

City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: July 21, 2009

SUBJECT: Regular COA Meeting Minutes of May 18, 2009, Regular Parks & Recreation Commission Meeting Minutes of May 18, 2009, and Joint Meeting of Parks & Recreation and COA Meeting Minutes of June 1, 2009

Report in Brief

Minutes for Regular COA for May 18, 2009, Regular Parks & Recreation Commission Meeting Minutes for May 18, 2009 and the Joint Commissions of COA and the Parks & Recreation meeting minutes of June 1, 2009 are attached for the Council's review. No action necessary, this is informational only.

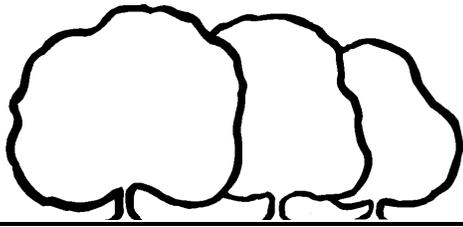
Recommendation for Action

No action required, informational report only.

Prepared by: Daniel W. Gentry
Director

Mark G. Deven
City Manager

Attachment



City of Woodland

Commission on Aging
Regular Meeting Minutes of May 18, 2009

I. CALL TO ORDER

Meeting convened at 3:32 p.m. at the Community & Senior Center, 2001 East Street, Woodland, California; Chairperson Wright presiding.

Commissioners Present: Campbell, Overholt, Wright, (vacancy)
Absent: Talkington
Staff: Gentry, Reinhart, Atchison
Guests:

II. PLEDGE OF ALLEGIANCE

III. MINUTES: **Meeting Minutes of April 27, 2009 (Item 1)**

Commissioner Overholt moved approval of the Minutes of March 23, 2009; Commissioner Campbell seconded. Motion carried.

IV. CORRESPONDENCE (none)

V. PUBLIC COMMENT (none)

VI. PRESENTATIONS (none)

VII. CONSENT CALENDAR: **Senior Center Report (Item 2)**

Commissioner Campbell moved approval of the Consent Calendar; Commissioner Overholt seconded. Motion carried.

VIII. NEW BUSINESS – ACTION ITEMS (none)

IX. NEW BUSINESS – INFORMATION ITEMS: (none)

X. OLD BUSINESS – ACTION ITEMS (none)

XI. OLD BUSINESS – INFORMATION ITEMS

Work Plan 2009 (Item 3)

(A) At the City Council Meeting on May 19, 2009, Commissioner Campbell will present the Power Point report prepared by Commissioner Overholt and will accept an Older Americans Month proclamation from the Council. (B) Manager Reinhart reported on planning for the Focal Point Coordinating Council meeting to be hosted by the Woodland COA at 9:30 a.m. on June 17, 2009. The featured presentation will be from the California

Telephone Access Program. (C) No report at this time on future promotional programs. (D) There was discussion and evaluation of the Senior Resource Fair on May 13, 2009, and general consensus that the event had been quite successful. (E) Mobility training project completed. (F) Commissioner Talkington is overseeing the annual Apartment List revision scheduled for completion in August.

Senior Center Concerns Update (Item 4)

(#1) Director Gentry stated that the “geek squad” at Best Buy has been engaged to install Senior Center Computer Lab screen and projector. (#2) Work is continuing to complete glare-reduction on windows and doors. (#3) Quotes for the installation of automatic doors are being obtained.

XII. COMMITTEE REPORTS

No reports.

XIII. OTHER BUSINESS

Manager Reinhart reported that the Information and Assistance contract with Area 4 Agency on Aging would be terminated on June 30, 2009. Director Gentry detailed budget and staffing cuts in the Parks and Recreation Department that are scheduled or proposed to deal with the City’s current budget crisis. He stated that there would be no staff shifts from other departments to compensate for extremely heavy losses in Parks and Recreation.

XIV. BUSINESS ITEMS FOR NEXT MEETING:

Budget and staffing issues.

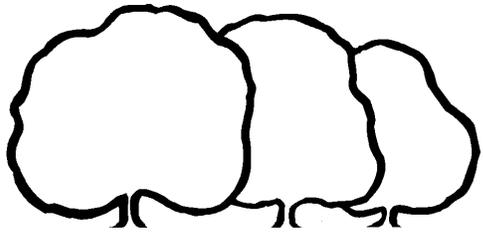
XV. NEXT MEETING DATE:

A possible Joint Commission meeting (with the Parks and Recreation Commission) may be called prior City Council’s June 9th Study Session on proposals to deal with the City’s budget and financial crisis during the coming fiscal year. Should this happen there was consensus that the June 22, 2009, meeting of the Commission on Aging be cancelled.

XVI. ADJOURN: Vice Chair Overholt adjourned the meeting at 4:14 p.m.

Respectfully submitted,

Ken Atchison
Administrative Clerk III
Park & Recreation Department



City of Woodland

Parks & Recreation Commission Meeting Minutes of May 18, 2009

I. CALL TO ORDER

Meeting convened at 6:35 p.m. at the Woodland Community & Senior Center, 2001 East Street, Woodland, California by Chairperson Murphy.

Commissioners Present: Dennie, Crawford, Murphy, Tapia, Barajas

Absent: None

Staff: Gentry, Haynie, Rice, Bain, Dexter, Sanders

II. PLEDGE OF ALLEGIANCE

III. MINUTES

Commission Minutes of April 27, 2009 (Item 1)

Commissioner Barajas moved to approve the April 27, 2009 meeting minutes with a change of typo “committed” to “commented” in first paragraph; add the sentence “But it remains in the Master Plan at the end of XI, Commissioner Dennie seconded the motion. Motion carried 5-0.

IV. CORRESPONDENCE None

V. PUBLIC COMMENT None

VI. PRESENTATIONS: None

VII. CONSENT CALENDAR

Administration Report (Item 2)

Recreation Report (Item 4)

Parks Report (Item 3)

Street Tree Report (Item 5)

Discussion ensued on items included in the Parks and Recreation Reports and clarification was given to Commissioners. Commissioner Crawford moved to approve the Consent Calendar; Commissioner Dennie seconded the motion. Motion carried 5-0.

VIII. NEW BUSINESS-Information Items None

IX. OLD BUSINESS – ACTION ITEMS (None)

X. OLD BUSINESS – INFORMATIONAL ITEMS None

XI. COMMITTEE REPORTS

XII. OTHER BUSINESS

Director Gentry informed the Commission the impact to the Parks & Recreation Department with the Golden Handshake offered by the City. The Parks & Recreation Department currently has 10 vacant positions, in addition to the 6 who will be taking the Golden Handshake. Discussion ensued, with the plan of a Joint Commission's Meeting with the COA on June 1, 2009. This will be a Budget Study Session with the goal to find alternative solutions to the budget cuts proposed for the Parks & Recreation Department.

The Commissioners agreed to speak at the May 26 Council Budget Study Session to voice concerns regarding the impact to the Parks & Recreation Department and advocate to keep programs.

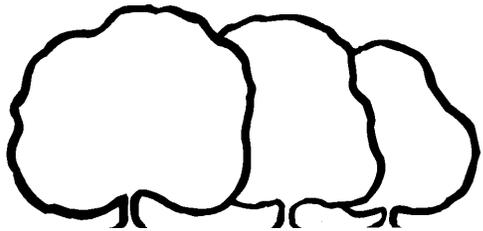
XIII. BUSINESS ITEMS FOR NEXT MEETING:

XIV. NEXT MEETING DATE: June 1, 2009 at 6:00 p.m. joint meeting with COA Commission.

XV. ADJOURN: meeting adjourned at 8:20 p.m.

Respectfully submitted,

Cathy Haynie, Acting Administrative Secretary
Parks & Recreation Department



City of Woodland

Parks & Recreation Commission & Commission on Aging
Joint Meeting Minutes of June 1, 2009

I. CALL TO ORDER

Meeting convened at 6:00 p.m. at the Woodland Community & Senior Center, 2001 East Street, Woodland, California by Vice Chairperson Crawford.

Commissioners Present: Dennie, Crawford, Tapia, Overholt, and Campbell

Absent: Murphy, Barajas, Talkington and Wright

Staff: Gentry, Haynie, Rice, Reinhart

II. PLEDGE OF ALLEGIANCE

III. CORRESPONDENCE None

IV. PUBLIC COMMENT None

V. PRESENTATIONS: None

VI. NEW BUSINESS-Information Items

Special Budget Study Session (Item 1)

The net impact of the strategies and revised estimates on the General Fund is total reductions of \$5,493,657. Factoring in the revised property tax estimate, the reduction target to balance the FY 10 General Fund Budget is \$6,796,187.

Commissions discussed impact to the Parks & Recreation Department, Senior Center, Parks and programs with the current proposed FY 10 City Budget. A variety of options were discussed, with the concessions being the Joint Commissions would write a letter to council voicing their concerns. Commissioner will present letter to Council at the June 16 Council Meeting.

VII. OTHER BUSINESS

VIII. BUSINESS ITEMS FOR NEXT MEETING:

Follow up of June 16, 2009 Council Meeting

IX. NEXT MEETING DATE: July 27, 2009.

X. ADJOURN: meeting adjourned at 7:25 p.m.

Respectfully submitted,

Cathy Haynie, Acting Administrative Secretary
Parks & Recreation Department