minutes for March 23, 2009.

Recommendation for Action

No action required.

Prepared by: Carol Beckham
Reference Librarian

Reviewed by: Sandra Briggs
Library Services Director

Mark G. Deven
City Manager

Attachments

**WOODLAND PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes, March 23, 2009**

Present: Bud Goding, Jorel Difuntorum, Tom Pavao, Kay Hodges

Staff: Sandra Briggs, Carol Beckham

The Library Board of Trustees meeting was called to order at 7:40 PM.

- I. Welcome Visitors
There were no visitors.
- I. Public Comment
There was no public comment.
- II. Review of Agenda
The agenda was approved.
- III. Approval of Minutes
On motion made by Bud and seconded by Jorel, the minutes of March 16, 2009, were approved as corrected.
- IV. Communications
Sandy reported that Carol had obtained the information on the engraved glass blocks that were removed during the 2005 renovation. There are 87 blocks and the cost of each was \$250. The engraving on some blocks is lengthy. Sandy will research the cost of obtaining a plaque that will contain only the names of the contributors.
- V. Old Business
 - A. Discuss budget considerations
Sandy reported that all department heads met with the City Manager on this date. A \$7.2 million budget reduction is being proposed. The City Manager initially proposed a 50 percent reduction for the library. Sandy provided him with information that illustrated the fact that such a cut would result in the library being open only eight hours a week with a staff of two part time employees. The City Manager then requested that Sandy provide him with a cost projection based on the library being open 20 to 25 hours per week. After discussion, a motion was made, seconded and approved that the Board authorize Sandy to present a counter-proposal to the City Manager based on the library being open 40 hours a week (five days per week) and incorporating other service and staff reductions as previously developed in her cost/benefit analyses. The Board also discussed strategies for garnering public support against the drastic cuts being proposed.
- VI. New Business
 - A. Consider Policy Change for Leake Center

It was moved by Bud and seconded by Tom that outside users of the Leake Room be informed of the potential elimination of their use of this facility due to the extensive staff costs associated with this service.

VII. Reports

A. Director

No report.

B. Board

1) Council meeting attendance

Kay attended the March 17, 2009 Council meeting where Sandy was presented with a proclamation declaring the week of April 12-18 as National Library Week.

2) Individual Board reports

Tom attended the last Literacy Council meeting and reported the Council is doing well and has several new members. Sue Bigelow presented the report she had previously shared with the Board.

The meeting was adjourned at 9:00 PM.

The next meeting will be April 6, 2009.

Minutes prepared by Kay Hodges.