



# City of Woodland

## REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR  
AND CITY COUNCIL

DATE: July 21, 2009

SUBJECT: Certificates of Appreciation – Barry Munowitch and Amy Cooper

### **Report in Brief**

As the Council is aware, the City's fiscal challenges generated the need to offer a retirement incentive program. Twelve employees enrolled in this program, including two from the Community Development Department who between them have provided over 13 years of service to the City of Woodland and 40 years of service in local government.

Staff recommends that the City Council recognizes Barry Munowitch for three years of service and Amy Cooper for ten years of service they have provided to the City of Woodland and the Community Development Department.

### **Background**

On August 31, 2009 Barry Munowitch will be retiring from the City of Woodland as Assistant City Manager after three years of dedicated service; On June 30, 2009 Amy Cooper retired from the Woodland Community Development Department as CDD Technician I after ten years of dedicated service. These employees have been key members of the Community Development Department and have provided excellent service to individuals such as property owners, business owners, architects, civil engineers and developers interested in various projects within Woodland.

### **Discussion**

Barry's experience in administration and management of operational aspects of the Community Development Department has been pivotal in shaping current department practices. He has maintained an optimum level of performance beyond the scope of his duties and has been effective in working with City Council, City staff, and the community. He has maintained successful oversight over major notable projects such as the Woodland Gateway commercial center, Spring Lake development, and the entitlement of City Center Lofts. His efforts have also been appreciated for his persistence in pushing forward the new courts facility and garage projects. Barry has strived

for excellence in the planning field and in community development administration during a 36 year distinguished career in public service and has contributed to the success of the City of Woodland and the Community Development Department. In addition, Barry has provided invaluable assistance primarily focused in the development services area to the City Manager in his role as Assistant City Manager which he accepted and has served in since November 2007.

Amy worked on multiple projects and performed a broad range of building related tasks. Amy maintained exceptional work ethic and professionalism throughout her tenure with the Woodland Community Development Department, particularly in regard to working with developers, contractors, homeowners, and staff. She clearly understood her role, was a team player, and had a passionate commitment to her job. Amy's knowledge of the building permit process has been essential to the operation of the Woodland Community Development Department. Amy's contributions during her ten years of distinguished public service has helped shape the Woodland Community Development Department in becoming a responsive, customer friendly organization.

**Public Contact**

Posting of the City Council agenda.

**Recommendation for Action**

Staff recommends that the City Council recognizes Barry Munowitch for three years of service and Amy Cooper for ten years of service they have provided to the City of Woodland and the Community Development Department.

Prepared by: Evis Morales  
Management Analyst

Reviewed by: Barry Munowitch, AICP  
Assistant City Manager

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Mark G. Deven  
City Manager

Attachment: Certificates of Appreciation

# City of Woodland

## CERTIFICATE OF APPRECIATION RECOGNIZING BARRY MUNOWITCH'S THREE YEARS OF SERVICE

WHEREAS, Barry was hired by the City of Woodland Community Development Department as Community Development Director on April 24, 2006; and

WHEREAS, Barry was promoted to Assistant City Manager on November 01, 2007; and

WHEREAS, Barry's experience in administration and management of operational aspects of the Community Development Department has been pivotal in shaping current department practices. He has maintained an optimum level of performance beyond the scope of his duties and has been effective in working with City Council, City staff, and the community. He has maintained successful oversight over major notable projects such as the Woodland Gateway commercial center, Spring Lake development, and the entitlement of City Center Lofts. His efforts have also been appreciated for his persistence in pushing forward the new courts facility and garage projects; and

WHEREAS, Barry has strived for excellence in the planning field and in community development administration during a 36 year distinguished career in public service and has contributed to the success of the City of Woodland and the Community Development Department; and

WHEREAS, Barry retired this year with three years of outstanding, professional, and loyal service to the City of Woodland.

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF WOODLAND DOES HEREBY congratulate Barry Munowitch upon his retirement from the City of Woodland and wishes him well in his retirement and future endeavors.

DATED: July 21, 2009

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Marlin H. Davies, Mayor

Artemio Pimentel, Vice Mayor

William L. Marble, Council Member

Jeff M. Monroe, Council Member

Martie Dote, Council Member

# City of Woodland

## CERTIFICATE OF APPRECIATION RECOGNIZING AMY COOPER'S 10 YEARS OF SERVICE

WHEREAS, Amy was hired by the Woodland Community Development Department as an Administrative Clerk III on January 27, 1999; and

WHEREAS, Amy was promoted to Community Development Technician I on October 14, 2004; and

WHEREAS, Amy worked on multiple projects and performed a broad range of building related tasks. Amy maintained exceptional work ethic and professionalism throughout her tenure with the Woodland Community Development Department, particularly in regard to working with developers, contractors, homeowners, and staff. She clearly understood her role, was a team player, and had a passionate commitment to her job. Amy's knowledge of the building permit process has been essential to the operation of the Woodland Community Development Department; and

WHEREAS, Amy's contributions during her ten years of distinguished public service has helped shape the Woodland Community Development Department in becoming a responsive, customer friendly organization; and

WHEREAS, Amy retired this year with 10 years of outstanding, professional, and loyal service to the City of Woodland Community Development Department.

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF WOODLAND DOES HEREBY congratulate Amy Cooper upon her retirement from the Woodland Community Development Department and wishes her well in her retirement and future endeavors.

DATED: July 21, 2009

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Marlin H. Davies, Mayor

Artemio Pimentel, Vice Mayor

William L. Marble, Council Member

Jeff M. Monroe, Council Member

Martie Dote, Council Member