



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: September 1, 2009

SUBJECT: Library Board of Trustees minutes for regular meeting of July 6, 2009

Report in Brief

Staff recommends that the City Council receive the Library Board meeting minutes for July 6, 2009.

Recommendation for Action

No action required.

Prepared by: Sandra Briggs
Library Services Director

Mark G. Deven
City Manager

Attachment

**WOODLAND PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes, July 6, 2009**

Present: Alain Traig, Bud Goding, Tom Pavao, Jorel Difuntorum,
Kay Hodges

Staff: Sandy Briggs

The Library Board of Trustees meeting was called to order at 7:36 pm.

- I. Welcome Visitors
Alain welcomed Bobby Harris.
- II. Public Comment
There was no public comment.
- III. Review of Agenda
The agenda was approved.
- IV. Approval of Minutes
On motion made by Bud and seconded by Tom, the minutes of the June 15, 2009 meeting were approved.
- V. Communications
Sandy reported that she had hosted an appreciation luncheon on June 29, 2009 for the part-time, temporary staff, a number of whom will be cut back to an "on call" status as a result of the Library's new hours.
- VI Old Business
 - A. Implementation of 40 hour per week schedule
Sandy reviewed with the Board the 40-hour schedule in operation effective July 1, 2009.
 - B. Update regarding negotiations and compensation reductions
There are no signed contracts as yet although it is Sandy's understanding that draft Memorandums of Understanding have been prepared for three of the bargaining units. Meetings with the General and Mid-Management units are scheduled for this week. It appears that salary reductions will be in the form of 12-day furloughs for all employees.
 - C. Update regarding library services district process
The Board reviewed the Woodland Library Summary of Organization Options prepared by the Yolo County Local Agency Formation Commission (LAFCO) and identified several items requiring clarification. Sandy will arrange for Elizabeth Kemper from LAFCO to meet with the Board at a future meeting to discuss the summary.

VII. New Business

- A. Set Library Board meeting schedule
Board meetings will be held on the first and third Thursdays of each month at 4:00 pm.
- B. Authorize funds from 917—5232 for computer relocation
Upon motion made by Bud and seconded by Kay, the Board authorized up to \$1,500 in possible labor and materials cost from Fund 97-5232 to facilitate the computer relocation.
- C. Authorize continued participation with Mountain Valley Library System through merged consortia—NorthNet Library System
Upon motion made by Bud and seconded by Jorel, the Board authorized continued participation with the merged consortia.

VIII. Reports

- A. Director: Fourth quarter report
Despite the challenges of the past few months, the Library's statistics and services have increased. Alain asked that Sandy, on the Board's behalf, commend the staff for their excellent performance.
- B. Board
 - (1) Council meeting attendance
The majority of the Board members were present at the June 16, 2009 City Council meeting.
 - (2) Individual Board reports
Tom attended the last meeting of the Woodland Literacy group and reported that public fundraising events are being considered. Kay reported that the new board of the Friends' group has been installed and commented on the enthusiasm of the group. In addition to continuing established fundraising events, a number of new ideas are also being considered.

The meeting was adjourned at 9:00 pm.
The next meeting will be August 6, 2009.
Minutes prepared by Kay Hodges.