



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL,

AGENDA ITEM

TO: THE HONORABLE MAYOR AND
CITY COUNCIL

DATE: June 2, 2009

SUBJECT: Substantial Amendment to the PY 2008 Community Development
Block Grant Action Plan

Report in Brief

Under the American Recovery and Reinvestment Act (ARRA) the City of Woodland is receiving \$154,946 of Community Development Block Grant Recovery (CDBG-R) funds. Staff requests that the City Council approve the attached resolution approving the Substantial Amendment to the PY 2008 Community Development Block Grant (CDBG) Action Plan (Attachment A),.

Background

The American Recovery and Reinvestment Act of 2009 appropriated \$1 billion in CDBG funds to states and local governments to carry out, on an expedited basis, eligible activities under the CDBG program that maximize job creation and economic benefit. These are one-time funds. As an entitlement city, Woodland is receiving a direct allocation of \$154,946 from HUD. Entitlement cities are required to submit a Substantial Amendment to the PY 2008 CDBG Action Plan (Attachment A), describing the specific activities to be funded with CDBG-R funds, by June 5, 2009.

Like the CDBG entitlement, a portion of the CDBG allocation may be allocated to general administration costs and public services. However, a maximum of 10 percent may be used for administration, rather than the usual 20 percent. Table 1 displays the breakdown of the \$154,946 available. See Attachment A for the staff recommended allocations.

**Table 1:
PY 2008 Substantial Amendment Budget
CDBG Recovery Funds**

USES	CDBG-R
10% Administration	\$15,495
15% Public Services	\$23,242
Public Facilities/Housing Improvements	\$116,209
TOTALS	\$154,946

Discussion

On March 17, 2009 HUD notified the City that \$154,946 of CDBG-R funds had been allocated to the City of Woodland. At that time, very limited guidance was given as to how the funds may be used. On May 6, 2009 HUD released a notice, establishing operating procedures and guidance for the CDBG-R funds.

In addition to being a CDBG eligible activity the funds must be used to maximize job creation and economic benefit. Any eligible activity must also address:

- (A) Preserving and creating jobs and promoting economic recovery;
- (B) Assisting those most impacted by the recession;
- (C) Providing investment needed to increase economic efficiency;
- (D) Investing in transportation, environmental protection, or other infrastructure that will provide long-term economic benefits;
- (E) Minimizing or avoiding reductions in essential services; or
- (F) Fostering energy independence.

The May 6th notice also indicated that Substantial Amendments were due June 5, 2009 and if the amendments were not received by this date, the funds could be disencumbered.

For the public facility portion of these funds, **it is proposed to allocate \$61,000 to the Housing Assistance Program, which offers low-interest loans to eligible homebuyers of the City's Affordable Homebuyer Program in Spring Lake and \$55,209 to the ADA Improvement Project (09-17) to construct ADA curb ramps in priority corridors, for a total of \$116,209.** This activity will address (D), investing in infrastructure that will provide long-term economic benefits. The Affordable Homebuyer Program will assist in the development of Spring Lake, create construction jobs and indirect jobs, get households to occupy homes, stabilize the neighborhood and stimulate economic development in the City as a whole, not to mention payment of building permit fees, property taxes, and sales taxes. In addition, by funding the ADA Improvement Project the City will be able to invest in needed infrastructure, create construction jobs, and make the City more accessible to the disabled community.

Until the May 6th notice, it was unclear if these funds were going to be available for public service activities; therefore City staff had very limited time to prepare. The May 6th notice indicated that 15% of the allocation (\$23,242) may be spent on public service activities which address the goals A-F stated in the preceding page. To meet the June 5, 2009 deadline and include the level of detail on activities that HUD is requiring in the Substantial Amendment, staff scrutinized the PY 2008 Action Plan for organizations and specific public service activities, which would address the goal of the Recovery Act. City staff targeted three service providers who apply for CDBG funds annually for their programs and whose services would address one of the six goals listed above. The service providers were contacted and asked to answer the following questions necessary to successfully spend the grant funds.

1. Due to the economic downturn, what services does your organization offer that is strained and is experiencing a significant increase in demand? What is the cause of this increase in demand?
2. If your organization were to receive \$10,000 to \$20,000 in grant funds what type of service would you fund to address either (B) or (E) summarized on page 2?
3. What other sources of funds do you have to address this increase in demand for services?
4. What systems do you already have in place or could be implemented in order to document that the individuals or households being helped, need the help due to a recent job loss or other affects of the down-economy?

Staff evaluated the proposals (Attachment B) and are recommending for the City Council's consideration the activities that would best assist those most impacted by the recession (goal B), minimize or avoid reductions in essential services (goal E), and spur job creation. **Staff is recommending the following public service allocations:**

Programs	\$ Amount
LSNC - Foreclosure Prevention Project	\$10,000
STEAC Vocational Assistance	\$3,242
Yolo Wayfarer Meals Program	\$10,000
Total Public Services	\$23,242

In order to expedite distribution of grant funds, HUD is waiving some citizen participation requirements and specifically detailing the availability of documents. The time for public comment has been reduced to a minimum of seven calendar days and no public hearing is required. The Substantial Amendment materials must be posted on the grantee's official website as the materials are developed, published, and submitted to HUD and grantees must ensure that non-English speaking persons and persons with disabilities have access to copies of the Substantial Amendment in public places.

Fiscal Impact

Ten percent of the grants funds (\$15,495) may be used for administration costs. The City already receives an annual entitlement of CDBG, where 20 percent of the funds, approximately \$115,000 can be used towards administration of the grant. With the additional administration funds for CDBG-R there will be no impact on the General Fund.

Public Contact

The Substantial Amendment was posted on the official City website and hard copies were available at City Hall and the Community Development Annex. Any public input received was incorporated into the Substantial Amendment. This item was also posted to the City Council agenda.

Alternative Courses of Action

Alternative #1:

- Approve the Substantial Amendment to the PY 2008 CDBG and adopt the accompanying resolution

Alternative #2:

- Direct staff to implement the above actions with specific alternative funding allocations

Alternative #3:

- Direct staff to cease further consideration of the Substantial Amendment to the 2008-2009 CDBG Action Plan

Recommendation for Action

Staff recommends that the City Council adopt Alternative 1.

Prepared by: Devon Horne,
Redevelopment/Housing Analyst

Reviewed by: Cynthia Shallit
Redevelopment Manager

Reviewed by: Barry Munowitch, AICP
Assistant City Manager

Mark G. Deven
City Manager

Attachment A: Substantial Amendment
Attachment B: Public Service Proposals
Attachment C: Resolution

2008-2009 Program Year



Substantial Amendment Action Plan

Jurisdiction: <u>City of Woodland</u> Lead Agency	CDBG-R Contact Person: <u>Cynthia Shallit</u> Address: 300 First Street Woodland, CA 95695
Jurisdiction Web Address: http://cityofwoodland.org/gov/depts/cd/redev/ community_development_block_grant_(cdbg)/c dbg_recovery.asp	Telephone: (530) 661-5815 Fax: (530) 406-0832 Email: cynthia.shallit@cityofwoodland.org

Introduction

On April 15, 2008, the City of Woodland adopted the 2008-2009 Action Plan covering the period of July 1, 2008 through June 30, 2009. The City's Action Plan was approved by the U.S. Department of Housing and Urban Development on August 15, 2008. The Action Plan is a planning document required by HUD for localities receiving federal Community Development Block Grant (CDBG) and other formula grant program funds. The Action Plan outlines specific projects and activities that the City will carry out during the July 1, 2008 through June 30, 2009 fiscal year.

A. SPREADSHEET FOR REPORTING PROPOSED CDBG-R ACTIVITIES

The Activity Data Spreadsheet is included as Table 2.

B. SUMMARY OF PROPOSED CDBG-R ACTIVITIES

PLANNING and ADMINISTRATION

- 1) Activity Name: CDBG Administration

(a) Activity Description:

Funding Amount: \$15,496
HUD Matrix Code: 21A General Program Administration
Citation: 570.206

Funding will cover costs of staff time and consultant services related to the overall administration of the CDBG-R funds, including coordination, implementation, management, monitoring, reporting, and evaluation. Funds will also contribute to planning and citizen participation efforts required to implement the grant.

(b) Jobs Created:

This will continue to fund the City's CDBG administration expenses.

(c) Additional Activity Information:

This activity is not applicable

(d) Responsible Organization Agency:

City of Woodland

Attn: Cynthia Shallit

300 First Street

Woodland, CA 95695

(530) 661-5815

Cynthia.shallit@cityofwoodland.org

CAPITAL and OTHER PROJECTS

2) Activity Name: Homebuyer Assistance Program

(a) Activity Description:

Funding Amount: \$55,000

HUD Matrix Code: 13 Direct Homeownership Assistance

Citation: 570.208(a)(3) – Low/Mod Housing

Description:

This program assists households at or below 80 percent of the area median income with homebuyer assistance loans through a maximum \$75,000 City loan. The program will assist eligible homebuyers in the City's Affordable Housing Program in Spring Lake to obtain affordable financing and homeownership. This program will generate program income when the housing assistance loans are repaid upon sale or transfer of title.

(b) Jobs Created:

The program will generate construction jobs when the homes are built as well as spur additional economic benefit to all businesses involved with the selling of a home.

(c) Additional Activity Information:

Not Applicable

(d) Responsible Organization Agency: City of Woodland

Contact: Cynthia Shallit

(530) 661-5815

3) Activity Name: ADA Improvement Project

(a) Activity Description:

Funding Amount: \$61,209
HUD Matrix Code: 03L Sidewalks
Citation: 570.208(a)(2)(D)(ii)(A) – Low/Mod Clientele

Description:

The project will construct ADA compliant ramps and paths of travel in identified priority corridors in the City. The CDBG-R funds will support project costs to undertake the additional intersections.

(b) Jobs Created:

Construction jobs to complete this project will be created.

(c) Additional Activity Information:

Not Applicable

(d) Responsible Organization Agency: City of Woodland

Contact: Brent Meyer
(530) 661-5947

PUBLIC SERVICE

1) Activity Name: Foreclosure Prevention Project

(a) Activity Description:

Funding Amount: \$10,000
HUD Matrix Code: 05C Legal Services
Citation: 570.208(a)(2) – Low/Mod Clientele

Description:

Provide direct representation to low and moderate income homeowners. In direct representation of Woodland clients, LSNC will negotiate with lenders to secure loan modifications or refinancing for borrowers who are in default or at risk of being in default. In cases where a foreclosure sale is already pending, LSNC will attempt to postpone that sale to give enough time to negotiate a loan modification or refinance. Finally, in cases where it is clear that the homeowner was a victim of predatory lending, LSNC will represent the borrower in a suit against the lender, where feasible.

(b) Jobs Created:

One part-time, temporary attorney position will be created to carry out this activity while funding is available.

(c) Additional Activity Information:

Not applicable.

(d) Responsible Organization Agency: Legal Services of Northern California, Yolo County

Contact: Alysya Meyer, Managing Attorney
619 North Street
Woodland, CA 95695
phone: 530-662-1065

2) Activity Name: Vocational Assistance

(a) Activity Description:

Funding Amount: \$3,242
HUD Matrix Code: 05 H Employment Training
Citation: 570.208(a)(2) – Low/Mod Clientele

Description:

Demand for this type of assistance has been growing since the beginning of the economic downturn; certain industries have been losing jobs forcing workers to get training in new fields to be employable. This program will provide assistance to low income Woodland residents for tuition, fees, books and materials for vocational and community college course.

(b) Jobs Created:

This activity will not specifically create jobs, but will assist individuals in getting trained in order to obtain a job. In the economic downturn there is still a demand for employees in vocational positions.

(c) Additional Activity Information:

Not applicable.

(d) Responsible Organization Agency: Short Term Emergency Aid Committee (STEAC)

Contact: Susan Simon, Executive Director
1900 E. Eighth Street
Davis, CA 95618
phone: 530-758-8435

3) Activity Name: Wayfarer Meals Program

(a) Activity Description:

Funding Amount: \$10,000
HUD Matrix Code: 05 Public Service
Citation: 570.208(a)(2)(D) – Low/Mod Clientele

Description:

Provide an expanded meal program that has been reduced due to lack of funding, but at the same time has experienced an increase in demand from families seeking food assistance. The meal program currently uses donated "day-old" product from local grocers to provide meals for less than \$2 per meal. This system limits the nutritious value of meals. Additional funding would allow the Wayfarer to purchase meat and fresh vegetables to include in the meals.

(b) Jobs Created:

This activity will not specifically create jobs, but will assist households that have been strained by the economic downturn, such as losing a job, losing housing due to foreclosure, or reduced income.

(c) Additional Activity Information:

Not applicable.

(d) Responsible Organization Agency: Yolo Wayfarer Center

Contact: Leona Jull, Executive Director
207 Fourth Street
Woodland, CA 95695
phone: (530) 661-1218 ext 302

A summary of the specific activities that will be implemented with the allocation of CDBG-R funds (\$154,946) is provided in Table 1. In addition, the Activity Data Spreadsheet is included as Table 2.

C. PUBLIC COMMENT

A summary of the public comments received in regards to the proposed CDBG-R Substantial Amendment are listed below. The Substantial Amendment was available on the City of Woodland's official website, www.cityofwoodland.org, from May 18, 2009 through June 2, 2009. Hard copies of the amendment were also available at City Hall, 300 First Street, Woodland and the Community Development Annex, 520 Court Street, Woodland.

Response:

No responses have been received to date.

The following budget adjustments have been made to the 2008-2009 Action Plan to allocate the CDBG-R funds.

Table 1.

CDBG Program/Activities		
Planning And Administrative	CDBG-R	Total Funds Available
Administration	\$15,495	\$15,495
Subtotal Planning, Administration	\$15,495	\$15,495
Public Facilities and Public Improvements		
Homebuyer Assistance Program	\$61,000	\$61,000
ADA Improvement Project	\$55,209	\$55,209
Subtotal Public Facilities and Public Improvements	\$116,209	\$116,209
Public Services		
LSNC - Foreclosure Prevention Project	\$10,000	\$10,000
STEAC Vocational Assistance	\$3,242	\$3,242
Yolo Wayfarer Meals Program	\$10,000	\$10,000
Subtotal Public Services	\$23,242	\$23,242
Total Amount for CDBG-R Activities	\$154,946	\$154,946

Table 2
CDBG-R Activity Data Spreadsheet

Jurisdiction/Grantee Name: City of Woodland		CDBG-R Fomula Grant Amount: \$154,946				Date: June 5, 2009	
Activity Name	Activity Description	Eligibility (Regulatory or HCDA Citation)	National Objective Citation	CDBG-R Project Budget (\$)	Additional Recovery Funds (\$)	Other Leveraged Funding (\$)	Total Activity Budget
Administration	General administration: including implementation, management and monitoring of the CDBG-R Funds. Amount is consistent with the 10 percent cap for the CDBG-R grant.	570.208	N/A	\$15,496			15,496
Homebuyer Assistance	Provide low-interest loans to eligible homebuyers of the City's Affordable Housing Program in Spring Lake. These funds will assist in the development of Spring Lake, create construction jobs and indirect jobs, get households to occupy homes, stabilize the neighborhood and stimulate economic development in the City as a whole.	570.201(n)	570.208(a)(3)	\$61,000		100,000	161,000
ADA Improvement Project	Expansion of City's efforts to construct ADA compliant ramps and paths of travel in identified priority corridors in the City. The CDBG-R funds will support project costs to undertake the additional intersections.	570.201(c)	570.208(a)(2)(D)(i) i)(A)	\$55,209			55,209
Foreclosure Prevention Project	Provide low to moderate income households with foreclosure-prevention assistance, including providing direct attorney representation to homeowners to negotiate with lenders to secure loan modification or refinancing for borrowers who are in default or at risk.	570.201(e)	570.208(a)(2)	\$10,000			10,000
Vocational Assistance	Provide assistance to low income residents for tuition, fees, books and materials for voctional and community college course to eventually obtain a job. Assistance can only be obtained once in two years.	570.201(e)	570.208(a)(2)	\$3,242	\$0	\$5,000	8,242
Meals Program	Provide an expanded meal program, that has been reduced due to lack of funding, but at the same time has experienced an increase in demand from families seeking food assistance. CDBG-R funds will allow the Wayfarer to purchase meat and fresh vegetables to include in the meals.	570.201(e)	570.208(a)(2)(D)	\$10,000			10,000

Attachment B
Public Service Project Proposals

Proposal #1

Short Term Emergency Aid Committee (STEAC)

Project Proposal: STEAC is experiencing an increase in demand for services in the areas listed below. In addition, if STEAC were to receive CDBG-R grant funds the cash assistance would be prioritized in the following way:

1. Requests for assistance from low income residents for tuition, fees and books and materials for vocational and community college courses. This increase in demand is due to the economic downturn.
2. Request for assistance for miscellaneous family expenses. These include expenses for driver's licenses, transportation, gasoline, medical expenses and more. Request for this type of assistance is expected to increase, because of the expected decline in support by public agencies, mostly caused by the shortfall in the state budget.
3. Request for assistance for California identification cards by low-income residents of Woodland and the rest of Yolo County. This increase started about one year ago as the result of a requirement that low-income residents must have the identification card before receiving financial and employment benefits under the CalWORKS Program. The requirement applies to all family members. In many cases, this has also resulted in requests for assistance for getting birth certificates, which are needed to receive a California identification card.

Other Sources of Funds: While demand for services has increased, revenue from typical sources has declined. In the past year, income from public agencies, philanthropic foundations, workplace giving and individual donors has decline somewhat.

STEAC has received a \$25,000 grant from the Sierra Health Foundation to help meet the increasing demand for all of the organization's emergency assistance. STEAC has allocated \$5,000 of that grant to pay for assistance with education, family miscellaneous expenses and licenses. The projected budget for this service is \$25,700. Because of the increased demand, STEAC estimates up to a 25 percent increase in this budget, which means a budget of about \$30,000.

A grant from the City of Woodland would help pay for these additional expenses, many of which would occur in the city.

Screening System: Before receiving assistance from STEAC, low-income residents must undergo a screening process, which documents changes in the sources of income. Information that is collected includes whether the resident has recently lost a job or had work hours reduced. In addition, client data includes changes in income and expenses that could be caused by the economic downturn (although that specific question is not asked as part of the screening process).

Proposal #2

Legal Services of Northern California (LSNC)

Addressing Recovery Act Goals –Assisting those most impacted by the Recession:

Since December, the number of Woodland residents seeking assistance with foreclosure prevention has increased 400% compared to the previous 5 months, while the number of Woodland residents seeking assistance with debt collection defense has tripled. Our ability to adequately serve all of the Woodland residents seeking these services is strained because we only have two attorneys to handle the nearly 1,400 cases our office handles each year. Foreclosure prevention cases are also extremely time consuming, requiring numerous calls to the mortgage servicer, lender, trustee, and attorneys involved in the foreclosure and require advocates to review and analyze voluminous documents. The reason for this dramatic increase is that there are no other free foreclosure prevention services offered elsewhere in the County, nor can consumers receive free legal advice elsewhere in the County about how to handle debt collection issues. The clients seeking services in these two areas typically have recently experienced a loss of income that has prevented them from paying their debt, whether it is mortgage payments or medical bills.

Program Proposal: LSNC will use grant funds for one of the two projects proposed below to assist those most impacted by the recession.

1. Foreclosure Prevention Project

LSNC is the only program we know of in Woodland providing free foreclosure-prevention assistance. We have been unable to do outreach or take cases for direct representation because of a lack of resources. In addition, the sheer number of possible cases in Yolo County could easily swamp our limited resources. Based on the fact that there were 151 new foreclosures in Woodland in April alone (plus 292 bank owned homes); we know there is a much greater need for counseling and representation than we are currently able to service. When we are unable to provide assistance or when people are simply unaware of our existence, they are more likely to fall prey to expensive scam artists or to do nothing until it is too late to avoid foreclosure.

Because we only have two attorneys to handle all of our cases, we have been unable to adequately serve the numerous clients who have recently contacted our office for assistance with foreclosure prevention. Moreover, Woodland does not have any other free foreclosure prevention services. In fact, there is not a single Housing and Urban Development (HUD) approved counseling agency in the City. HUD approved counseling agencies provide free information and assistance to help homeowners avoid foreclosure. Our office is seen in the community as one-stop shopping for people with legal problems. Because of our unique position in the community, we are on the front lines of seeing an upswing of Woodland residents facing problems related to defaults and foreclosure on their homes. Because there are no such counseling agencies, homeowners in financial difficulty are turning to unreliable and unlicensed private individuals who promise impossible results and charge significant sums of money. Homeowners become desperate and sign agreements that they neither understand nor are in their best interest.

If we are awarded \$20,000, we will hire a part-time contract attorney to specifically handle foreclosure cases in Woodland. We will provide direct representation to homeowners who meet

our criteria for representation. In direct representation of clients, we will negotiate with lenders to secure loan modifications or refinancing for borrowers who are in default or at risk of being in default. In cases where a foreclosure sale is already pending, we will attempt to postpone that sale to give us enough time to negotiate a loan modification or refinance. Finally, in cases where it is clear that the homeowner was a victim of predatory lending, we will represent the borrower in a suit against the lender, where feasible.

The Foreclosure Prevention Project will assist families in staying in their established communities. Staying in the community can increase educational achievement for children who do not have to change schools and maintain support systems for single parents and the elderly, along with other families. We will help maintain the creditworthiness of our clients, which promotes entrepreneurial progress in Woodland. Finally, educating the public and staffing a HUD approved counseling agency in Woodland will help to prevent further predatory lending.

2. Debtor's Rights Clinic

Another option for use of the funds to assist those most impacted by the recession is to start a Debtor's Rights Clinic. Because of the economic downturn, numerous Woodland residents have sought assistance from our office with overwhelming debt. Many of the clients seeking assistance with handling debt collection issues have experienced an unexpected decrease in income that caused them to fall behind on their payments. In 2007, before the recession began, 14.7 percent of U.S. families had debt exceeding 40 percent of their income. (Source: U.S. Congress' Joint Economic Committee, "Vicious Cycle: How Unfair Credit Card Company Practices Are Squeezing Consumers and Undermining the Recovery," May 2009). As household wealth has declined in the downturn, more American families are facing financial distress due to high debt burdens. Poor credit impacts many aspects of consumers' lives, including the ability to find housing.

LSNC will use funding for the Debtor's Rights Clinic to hire a part-time attorney to provide bi-weekly educational workshops for Woodland residents targeted at educating consumers about credit issues. The clinic will help clients understand and evaluate their budgets, respond to and settle creditor lawsuits, understand their legal rights, stop creditor harassment, develop strategies to respond to collection tactics, and create debt repayment strategies. LSNC will also provide direct representation in select cases.

Other Sources of Funds: None. We are currently providing limited services to Woodland residents facing foreclosure through our main source of funding, the Legal Services Corporation. However, we cannot meet the increase in demand for services with existing resources. We also provide limited assistance to debtors, although we have not been able to offer direct representation or legal workshops because of our limited resources.

Screening System: LSNC uses a two page intake sheet to screen clients and the information provided is then entered into LSNC's secure client database, PIKA. Clients then meet with our intake specialist for an initial interview to discuss their situation. The interview includes questions to elicit information about the causes of the client's current crisis, including changes in the client's income.

Proposal #3

Yolo Wayfarer Center

Addressing Recovery Act Goals - Minimizing or avoiding reductions in essential services

Yolo Wayfarer Center has reduced its emergency beds from 73 to 50, eliminated the noon lunch program and eliminated the grocery bag distribution program because of a reduction in donations and grant funding – a result of the economic downturn. Below is a comparison of three Wayfarer services of the first quarter of 2008 and the first quarter of 2009:

- Dinner meals: increase by 4%

(An average of 2,344 meals served per mo in 2008; an average of 2,436 meals served per mo in 2009).

- Shelter Bednights increase by 24%

(An average of 1,093 bednights provided per month in 2008; an average of 1,422 bednights provided per month in 2009).

- Requests for Grocery bags, rental and utility assistance increase by 37%

(An average of 764 referrals provided per month in 2008; an average of 1,196 referrals provided per month in 2009)

Those seeking referrals for food and assistance have indicated reduced income and the need to utilize rent and utility funds to provide food for their families.

YWC has experienced a 23% reduction in funding resources from 225,500 in 2008 to our current Emergency Shelter budget of \$175,000 for 2009. Since the adoption of this budget in December 2008, YWC experienced a reduction of \$15,000 in Emergency Food and Shelter Program funds and \$5,000 in CDBG funds.

The meal program currently uses donated “day-old” product from local grocers to provide meals for less than \$2 per meal. This system limits the nutritious value of meals. Additional funding would allow us to purchase meat and fresh vegetables to include in the meals.

Project Proposal: Yolo Wayfarer Center would use all the funds to increase the meal program for the increased number of families seeking food assistance.

Other Sources of Funds:

Yolo Wayfarer Center is continually seeking new funding but at this time there is no commitment from any funder that would meet the increased need.

Screening System: Staff currently collects monthly surveys from clients accessing free food and clothing give-aways. The survey would be revised to include additional questions and could distribute the survey at an evening meal to get a baseline response. The survey would include these questions:

1. Have you recently lost a job or had a decrease in income? Are you unemployed?
2. Are you in danger of losing your housing because of the economic recession?

Results of these surveys would be reported to the city.

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODLAND TO APPROVE THE SUBSTANTIAL AMENDMENT TO THE PY 2008 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ACTION PLAN

WHEREAS, the City of Woodland (“City”) has received an allocation of Community Development Block Grant Recovery (CDBG-R) Funds under the 2009 American Recovery and Reinvestment Act from the Department of Housing and Urban Development (HUD);

WHEREAS, as part of the program requirements, the City must submit a Substantial Amendment to the PY 2008 CDBG Annual Action Plan that describes how the funding will be spent to maximize job creation and economic benefit; and

WHEREAS, the Substantial Amendment was made available to the public and public input has been incorporated into the Substantial Amendment.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1: This City Council hereby finds and determines that the foregoing recitals are true and correct;

Section 2: This City Council hereby approves the Substantial Amendment to the PY 2008 CDBG Annual Action Plan with the funding allocations as recommended by staff;

Section 3: This City Council hereby directs staff
(a) to complete the Substantial Amendment to the PY 2008 Action Plan, as well as any other items required by the U.S Department of Housing and Urban Development (HUD), incorporating the adopted funding allocations along with any public input received during the public comment period;
(b) to forward the completed Substantial Amendment to HUD by June 5, 2009;

Section 5: This City Council hereby authorizes
(a) the City Manager to execute any agreements, contracts or other documents with the appropriate entities to carry out the CDBG Funded activities;
(b) authorize the Finance Officer to make the budget allocations as specified;

Section 6: This Resolution shall take effect from and after the date of its passage and adoption.

PASSED, APPROVED AND ADOPTED this 2nd day of June, 2009 by the following vote:

AYES:
NOES:
ABSENT:

ABSTAIN:

Marlin H. "Skip" Davies, Mayor

ATTEST:

Sue Vannucci, City Clerk

APPROVED AS TO FORM:

Andrew Morris, City Attorney