

**WOODLAND PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes, August 20, 2009**

Present: Alain Traig, Bud Goding, Tom Pavao, Jorel Difuntorum,
Kay Hodges

Staff: Sandy Briggs, Sue Bigelow

The Library Board of Trustees meeting was called to order at 4:05 pm.

- I. Welcome Visitors
Alain welcomed Bobby Harris.
- II. Public Comment
There was no public comment.
- III. Review of Agenda
The agenda was approved.
- IV. Approval of Minutes
On motion made by Bud and seconded by Jorel, the minutes of the August 6, 2009 meeting were approved.
- V. Communications
Sandy reported Woodland Healthcare had donated \$397 to the library that was a result of the grass roots fundraising effort, "Wear Your Jeans to Work" day. The most recent bill from NorthNet Library System was \$5,096, slightly less than budgeted. Sandy informed the Board that a customer complaint regarding individuals congregating at the front of the library had been forwarded to her by a County Supervisor. She had responded to the supervisor outlining the library's behavioral policy including the nature of offenses covered and requirements for notification. She also explained the difficulty of dealing with behavioral situations due to the limited staff resources. Increased monitoring efforts have temporarily mitigated the issue, and city staff is looking for longer term solutions. The city e-newsletter contains two articles related to the library, one by Marsha Toy Engstrom regarding the valuable resources offered by libraries and the other outlining the library's plans for the Stroll through History. Sandy shared the Fall 2009 edition of the Woodland Literacy News and information about the September 26 Youth Leadership Conference sponsored by the Woodland Youth Coalition. The library received a \$1000 bequest in memory of Rose Cook for the purchase of hardback books.
- VI Old Business
 - A. Discussion regarding library services district process
The next step is a "2 by 2" meeting with two members of the City Council. Participants will include the Mayor and Vice Mayor from the City Council and Bud and Alain from the Board.

- B. Report on implementation of 40 hour per week schedule
Sandy presented a July 2009 Staff Assisted Circulation Analysis. The library is experiencing “compression” wherein the service demands are not decreasing proportionately to the hour and staff cuts.
- C. Update regarding negotiations and compensation reductions
A meeting of the General Unit is scheduled for September 24 with a possible ratification of the contract with the City. It does appear furloughs will be a reality, in which case, the library will be closed the week of Thanksgiving.
- C. Review Draft Annual Report for City Council—September 1, 2009
Sandy and Sue reviewed their draft annual reports with the Board.
- D. Discussion of Book Drop Overflow Migration
Possible options were discussed, but no final decisions made.

VII. New Business

There was no new business.

VIII. Reports

- A. Director:
There was no further report.
- B. Board
 - 1) Council meeting attendance
None
 - (2) Individual Board reports
Tom attended the last meeting of the Woodland Literacy group. A fundraiser is scheduled for September 19.

The meeting was adjourned at 5:35 pm.

The next meeting will be September 3, 2009 at 4:00 PM

Minutes prepared by Kay Hodges.