



City of Woodland

REPORT TO MAYOR AND CITY COUNCIL

AGENDA ITEM

TO: THE HONORABLE MAYOR
AND CITY COUNCIL

DATE: September 15, 2009

SUBJECT: Library Board of Trustees minutes for regular meeting of August 6, 2009

Report in Brief

Staff recommends that the City Council receive the Library Board meeting minutes for August 6, 2009.

Recommendation for Action

No action required.

Prepared by: Sandra Briggs
Library Services Director

Mark G. Deven
City Manager

Attachments: 1

WOODLAND PUBLIC LIBRARY
BOARD OF TRUSTEES
Minutes, August 6, 2009

Present: Alain Traig, Bud Goding, Tom Pavao, Elizabeth Kemper, Elisa Carvalho.

Staff: Sandy Briggs, Berta Boegel.

The Library Board of Trustees meeting was called to order at 4:02pm.

- I. Welcome Visitors
Alain welcomed Bobby Harris, Elisa Carvalho, Elizabeth Kemper.
- II. Public Comment
There was no public comment.
- III. Review of Agenda
Agenda approved.
- IV. Approval of Minutes
Correction on page 2, section VIII, letter B, paragraph 2: Should read Woodland Literacy, not Woodland Literary.
Minutes approved with correction.
- V. Communications
Sandy wanted to know if Board members were receiving a new Publication of the Association of Library Trustees. She will bring copies to the meetings as she gets them.
The Library is still fielding calls and questions from the public regarding the new schedule.
- VI. Old Business
 - A. Discussion regarding library services district process.
Elizabeth Kemper and Elisa Carvalho from LAFCO came and reviewed the report Woodland Library Summary of Organization Options and answered questions.
 - B. Report on implementation of 40 hour per week schedule.
Staff and public are adjusting. Board was notified of concerns from an association and the city's response.
 - C. Update regarding negotiations and compensation reductions.

Mid-management association has approved and ratified a contract with furloughs. General services has not ratified as of yet. Senior management has signed a voluntary reduction in pay equal to the negotiated furloughs.

VII. New Business

A. Review Draft Annual Report for City Council – September 1, 2009. Sandy reviewed a draft of the Annual Report. Alain will present the report at the September 1st City Council meeting. Copies will be sent to Kay and Jorel for review.

B. Discussion of Book Drop Overflow Mitigation.

One consequence of the new schedule is that during the 3-day weekend, the book drop has to be emptied at least once by a staff member. Options were discussed for purchase and placement of a new book drop, revised staff schedule to accommodate the overflow, and the possible use of volunteers to help out.

C. State Budget Implications

The State take of local property tax amounts to approx. 1.3 million. City Council will be discussing options to offset the impact, including possibly using reserves. This could have implications for the mid-year review of the budget.

VIII. Reports

A. Director

33% decrease in use of temporary part-time staff which coincides with the drop in hours. YCPARMIA had a staff person help us with ergonomic evaluations for staff who signed up. We just ordered new Library cards. Pre-processing is well under way with our first regular order going in this week.

B. Board

1. Council Meeting attendance. Alain was not able to attend.
2. Individual Board reports. Tom reported there was no Literacy meeting but that Literacy is having their annual meeting and fundraiser in September.

Meeting adjourned at 6:00 pm.

Next meeting will be August 20, 2009 at 4:00 pm.

Minutes prepared by Berta Boegel